WELLS FARGO

Reporting Period : 5/31/2025 - 6/30/2025

Statement Summary

Name	Lauralee Harris	**Company**	City Of Kyle
Account #	XXXX-XXXX-XXXX-[redacted]	**Currency**	US Dollar
Reporting Period	5/31/2025 - 6/30/2025		

	Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
1	6/8/2025	6/9/2025	Uber *trip Help.Uber.Com, CA				✓	8.98
	Accidental Uber charges. These items were already reimbursed by Dr Harris on 7 -11			GL Code: 556220 Department: 10004 Fund: 1100				
2	6/8/2025	6/9/2025	Uber *trip Help.Uber.Com, CA				✓	14.37
	Accidental Uber charges. These items were already reimbursed by Dr Harris on 7 -11			GL Code: 556220 Department: 10004 Fund: 1100				
3	6/13/2025	6/13/2025	Uber *trip Help.Uber.Com, CA				✓	15.67
	Accidental Uber charges. These items were already reimbursed by Dr Harris on 7 -11			GL Code: 112391 Department: 10004 Fund: 1100				
4	6/13/2025	6/13/2025	Uber *trip Help.Uber.Com, CA				✓	10.00
	Accidental Uber charges. These items were already reimbursed by Dr Harris on 7 -11			GL Code: 112391 Department: 10004 Fund: 1100				

Transaction Count: 4

Total: 49.02

Employee Signature	**Date**	**Authorized Approver Signature**	**Date**

Receipts from Lauralee Harris for WellsOne Visa [redacted], 05/31/2025 - 06/30/2025

This document displays the transaction date. This date might be different from the posting date.

06/08/2025
Uber *trip
8.98 USD

Page 1 of 2 of the PDF receipt.

Outlook

Re: City Council Credit Cards

From Jacob Laina <jlaina@cityofkyle.com>
Date Fri 7/11/2025 5:42 PM
To Yvette Aleman <yaleman@cityofkyle.com>; Jennifer Kirkland <Jkirkland@cityofkyle.com>; Annette Reedy <areedy@cityofkyle.com>; Amy Caswell <acaswell@cityofkyle.com>
Cc Joshua Chronley <jchronley@cityofkyle.com>; Rosie Truelove <rtruelove@cityofkyle.com>; Bryan Langley <blangley@cityofkyle.com>

Good evening Yvette,

Council Member Harris's check has been received and entered into our system.

Thanks,

Jacob Laina
Staff Accountant
Finance

100 W Center St, Kyle, TX 78640
P (512) 900-3144 | **E** jlaina@cityofkyle.com
W cityofkyle.com

Kyle 3·1·1 City Service Simplified. Call, Click, or Connect!

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Good afternoon Jennifer,

Thank you for the update and for coding the charges appropriately.

Since all the necessary departments have been informed and are aware of the situation, we will not make any deductions from Council Member Harris's payroll check. You may provide the personal check directly to Jacob Laina in the Finance Department for proper processing and reconciliation.

@Jacob Laina, please be on the lookout for a check from the City Secretary's Office. Please code the check to: 1100-00000-112391.

Please let me know if you need any further assistance.

Yvette Aleman
Purchasing Specialist
Administrative Services

100 W. Center St., Kyle, TX 78640
P 512-667-2085 | **E** yaleman@cityofkyle.com
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2025 0701 LH Check to Reimburse CC $49.02.pdf
Thanks in advance!

Jennifer

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