



DECEMBER 13, 2024

WEEKLY REPORT

TO: MAYOR MITCHELL AND COUNCIL MEMBERS
FROM: CITY MANAGER BRYAN LANGLEY

KYLE COMMUNICATIONS DEPARTMENT
COMMUNICATIONSDEPT@CITYOFKYLE.COM

TABLE OF CONTENTS

I. Council Schedule.....	Page 03
II. Comms Team wins State & National Awards.....	Page 04
III. Parks & Recreation Department Updates.....	Page 05
IV. Infrastructure Project Updates.....	Page 11
V. City Council Requests.....	Page 13
VI. Attachments.....	Page 14
1. Kyle Public Library Report.....	Page 15
2. 2022 Road Bond Program Project Status Report.....	Page 16

GET CONNECTED WITH THE CITY OF KYLE

Stay up to date on everything that is happening in the city! Sign up to receive the [weekly e-newsletter](#) and follow us on social media.



I. COUNCIL SCHEDULE

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St., unless otherwise noted. All meetings conducted in the council chambers will be available via live stream on Kyle10.

MONDAY, DECEMBER 23, 2024

COUNCIL SPECIAL MEETING TO CANVASS DECEMBER 2024 RUNOFF
ELECTION RESULTS AT 6 P.M.

TUESDAY, JANUARY 7, 2024

COUNCIL SPECIAL MEETING AT TBD
COUNCIL REGULAR MEETING AT 7 P.M.

TUESDAY, JANUARY 21, 2024

COUNCIL SPECIAL MEETING AT TBD
COUNCIL REGULAR MEETING AT 7 P.M.

II. COMMS TEAM WINS STATE & NATIONAL AWARDS

Staff Contact: Rachel Sonnier

The City of Kyle's Communications Team has once again demonstrated its exceptional talent and dedication to storytelling, winning 2 national awards at the Graphic Design USA 2024 Inhouse Award Showcase and 12 statewide awards at the 2024 Texas Association of Telecommunications Officers and Advisors (TATOA) Conference & Government Programming Awards.

The awards reflect not only the team's technical skill but also their deep commitment to serving the residents of Kyle by delivering content that is both informative and engaging. These accolades would not have been possible without the tireless efforts and collaboration of the entire Communications Team. From conceptualization to final edits, every member plays a crucial role in bringing the City of Kyle's vision to life.

2024 TATOA Conference & Government Programming Awards:

Grant Bowling and Jeffrey Banks in our Video Division won a total of 12 statewide awards for video work in the City of Kyle, including:

- 1st Place in Overall Excellence
- 1st and 2nd Place in Community Event Coverage for the Kyle Fair recap and Public Safety Center Ribbon Cutting
- 1st Place in Videography for Pierate Treasure Hunt 2024
- 1st Place in Storytelling for The Grinch in Kyle
- 1st Place in Event/Program Promotion for Journey to Kyle Fair
- 1st Place in Use of Humor for The Grinch in Kyle
- 1st Place and Honorable Mention in Parks & Rec for Pierate Treasure Hunt 2024 and La Verde Ribbon Cutting
- 1st Place in Editing for Journey to Kyle Fair
- 2nd Place in Law Enforcement for Kyle Police Testing
- 2nd Place Sound Design for Film and Audio Specialist Job Opening

2024 GDUSA Inhouse Awards:

Senior Graphic Designer Alexander Baker won 2 national awards for the design of the Kyle Fair website and ad campaigns at the 61st GDUSA Inhouse Awards Showcase. His work was selected from a competition that saw a 5,000+ entries from both private and public organizations nationally.

III. PARKS & RECREATION DEPARTMENT UPDATES

Staff Contact: David Lopez

Aquatics Division Winterization Plan Underway

This week, the Aquatics Division contributed to the success of the City of Kyle's Santa's Arrival event, managing the "Pictures with Santa" section. But on the operational side, meetings focused on pool repairs that have taken place, with updates to be provided next week. The team finalized plans with Landmark for pool repairs, and work on the spa renovation timeline is underway.

Aquatics are planning to implement the winterization plan for the upcoming season, this is a necessary step to protect water features and facilities from damage due to freezing temperatures. For the splash pads, the chemical systems will be shut off, feeders flushed, and tanks cleaned and stored. All plumbing lines will be drained to prevent freezing, and fittings, valves, and nozzles will be inspected and secured. The splash pad surfaces will be cleaned, and an anti-algae treatment will be applied.

For the pool bathrooms, the water supply will be shut off, and all remaining water in toilets, sinks, and pipes will be drained. A deep cleaning of all fixtures will be performed, and all vents and windows will be securely closed to prevent cold drafts. Supplies susceptible to freezing will be stored away.

For the fountains, all water will be drained, and the basins will be cleaned. The pumps and filtration systems will be disconnected, flushed, and stored, and covers will be installed to protect against debris and harsh weather.

The winterization process, which follows an initial assessment, began on December 9, 2024, and is expected to be completed by December 13, 2024, provided equipment is available.



2025 James Adkin Pool Schedule

The 2025 James Adkins Pool schedule will re-open for the season on Saturday, May 24, 2025 thru Sunday, September 1, 2025. During the summer, the pool will be open weekends only from Saturday, August 9 through Sunday, August 31, 2025.

2025 Pool Schedule:

- Monday – Facility Closed
- Tuesday- Friday:
 - Lap Swim 8:00 am- 9:00 pm
 - Open Swim 12:00 pm- 7:00PM
- Tuesday & Thursday
 - 7:30 pm- 9:30 pm
 - Kyle Kudas Swim Team Practice
- Friday
 - Private Rentals 7:30 pm -10:00 pm
- Saturday & Sunday
 - 8:00 am – 11:30 am
 - 7:30 pm – 10:00 pm

The aquatics program development continues with a focus on the 2025 aquatics season, including a key discussion with organization on programming opportunities. The Kyle Parks and Recreation Department is focused on aligning future aquatics programs with community needs and exploring potential new offerings.

For more information regarding the James Adkins Pool hours of operation, swim team registration, facility rentals, and more, please visit CityofKyle.com/Pool.

Youth Athletics

Registration for the Youth Basketball Winter League is still open, offering opportunities for young athletes to get in on the action. The registration window, which began on November 1, will close on December 20. A variety of age groups have already signed up, making for an exciting season ahead. There's still plenty of action happening in local sports, and we can't wait to see how these programs continue to grow and thrive.

Adult Athletics

The City of Kyle Parks and Recreation Adult Athletics Leagues are thriving, with a total of eight teams actively participating in various sports. Weekly games are ongoing, and team attendance continues to be strong.

The week kicked off on December 3 with a thrilling CoRec softball game that kept fans on the edge of their seats. At 6:30 PM, the Bomstatics and the Sandlot Crew faced off in a nail-biting match. After seven intense innings, the Bomstatics managed to edge out the Sandlot Crew with a narrow 20-18 victory, securing an exciting win in the evening's early game.

Looking ahead, registration for the Winter 1-Pitch CoRec and Men's Softball League, which opened on October 29, is ongoing. Teams have until December 27 to sign up, with three Men's teams and four CoRec teams already in the mix. It's shaping up to be an exciting season once the new year begins!



Community Events

This week, the Community Events Division of the City of Kyle Parks and Recreation played a crucial role in bringing the community together through a variety of festive and seasonal activities. One of the highlights was the Grinch on the Green, a fun-filled event that featured a diverse lineup of 10 vendors, including 4 food vendors and 6 market stalls. Attendees enjoyed carnival games, a screening of the classic Grinch movie, photo opportunities, and live music.



The 25 Days of Christmas are already in full swing, with various holiday activities underway. The weekend also saw Date Night activities, featuring a live performer and food vendors, offering a special night out for couples, while Family Night brought joy to many with Santa photos and creative crafts. Both nights were a hit, drawing large crowds and contributing to the festive atmosphere.

On Sunday, the Kyle Parks and Recreation Department hosted another popular event, Social Sundays, which featured an afternoon of games, music, and food vendors. The event drew a fantastic crowd of around 300 people, all enjoying the fun-filled atmosphere and community spirit.

Alongside these exciting events, the division has been busy wrapping up previous programs and working on future plans. There's been ongoing communication with vendors, along with careful planning for upcoming events such as Easter celebrations and Market Days.

With the holidays in full swing, the Community Events Division continues to deliver an exciting calendar of activities for the entire family, ensuring that the season is filled with cheer and celebration.

Beautification Electrician Savings November 2024

Throughout the month of November, our electricians have been hard at work upgrading lighting and power systems across the city. Having an in-house team provides significant benefits and eliminates the need for outsourcing and saving the city substantial costs. Below are highlights of some of the major projects completed last month.

- Installation of 2 pole, 40-amp breakers with plugs for the inspector's trailer. The in-house cost was \$93.00 vs the outsource cost of \$1600.
- Seton Parkway walking trail sidewalk converted 4 streetlights. The in-house cost was \$828.00 vs. the outsource cost of \$6,000.
- Installation of a new 320-amp service for the treatment plant's new building. The in-house cost was \$2541.60 vs the outsource cost of \$18,000.
- Convert 3 lights on Kyle Parkway. The in-house cost was \$600.00 vs the outsource cost of \$6000.

Weekly Report Conservation Program

Last Week:

- 12/2/24 – Davis attended the Lake Kensington Task Force meeting.
- 12/3/24 – Davis and Atkinson met to discuss Philomena reach of the Vybe.
- 12/4/24 – Davis edited the IPM position and submitted it for re-advertisement. I'm waiting for that to post.

This Week:

- 12/10/24 – Davis will attend the Conservation Focus Group meeting for the Master Plan.
- 12/11/2024 – Davis and Atkinson meet with Great Springs to discuss land conservation.
- 12/11/2024 – Davis will attend the City Nature Challenge kickoff planning meeting.
- 12/12/2024 – Davis will attend the Division Head Meeting.

Next Week:

- 12/16-20/24 – Davis will be working on the Conservation Management Plan and developing the GIS tracking architecture to keep track of conservation efforts.

Weekly Report Trails Division

Last Week:

- 12/1/24 - Some of the Trail's team assisted with Santa's arrival at Mary Kyle Hartson City Square Park.
- 12/2/24 - Crews used the newly obtained weed wrenches to continue removing invasive ligustrum trees along the Plum Creek Trail and cutting back encroaching brush.
- 12/3/24 - Crews organized the Waterleaf storage shop that just transferred to the TEC division.
- 12/9/24 - Cleared the back fence at Cool Springs Trail.
- 12/7/24 - Art in the Park, December project is a salt lantern and wood disc snowman.

This Week:

- Clear the back fence at Cool Springs Trail.
- Weed removal from landscape beds.
- Lifting trees growing along the alleyway behind Festival Drive from FM-150 to Lake Kyle.
- Assisting with 25 Days of Christmas (various days).
- Community Garden meeting.

Next Week:

- Trails Committee meeting

For Art in the Park this month we had two small projects. The first was a wood disc snowman that everyone painted and decorated with buttons or other décor options. One artist built and painted Mickey Mouse instead of a snowman and did an awesome job! The second part of the project was a mason jar salt lantern they brushed with modge podge and rolled in salt and decorated with holly, ribbon and fairy lights.

For January Art in the Park, we will be meeting at the Kyle Library and painting a 3X3X6 mason bee house. Did you know mason bees are an excellent native pollinator; one mason bee outworks 300 European Honeybees! Registration for Art in the Park is required and limited; the cost is \$5 per City resident.

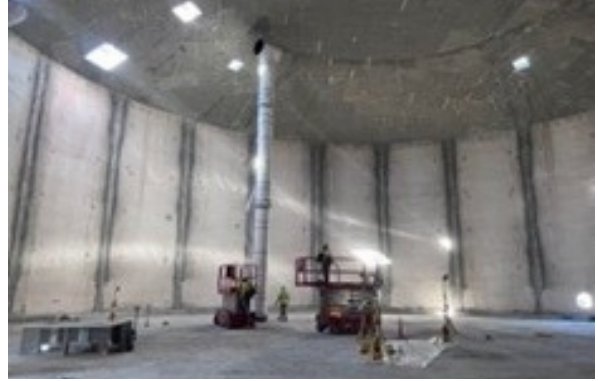


IV. INFRASTRUCTURE PROJECT UPDATES

Staff Contact: Mike Murphy

FM 1626 Ground Storage Tank & Pump Station:

- GST contractor completing exterior flash coating. Interior coating of tank joints will be completed by end of week.
- Electrical contractor continues to place conduit on site.
- Archer Western has a crew at Well Site #4 and has started construction improvements.
- Archer Western and Preload work schedules 7 am – 4 pm. Preload delayed due to weather and will work the following weekends December 14-15 and December 21-22.



Plum Creek Retail Roads:

- Rain delays this week.
- The reclaim water line placement continues along Avenue A.

La Verde Park Parking:

- Project is substantially complete.
- Contractor is working on punch list items.
- PEC is still in process to get electric connection to the site.



Goldenrod St., Carriage Way, and Wagon Crossing Mill and Overlay Project:

- Project Started December 2, 2024.
- Project Scope: Mill and Overlay with various full depth repairs on Goldenrod St., Carriage Way, and Wagon Crossing.
- Crews have currently milled and overlaid 1000 LF of Goldenrod St. and Milled 1200 LF of Carriage Way.
- Crews have also completed the Parking lot and building pad at the wastewater treatment plant, paving will be scheduled at a later date.

**Striping Projects:**

- Center, New Country, Roland Ln and Main St.
- Installed 2,585 LF of Crosswalks and Stop Bars on Center St and New Country.
- The striping crews are currently working on striping and signage at Roland Ln and Main St. for the new roundabout at this intersection.

Sidewalk Repairs and Traffic Circle Installation:

- Approximately 173 LF of sidewalk and Curb and Gutter Repaired on Goldenrod St.
- The Concrete crew is currently working on the roundabout installation at the intersection of Roland Ln. and Main St.



V. CITY COUNCIL REQUESTS

Council requests from the dais will be documented in the Friday Report until they are completed.

Item No.	Date of Request	Request	Status
1	3/16/24	Development of Downtown	Council first discussed this during the FY 23 Visioning Workshop in June 2023; it was brought back for discussion during FY 24 Visioning Workshop in February 2024; at the March 16, 2024 meeting, the City Council decided to postpone this discussion; Scheduled for FY 25 Visioning Workshop
2	4/16/24	Develop a schedule and process for a new Charter Review Commission at the end of the calendar year	Assigned to Jesse Elizondo; January 7, 2025
3	5/7/24	Quarterly ARWA Updates	Ongoing
4	7/16/24	Bring back a plan for regular community education sessions on variety of issues of importance to our community	Assigned to Rachel Sonnier; Staff will present additional options January 7, 2025
5	8/20/24	Develop a Customer Assistance Program for residential utility accounts	Assigned to Rosie Truelove; Council briefed on November 19, 2024; January 21, 2025
6	8/20/24	Engage consultant to review Uber program and make recommendations for improvements	Assigned to Rosie Truelove; January 21, 2025
7	9/17/24	Bickerstaff to create a plan to redraw and balance the three single-member districts; Staff to bring back an amendment to the contract for potential future services under the Charter	Assigned to Aimee Alcorn-Reed; Council brief on November 19, 2024; February 2025
8	9/17/24	Issue an RFQ seeking a Consultant with a specific scope for a quality-of-life study for people with disabilities in Kyle	Assigned to Jesse Elizondo; January 21, 2025

Item No.	Date of Request	Request	Status
9	10/15/24	Bring back action on Skatepark	Assigned to David Lopez; January 21, 2025
10	11/19/24	Bring back a report regarding implementing a K-9 unit within the Kyle Police Department	Assigned to Jeff Barnett; Consider during upcoming budget process
11	11/19/24	Bring back a housing strategy for diversifying the City's housing options	Assigned to Melissa McCollum; February 2025
12	12/3/24	Bring back a combination of Options 3 and 4 as presented on 12/3/24 regarding the historic oak tree on Stagecoach Road	Assigned to David Lopez; February 2025
13	12/3/24	Bring back an item regarding the purchase and installation of a light meter on City facilities and evaluate potential improvements to ensure compliance with the dark skies initiative.	Assigned to Marco Forti; January 2025

VI. ATTACHMENTS

1. Kyle Public Library Report.....Page 15
2. 2022 Road Bond Program Project Status Report.....Page 16

New Year, New Hours!

Starting January 2nd, the Library will have new hours!

We are opening 30 minutes earlier Monday through Saturday!



New Hours of Operation:

Monday - Thursday: 9:30AM - 8PM

Friday: 9:30AM - 5PM

Saturday: 9:30AM - 4PM



**Storytimes are on break.
They will resume January 6th.**



Spring

Spring activity programs now available at the front desk!



KYLE PUBLIC LIBRARY NOW OFFERS A
COLLECTION OF

WONDERBOOKS

Books that read out loud!

WONDERBOOKS!

Books that
read out loud!

Wonderbook
THE READ-ALONG BY PLAYAWAY™

Wonderbooks are children's books with a ready-to-play audiobook already inside. They also come with a learning mode that lets readers go deeper into the story with discussion questions.

3 Wonderbooks per library card



2022 Bond Program

Title: Weekly Status Report

Updated on: 12/11/2024

Prepared By: Front Line Advisory Group



Project ID	Council District	Project Name	Project Status	Phase Percent Complete	Project Status Description	Contract Amount	\$ Paid to Date (Sent to COK for payment)	% of Contract Invoiced	Project Descriptions
CK22RO001D	6	Kohlers to Seton (IH 35)	Schematic Design	40%	Updated 50% Geometric Schematic and Drainage report approved on 12/10/2024.	\$2,158,287.27	\$357,688.54	16.6%	The project includes a 0.13-mile stretch from the IH 35 southbound frontage road to the northbound frontage road. Underneath IH 35, Kohlers features a total of five lanes: a two-way left turn lane at the center, and on each side, a mandatory turn lane, a mandatory straight lane, and an optional lane.
CK22RO002D	6	Kohlers to Seton (off-system) - PS&E	PS&E Design	60%	90% PS&E submitted on 12/6/2024.	\$1,367,014.84	\$863,213.82	63.1%	The project features a 1.07-mile stretch from the IH 35 northbound frontage road to Seton Parkway, consisting of a 4-lane minor arterial and a 3-lane collector. The 4-lane section includes a median with periodic left turn spaces, and there is a two-lane roundabout at the intersection of Bebee and Kohlers.
CK22RO003D	6	Bebee Road (West) - PS&E	PS&E Design	60%	90% PS&E design due on 12/20/2024.	\$931,646.13	\$547,412.17	58.8%	The project includes the new construction and widening of a 1-mile stretch of 4-lane minor arterial road, extending from the IH 35 northbound frontage road to Dacy Lane. Key features include a two-lane roundabout at the intersection of Bebee and Kohlers, as well as acceleration and deceleration lanes at the intersection of the IH 35 frontage road and Bebee. This development aims to enhance traffic flow and safety for all road users.
CK22RO004D	6	Bebee Road (East) - PS&E	PS&E Design	60%	90% PS&E Due 6/17/2025.	\$3,547,398.02	\$1,374,491.97	38.7%	This project involves constructing and widening a 1.8-mile section of 4-lane minor arterial road from Dacy Lane to east of Green Pastures Road. It includes the addition of three two-lane roundabouts located at Dacy Lane, Goforth Road South, and Goforth Road North, designed to improve traffic circulation and safety in the area.
3a	2,4	Old Stagecoach Road North (Six Creeks)	PS&E Design	0%	30% PS&E over-the-shoulder review due 2/21/2025. Design Survey completed 11/22/2024.	\$1,510,111.20	\$0.00	0.0%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Old Stagecoach Road from RM 150 to Center Street into 3- to 4-lane arterials. Additionally, two roundabouts are planned at Old Stagecoach Road with Six Creeks and at Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
3b	2,4	Old Stagecoach Road - PS&E	PS&E Design	5%	60% PS&E due 4/22/2025. ROW offers are being prepared. Profile adjusted for drainage structures was completed on 12/4/2024.	\$2,047,287.05	\$0.00	0.0%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Old Stagecoach Road from RM 150 to Center Street into 3- to 4-lane arterials. Additionally, two roundabouts are planned at Old Stagecoach Road with Six Creeks and at Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
3c	2,4	Center Street (Off-System) PS&E	PS&E Design	10%	60% PS&E due 2/14/2025. ROW offers are being prepared.	\$1,799,557.05	\$0.00	0.0%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Center Street to Veterans Drive into 3- to 4-lane arterials. Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
CK22RO006D	2,4	Center Street (FM 150) (On-System)	PS&E Design	0%	NTP given 11/20/2024. Baseline Schedule approved on 12/9/2024.	\$488,657.77	\$463,450.47	94.8%	This project will upgrade Center Street from Veterans Drive to Main Street in downtown Kyle, expanding the roadway from 2 to 3 lanes to enhance traffic flow and accessibility.
4b	2,4	Jack C Hays Tr	PS&E Design	0%	City Council approved PS&E Task Order on 11/19/2024. NTP given 11/20/2024.	\$450,567.75	\$412,727.36	91.6%	This project involves widening the intersection from Veterans Drive to north of Witte Road, adding two new lanes and a median to improve traffic management and safety.
CK22RO007D	6	Kyle Parkway/Lehman Road Extension	PS&E Design	60%	Partial Revised 60% PS&E approved for further progress on 11/26/2024. All ROW surveys have been initiated.	\$3,189,199.74	\$1,531,166.40	48.0%	This project involves extending Lehman Road northeast from Bunton Creek Road to Dacy Lane as a 4-lane minor arterial. Additionally, Kyle Parkway will be extended to this new segment of Lehman Road, also as a 4-lane minor arterial. The total new roadway will cover 1.3 miles. The plan includes four planned 2-lane roundabouts at the intersections of Kyle Parkway with Dacy Lane, Kyle Parkway with Lehman Road, Lehman Road with Bunton Creek Road, and Lehman Road with Dacy Lane.
CK22RO008D	6	Marketplace Avenue - Construction	Construction	5%	Erosion Control, Strip and Stockpile, Set up Barricades all completed.	\$7,753,615.40	\$407,531.00	5.3%	This project includes the construction and widening of a 0.6-mile stretch of roadway into a 4-lane minor arterial from FM 1626 to Marketplace Avenue.
CK22RO009D	2,6	Bunton Creek Road - PS&E	PS&E Design	65%	90% PS&E due 3/6/2025.	\$2,030,777.09	\$731,605.91	36.0%	This project involves reconstructing and widening a 1.2-mile section of existing roadway into a 4-lane minor arterial, extending from Lehman Road to Porter Cove.
CK22RO010D	6	Windy Hill Road - PS&E	PS&E Design	60%	90% PS&E due 12/20/2024.	\$830,345.20	\$633,114.65	76.2%	This project will reconstruct and widen a 0.6-mile section of existing roadway into a 4-lane minor arterial from Purple Martin Avenue to IH 35 Northbound Frontage Road.
						\$ 34,256,223.46	\$12,516,345.72	36.54%	