



APRIL 18, 2025

WEEKLY REPORT

TO: MAYOR MITCHELL AND COUNCIL MEMBERS
FROM: CITY MANAGER BRYAN LANGLEY

KYLE COMMUNICATIONS DEPARTMENT
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I. COUNCIL SCHEDULE

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St., unless otherwise noted. All meetings conducted in the council chambers will be available via live stream on Kyle10.

TUESDAY, MAY 6, 2025

COUNCIL SPECIAL MEETING AT TBD

COUNCIL REGULAR MEETING AT 7 P.M.

TUESDAY, MAY 27, 2025

COUNCIL SPECIAL MEETING AT TBD

COUNCIL SPECIAL MEETING AT 7 P.M.

SATURDAY, MAY 31, 2025

COUNCIL SPECIAL MEETING AT 8 A.M.

II. WELCOME KYLE'S NEW CHIEF COMMUNICATIONS OFFICER



New Chief Communications Officer Linda Klepper will start with the City of Kyle on April 18, 2025.

Linda is an accomplished communications professional with over a decade of experience leading communication initiatives in local government. Before stepping into her current role, she served as Director of Public Affairs for the City of Schertz, where she transformed the communications department into a 25-time award-winning team.

She brings a strong record of elevating public trust through transparent, strategic, and community-centered communication. Linda also brings expertise in crisis communications, having successfully steered the city's messaging through major events including COVID-19 and Winter Storm Uri.

Linda holds a bachelor's degree in communications with an emphasis in public relations from the University of Texas at San Antonio. She is an Advanced PIO certified professional through the Texas Division of Emergency Management, a TML Leadership Fellow, and a graduate of the Schertz Chamber of Commerce Leadership CORE program.

A strong advocate for continuous professional development, Linda is an active member of the Texas Association of Municipal Information Officers (TAMIO), where she has served as a region director and as a member of the awards committee—further underscoring her commitment to excellence in local government communications.

Welcome to Team Kyle, Linda!

III. FERAL HOG UPDATE

Staff Contact: David Lopez

Traps are in the pre-bait stage to determine the next steps.

Next steps: Depending on feral hog presence, active trapping may resume.



IV. PARKS & RECREATION DEPARTMENT UPDATES

Staff Contact: David Lopez

La Verde Park Event Lawn – Maintenance Closure Progress Update



The lawn area at La Verde Park is progressing well in its second week. Grass growth is on schedule, with noticeable daily improvements in coverage and density. Once the lawn is established, the team will apply a targeted treatment to control and eliminate nut sedges, ensuring a healthy and uniform turf. Regular monitoring and care will support optimal growth during this establishment phase.

Lower Colorado River Authority (LCRA) Step Forward Day

On April 11, the Lower Colorado River Authority (LCRA) hosted its annual Day of Service, bringing volunteers together to give back to local communities. This year marked the City of Kyle's first time participating in the event, with volunteers rolling up their sleeves for beautification projects at Gregg-Clarke Park. Efforts included removing netting and cleaning the hockey rink dasher boards, helping to refresh and revitalize this well-loved community space.



Certified Playground Inspector

The Parks and Recreation Department congratulates Matthew Boyd on his Certified Playground Safety Inspector (CPSI) certification.

On April 11, the department received official notice from the National Recreation and Park Association (NRPA) confirming that Matthew passed the CPSI exam on his first attempt. He completed the required training and passed the CPSI exam during the Texas Recreation and Park Society (TRAPS) State Conference, held February 24–26, 2025.

The CPSI program is the most widely recognized certification for playground safety in the U.S. It prepares professionals to inspect and evaluate playgrounds based on national safety standards, helping prevent injuries and ensure safe, high-quality spaces for children and families to enjoy.

Matthew's accomplishment reflects the department's continued investment in staff development and dedication to creating safer, more accessible parks for the community.

National Fitness Campaign – Fitness Court

The fitness court project broke ground on Monday, April 14. The crew is currently trenching and preparing the area for the foundation of the fitness pad. They expect to pour the concrete on Thursday, April 17, and complete the pad by Monday, April 21. Installation of the fitness equipment will follow approval of the pad construction.



208 & 246 Republic Drive (Park Administration Facility)

Both 208 and 246 Republic Drive renovations are continuing to make progress. The interior lighting installation is wrapping up at 208 Republic, and in a couple of days, the team will transition to 246 Republic Drive. Interior door frames are undergoing installation, and the contractor will have installed the carpet this week.

Conservation Team Update

On April 7, Matt Riojas, a new team member, joined the Native Landscape Team. Matt was originally with the Beautification team serving as a Park Technician and has been with the City of Kyle for 3 years.

This past week, the team dedicated time to acquiring plants from local native growers and City Limits Subaru, which will be planted in city parks and along trails. These efforts facilitated connections with local groups and organizations, highlighting the widespread enthusiasm for native plants and ecosystems.



Spring Sports in Full Swing: Kickball, Pickleball, and More Heat Up the Season

The Athletics team had an exciting week with 6 adult kickball league games on April 12 at Gregg-Clarke Park, featuring all 11 registered teams. The Pickleball Tournament was on the same day at Arden at Kohlers Crossing Apartments, drawing nine teams for a fun and competitive morning. Spring CoRec and Men's Softball Leagues are in full swing, with games drawing strong participation across both divisions. Looking ahead, the Tiny Tot Tri on April 26 has 37 participants registered, and T-ball league registration opens on April 14. Planning is also underway for a youth basketball camp in June with N3xt Athletics.



Kyle Market Days Kick Off with a Nature-Filled Start

The 2025 season of Kyle Market Days officially kicked off on Friday, April 12, from 8 a.m. to 1 p.m. at Mary Kyle Hartson Park, welcoming around 650 attendees with 47 vendors offering everything from handmade crafts to free sourdough bread. The Bill Cody Band performed.

The City of Kyle Water Conservation Department hosted a special booth with helpful tips on how residents can reduce water use at home. Kyle Parks and Recreation-Conservation Division offered expert guest lectures on “What Plants to Plant and When” and delighted visitors with a native plant giveaway.

Also joining the event were the Hays County Master Naturalists, who shared valuable information about local bird species and native plant life.



V. INFRASTRUCTURE PROJECT UPDATES

Staff Contact: Mike Murphy and Mike Trimble



CR 158 Elevated & Ground Storage Tanks Updates:

- All wall panels are completed. GST floor completed.
- Preload to erect all GST walls Thursday April 17.
- Continuing electrical duct banks installation at Booster Pump Building.
- No work scheduled for Friday April 18.

Wastewater Treatment Plant Access Road:

- With the exception to culverts roadbed select fill has been placed.
- Geogrid placed with the exception to the structure areas.
- Base has been placed with the exception to the structure areas.
- Cattle guard has been placed and location grading around crossings are underway.
- Electric rough is underway.





FM 1626 Ground Storage Tank & Pump Station Updates:

- GST level at 42.5 feet.
- Hydrostatic and Chlorine residual testing start date April 14 for 8 days.
- ARWA meter pad operational readiness testing ongoing.
- ARWA connection scheduled for early May.
- Well Site #4 form walls removed from pump station.
- In slab electrical and plumbing being installed.

Plum Creek Retail Roads:

- Avenue A street trail concrete foundation pours are underway.
- Flexible base is currently in progress on Avenue A.
- Storm box culverts being placed along Cromwell.
- City of Kyle utility lines testing has begun.



La Verde Park Parking:

- Project is substantially complete. Contractor is working on punch list items.
- PEC is still in process to get electric connection to the site.

VI. CITY COUNCIL REQUESTS

Council requests from the dais will be documented in the Friday Report until they are completed.

Item No.	Date of Request	Request	Status
1	5/7/24	Quarterly ARWA Updates	Ongoing
2	11/19/24	A report regarding implementing a K-9 unit within the Kyle Police Department	Assigned to Jeff Barnett; Consider during upcoming budget process
3	12/12/24	Provide a report regarding sludge hauling contract	Assigned to Mike Murphy; July 2025
4	1/21/25	Initiate an RFQ process to select a design firm based on qualifications from roundabouts regarding Kohlers Crossing interim improvements	Complete
5	1/21/25	Research options for installing deceleration and acceleration lanes on Roland Lane near to the I-35 Frontage Road	Assigned to Mike Trimble; May 6, 2025
6	1/21/25	Proceed with the annexation and clean up	Assigned to Melissa McCollum; Annexation Resolution; Ordinance 2nd Reading will take place June 3, 2025
7	2/4/25	Align the Board of Adjustments appointments, terms and vacancies with the general boards and commissions ordinance	Assigned to Melissa McCollum; May 6, 2025
8	2/4/25	Present aesthetic design options for roundabouts	Assigned to Melissa McCollum; May 6, 2025
9	2/4/25	Provide engineering details and options for Silverado Vybe Trail Project	Assigned to David Lopez; June 2025

Item No.	Date of Request	Request	Status
10	2/15/25	Seek proposals for moving the historic oak tree on Stagecoach Road	Assigned to Mike Trimble; July 2025
11	2/18/25	Amend the policy around the Peace & Progress series	Complete
12	3/4/25	Provide recommendations for improvements at Dacy Lane and Downing Way	Complete
13	3/4/25	Send out a Survey for Goforth renaming options: Paula Alvarez, Becky Selbera and Chevo Pastrano, Senior	Assigned to Melissa McCollum; May 6, 2025
14	3/18/25	Establish a Kyle Historical Archives Commission	Assigned to Leslie Scott; May 2025
15	3/29/2025	Public Hearing on proposed Council redistricting	Assigned to Aimee Alcorn-Reed; Public Hearing Complete; to be followed by action to adopt May 27, 2025
16	4/1/2025	Adell Hurst plaque for dedicated room at Krug Activity Center	Assigned to David Lopez; June 2025

VII. ATTACHMENTS

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Kyle Public Library staff celebrated **National Library Week** (4/6-4/12) in style with a Staff Spirit Week! Each day, we dressed up according to a different theme, such as Pajama Day, Fandom Day, Team Day, and more. Both staff and patrons had a blast this week as we recognized the important role public libraries play in the community they serve.

BE A PART OF KPL'S FUTURE AT OUR

MASTER PLAN OPEN HOUSE

WE WANT TO HEAR FROM YOU!



The Kyle Public Library is in the process of developing a Library Master Plan, and we want to hear from you. Join us for an open house in the library lobby on Wednesday, April 30 from 4 to 6:30 p.m. to help shape the future of KPL. As part of the master planning process, this event gives community members the opportunity to share their opinions and priorities.

During the open house, you'll explore ideas for potential future services and spaces at the library and select what matters most to you. Your input will help guide the development of the Library Master Plan, a long-term vision that ensures our library continues to meet the evolving needs of the Kyle community.

Behind every great design is public input. Don't miss out on this chance to be a part of the future of Kyle Public Library!



Our Makerspace is now one step closer to completion. We added a custom window tint to all the windows in the room, creating a design that inspires innovation and promotes creativity. We also installed new epoxy flooring in the space. Stop by to take a look at the exciting progress!

2022 Bond Program

Title: Weekly Status Report

Updated on: 4/15/2025

Prepared By: Front Line Advisory Group



Project ID	Council District	Project Name	Project Status	Phase Percent Complete	Project Status Description	Contract Amount	\$ Paid to Date (Sent to COK for payment)	% of Contract Invoiced	Project Descriptions
CK22RO001D	6	Kohlers to Seton (IH 35)	Schematic Design	45%	Updated 50% Geometric Schematic review by TxDOT completed 3/7/2025. IAJR has been sent back to TxDOT for review.	\$2,158,287.27	\$370,501.54	17.2%	The project includes a 0.13-mile stretch from the IH 35 southbound frontage road to the northbound frontage road. Underneath IH 35, Kohlers features a total of five lanes: a two-way left turn lane at the center, and on each side, a mandatory turn lane, a mandatory straight lane, and an optional lane.
CK22RO002D	6	Kohlers to Seton (off-system) - PS&E	PS&E Design	100%	Final 100% PS&E provided on 4/4/2025. Bid advertising expected in April 2025.	\$1,367,014.84	\$1,256,746.19	91.9%	The project features a 1.07-mile stretch from the IH 35 northbound frontage road to Seton Parkway, consisting of a 4-lane minor arterial and a 3-lane collector. The 4-lane section includes a median with periodic left turn spaces, and there is a two-lane roundabout at the intersection of Bebee and Kohlers.
CK22RO003D	6	Bebee Road (West) - PS&E	PS&E Design	100%	Final 100% PS&E provided on 4/4/2025. Bid advertising expected in April 2025.	\$1,021,959.53	\$780,064.00	76.3%	The project includes the new construction and widening of a 1-mile stretch of 4-lane minor arterial road, extending from the IH 35 northbound frontage road to Dacy Lane. Key features include a two-lane roundabout at the intersection of Bebee and Kohlers, as well as acceleration and deceleration lanes at the intersection of the IH 35 frontage road and Bebee. This development aims to enhance traffic flow and safety for all road users.
CK22RO004D	6	Bebee Road (East) - PS&E	PS&E Design	75%	90% PS&E Due 6/17/2025. ROW survey for priority parcels underway.	\$3,547,398.02	\$1,956,133.07	55.1%	This project involves constructing and widening a 1.8-mile section of 4-lane minor arterial road from Dacy Lane to east of Green Pastures Road. It includes the addition of three two-lane roundabouts located at Dacy Lane, Goforth Road South, and Goforth Road North, designed to improve traffic circulation and safety in the area.
3a	2,4	Old Stagecoach Road North (Six Creeks)	PS&E Design	35%	60% PS&E due 5/5/2025. Initial ROW draft documents under review as of 4/14/2025.	\$1,510,111.20	\$253,679.30	16.8%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Old Stagecoach Road from RM 150 to Center Street into 3- to 4-lane arterials. Additionally, two roundabouts are planned at Old Stagecoach Road with Six Creeks and at Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
3b	2,4	Old Stagecoach Road - PS&E	PS&E Design	35%	60% PS&E review is due 4/22/2025.	\$2,047,287.05	\$394,676.80	19.3%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Old Stagecoach Road from RM 150 to Center Street into 3- to 4-lane arterials. Additionally, two roundabouts are planned at Old Stagecoach Road with Six Creeks and at Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
3c	2,4	Center Street (Off-System) PS&E	PS&E Design	60%	90% PS&E due 4/25/2025. All ROW offers expected to go out by end of April 2025.	\$1,799,557.05	\$865,253.90	48.1%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Center Street to Veterans Drive into 3- to 4-lane arterials. Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
CK22RO006D	2,4	Center Street (FM 150) (On-System) - PS&E	PS&E Design	20%	30% design review meeting set for 5/16/2025. 60% PS&E due 6/16/2025.	\$1,492,833.09	\$71,420.69	4.8%	This project will upgrade Center Street from Veterans Drive to Main Street in downtown Kyle, expanding the roadway from 2 to 3 lanes to enhance traffic flow and accessibility.
4b	2,4	Jack C Hays Tr - PS&E	PS&E Design	20%	30% design review meeting set for 4/30/2025. 60% PS&E due 5/27/2025. ROW in negotiations.	\$887,275.09	\$53,336.75	6.0%	This project involves widening the intersection from Veterans Drive to north of Witte Road, adding two new lanes and a median to improve traffic management and safety.
CK22RO007D	6	Kyle Parkway/Lehman Road Extension	PS&E Design	60%	90% Base (Roadway) PS&E approved on 4/14/2025. New task order for Additional storm drainage and PEC utility design approved in City Council on 4/1/25.	\$3,442,306.48	\$2,249,709.98	65.4%	This project involves extending Lehman Road northeast from Bunton Creek Road to Dacy Lane as a 4-lane minor arterial. Additionally, Kyle Parkway will be extended to this new segment of Lehman Road, also as a 4-lane minor arterial. The total new roadway will cover 1.3 miles. The plan includes four planned 2-lane roundabouts at the intersections of Kyle Parkway with Dacy Lane, Kyle Parkway with Lehman Road, Lehman Road with Bunton Creek Road, and Lehman Road with Dacy Lane.
CK22RO008D	6	Marketplace Avenue - Construction	Construction	40%	Schedule comments being addressed and due 4/11/2025.	\$7,807,404.97	\$3,621,285.47	46.4%	This project includes the construction and widening of a 0.6-mile stretch of roadway into a 4-lane minor arterial from FM 1626 to Marketplace Avenue.
CK22RO009D	2,6	Bunton Creek Road - PS&E	PS&E Design	90%	100% PS&E due 5/8/2025.	\$2,271,230.09	\$1,408,562.29	62.0%	This project involves reconstructing and widening a 1.2-mile section of existing roadway into a 4-lane minor arterial, extending from Lehman Road to Porter Cove.
CK22RO010D	6	Windy Hill Road - PS&E	PS&E Design	100%	100% PS&E approved on 4/4/2025.	\$917,309.44	\$744,204.25	81.1%	This project will reconstruct and widen a 0.6-mile section of existing roadway into a 4-lane minor arterial from Purple Martin Avenue to IH 35 Northbound Frontage Road.
						\$ 37,360,958.59	\$20,185,488.13	54.03%	

City of Kyle, Texas
City Sales and Use Tax Collection by Month
Comparison for FY 2025 and FY 2024

Collection Month	Actual Receipts Current Year FY 2025	Comparison to Budget FY 2025				Comparison to Last Year FY 2024			
		Budget FY 2025	\$ Variance	% Variance	Sales Tax Rebates 380 Payments	Actual Receipts Last Year FY 2024	\$ Change From FY 2024	% Change From FY 2024	Sales Tax Rebates 380 Payments
October	\$ 1,369,300.36	\$ 1,596,094.00	\$ (226,793.64)	-14.21%	\$ 98,473.06	\$ 1,425,969.13	\$ (56,668.77)	-3.97%	\$ 79,646.52
November	1,713,799.53	1,790,358.00	\$ (76,558.47)	-4.28%	115,501.30	1,599,526.69	\$ 114,272.84	7.14%	82,046.34
December	1,452,377.01	1,550,415.00	\$ (98,037.99)	-6.32%	110,407.40	1,385,158.70	\$ 67,218.31	4.85%	77,297.11
January	1,433,010.12	1,592,811.00	\$ (159,800.88)	-10.03%	39,140.38	1,423,036.48	\$ 9,973.64	0.70%	82,900.10
February	2,195,943.65	1,998,666.00	\$ 197,277.65	9.87%	48,294.23	1,785,631.91	\$ 410,311.74	22.98%	105,896.71
March	1,354,076.00	1,381,523.00	\$ (27,447.00)	-1.99%	36,812.77	1,234,268.50	\$ 119,807.50	9.71%	97,922.57
April	1,317,288.46	1,422,362.00	\$ (105,073.54)	-7.39%	Pending	1,270,755.18	\$ 46,533.28	3.66%	99,981.74
May									
June									
July									
August									
September									
Total	\$ 10,835,795.13	\$ 11,332,229.00	\$ (496,433.87)	-4.38%	\$ 448,629.14	\$ 10,124,346.59	\$ 711,448.54	7.03%	\$ 625,691.09