



NOVEMBER 8, 2024

WEEKLY REPORT

TO: MAYOR MITCHELL AND COUNCIL MEMBERS
FROM: CITY MANAGER BRYAN LANGLEY

KYLE COMMUNICATIONS DEPARTMENT
COMMUNICATIONSDEPT@CITYOFKYLE.COM

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I. COUNCIL SCHEDULE

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St., unless otherwise noted. All meetings conducted in the council chambers will be available via live stream on Kyle10.

TUESDAY, NOVEMBER 19, 2024

TIRZ #4 AT 5 P.M.

TIRZ #2 AT 5:15 P.M.

CANVASSING OF NOVEMBER ELECTION RESULTS AT 5:45 P.M.

COUNCIL SPECIAL MEETING AT 6 P.M.

COUNCIL REGULAR MEETING AT 7 P.M.

II. HEROES MEMORIAL PARK RESTAURANT RFP

Staff Contact: Victoria Vargas

The City of Kyle is seeking qualified restaurateurs and developers to submit proposals for an exciting new dining establishment adjacent to the award-winning Heroes Memorial Park in our vibrant Brick & Mortar District. This city-owned pad site is primed for the development of an upscale, family-friendly restaurant that will serve as a key addition to our community, enhancing the area's mixed-use appeal and walkable environment.

This opportunity invites developers with a proven track record to help us create a memorable dining destination for both residents and visitors. We envision a unique restaurant experience that offers outdoor/patio seating, serves lunch and dinner daily (with a possible weekend brunch!), with financial backing to ensure long-term success. The City is open to a public-private partnership model, providing the land through a long-term lease or nominal fee transfer, while developers manage the design, construction, and operation.

Questions Due: November 22, 2024, by 5:00 PM CST

Proposals Due: December 6, 2024, by 3:00 PM CST

Interested parties can learn more at www.cityofkyle.com/rfps.

III. 2022 ROAD BOND NEIGHBORHOOD UPDATES

Staff Contact: Rachel Sonnier

The City of Kyle is inviting the community to get updates, see progress, and ask questions about several projects from the voter-approved 2022 road bonds at neighborhood events on Nov. 13 and 14.

These come-and-go style events will provide residents with the latest updates on Bebee Road, Lehman Road/Kyle Parkway and Bunton Creek Road Projects funded by the voter-approved 2022 Road Bonds.

Residents will have the opportunity to explore detailed information about the projects, understand timelines, and see how these enhancements will benefit the community. Various informational stations will be set up, allowing attendees to engage directly with city staff and the city's contracted engineers.

Bebee Road Update Meeting

DATE: Wednesday, November 13

TIME: 6 - 8 p.m.

LOCATION: Gemstone Palace, 1101 Bunton Creek Road

Lehman Road, Kyle Parkway, Bunton Creek Road Update Meeting

DATE: Thursday, November 14

TIME: 6 - 8 p.m.

LOCATION: Lehman High School, 1700 Lehman Road

More information about those meetings and the projects can be found on [KyleRoadBonds.com](https://kyleroadbonds.com).

IV. PARKS & RECREATION DEPARTMENT UPDATES

Staff Contact: David Lopez

Veterans Day Parade and Market Day

Join the City of Kyle in honoring our nation's veterans at the 2024 Veterans Day Parade and festivities on Saturday, November 9 in downtown Kyle.

The Veterans Day Parade will happen in conjunction with Market Days, which includes live music, local vendors, arts and crafts, farm-to-market items, and more. Market Days goes from 8 a.m. - 1 p.m. at Mary Kyle Hartson Park.

The parade begins at 11 a.m. and travels east along Center Street from Gregg-Clarke Park and ends at Front Street on the City Square. The best locations to view the Kyle Veterans Day Parade are on either side of Center Street between Gregg-Clarke Park and Mary Kyle Hartson Park.

For more information, visit CityofKyle.com/VeteransDay.



Texas Arbor Day Tree Giveaway

The Parks T.E.C. (Conservation, Forestry, Trails Outreach) Division distributed approximately 100 Native Saplings during our first Texas Arbor Day Native Tree Giveaway. Led by the Outdoor Nature Specialist and Trails Team members, PARD handed out Texas Redbud, Texas Persimmon, Texas Mountain Laurel, Mexican Plum, Mexican Buckeye and Roughleaf Dogwood saplings. We are looking forward to handing out even more trees for 2025! Texas Arbor Day is celebrated the first Friday in November. Texas Arbor Day is significant in that it recognizes the start of prime planting season in Texas.

Tree Flare Training

Conservation, Maintenance, and Beautification Divisions Team Members had a training for unburdening tree root flares at Mary Kyle Hartson City Square Park. It is a common, and detrimental, practice for trees to be planted too deeply and/or mulched incorrectly.



A tree suffering from this will appear to enter the ground straight like a pole, rather than have the base flare at the bottom. These practices will kill trees over time. Staff learned how to recognize trees suffering from these practices and the techniques used to unburden the tree's root flare as the beginning step to managing our trees better. More training is being developed as we embark on a healthier tree care regimen.

Registration Now Open for Youth Basketball League

Registration for the Kyle Parks and Recreation Youth Basketball League is now open! This program is designed for boys and girls aged 6U to 12U, providing a fantastic opportunity for young athletes to engage in recreational play while developing essential skills on the court.

The Youth Basketball League emphasizes not only the fundamentals of basketball but also the importance of teamwork. Parents and guardians are encouraged to register their children for this enriching experience that fosters physical fitness, social interaction, and a love for sports. With an emphasis on fun and learning, the league aims to build a foundation for lifelong participation in sports.

Volunteer coaches are at the heart of this initiative, dedicating their time and expertise to guide participants through skill development and game strategies. These coaches create a supportive environment where every player can learn, grow, and enjoy the game.

For more information on registration and league details, please visit www.cityofkyle.com/recreation/page/kyle-youth-basketball.

Youth Soccer Clinic

The Kyle Parks and Recreation Department is excited to announce the upcoming Soccer Clinic, scheduled for November 16 at Steeplechase Park. This event is tailored for aspiring young athletes aged 5 to 9, offering them a unique opportunity to enhance their skills and develop a love for the game.

In addition to the youth clinic, we are proud to extend our services to older participants. Our Therapeutic Recreation and Inclusive Services will host a special session for individuals aged 15 and older with disabilities. This initiative not only provides a chance for these athletes to engage in the sport but also serves as a stepping stone toward our Special Olympics Soccer team, which is gearing up for the 2025 competition.

We are thrilled to have the support of the Johnson High School Girls Soccer Team and the Lehman High School Boys Soccer Team, who will be assisting with the clinic. We invite all young players and their families to join us for a day of fun, learning, and teamwork at Steeplechase Park. Learn more at www.cityofkyle.com/recreation/page/soccer-clinic.

Aquatic Planning and Preparation

This week, the Aquatics Division prepared for the upcoming aquatics season. The team concentrated on three key areas: maintenance, public safety, and strategic planning, each vital for ensuring a successful season ahead. The team began with a comprehensive assessment of our aquatic facility and aquatic features. They conducted thorough inspections, meticulously checking every aspect from pool cleanliness to the functionality of filtration systems and safety equipment. Each member understood that these maintenance tasks were essential to provide a safe and enjoyable environment for all our patrons.

A noteworthy highlight of the week was the collaboration with our Aquatic Coordinator Tyler Ellis, who participated in discussions with Hays County Development Services. His expertise in aquatics proved invaluable as he worked to align our programs with county standards and best practices. This collaboration not only strengthens our initiatives but also enhances our dedication to public safety and community wellness.

Senior Programming

On November 1, the Kyle Parks and Recreation Department, in collaboration with the Kyle Area Senior Zone, hosted the monthly Chair Volleyball event at the Krug Activity Center. This engaging program is designed specifically for active aging individuals, providing them with a unique opportunity to enhance their physical fitness in a supportive and social environment.



Chair volleyball focuses on improving core strength, joint flexibility, upper body mobility, and hand-eye coordination. Participants engage in light-hearted competition while also reaping the benefits of physical activity tailored to their needs.

The program is held on the 1st and 3rd Fridays of each month from 11 a.m. to 12 p.m., encouraging regular participation and fostering a sense of community among attendees. The success of this event underscores the importance of promoting active aging and maintaining a healthy lifestyle within our community.

December Fun: Save The Dates!

Mark your calendars for December! Kyle Parks and Recreation will be hosting a series of exciting events throughout the month. Stay tuned for more details!

Winter Events Include:

- [December 1 – Santa's Arrival](#)
- [All December - 25 Days of Christmas](#)
- [December 7 - Grinch on the Green](#)
- [December 10-12- Santa Rides in Kyle](#)
- [December 13- Christmas Movie in the Park](#)
- [December 20- Winter Wonderland All Abilities Dance](#)
- [January 1- Polar Bear Splash](#)

V. INFRASTRUCTURE PROJECT UPDATES

Staff Contact: Mike Murphy

FM 1626 Ground Storage Tank & Pump Station:

- GST contractor is currently stress wire winding the tank. This process will take approximately 3 weeks.
- Archer Western will be onsite at Well Site #4 the first week of December. Project sign has been ordered for site.
- Locates for existing lines have been completed. Project sign has been ordered for this site.
- Archer Western and Preload work schedules 7 am-4:30 p.m., Monday-Friday.
- Cost for Phase 2 of the project has been submitted and is currently under review.



Anthem (Hoover) 1 MG EST:

- Painting crew on site.
- Blasting currently taking place and primer being applied.
- Containment structures in place.
- Paint at grade work scheduled from October 30-November 30.

Wastewater Lift Stations Under Construction:

- Waterstone – Start-up scheduled for November 14, 2024
- Crosswinds 6B – Start-up date pending.
- Freedom - Start-up date pending.

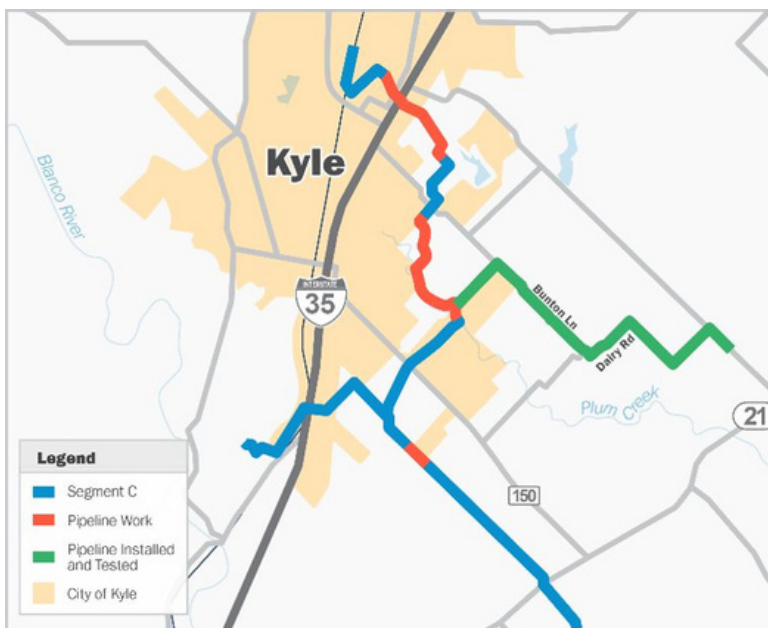
Alliance Pipeline C:

Work Completed Last 2 Weeks:

- Crew A – continuing to lay pipe parallel to CR158 heading east.
- Crew B – continuing to lay pipe to the south through the Sunset Ridge subdivision.
- Crew C – continuing to lay pipe west and crossing under the Marketplace.
Extension; continue to closely coordinate with Capital Excavation.
- Microtunnel equipment mobilized to the final site under the U.P.R.R. near Kohler's Crossing.
- Continued with hand tunnels in various locations; there are five crews completing these tunnels.

Upcoming Work:

- Crew A – laying pipe to the east crossing under SH-21; expect to lay 4,500 feet of pipe.
- Crew B – continues laying pipe to the south through Sunset Ridge towards Hwy 150, expected to lay 1,600 feet of pipe.
- Crew C – continues laying pipe to the west through the Northpoint Development.
- Microtunnel under the Union Pacific Railroad near Kohler's Crossing is expected to be completed.
- Hand tunnelling for various crossings will continue including starting the hand tunnel under the driveways at the Northpoint Development.



Plum Creek Retail Roads:

- Project is 35% complete.
- Duct bank conduit placement across FM 1626 and reclaim water line placement pending arrival of spacers for completion.
- Storm drain trunk line placement along Avenue A between Everett and Cromwell is 25% complete.
- Storm drain trenching on Cromwell is in progress.

**La Verde Park Parking Lot:**

- Irrigation line installation and soil placement are in progress.
- The drip tube installation is ongoing.
- Sidewalk and ADA ramp installations have been completed.
- The PEC transformer has been poured, and the cabinet is set and being installed.
- Light poles are expected to be delivered by the end of this week, with installation scheduled for next week.



Bebee Road:

- Project Started October 24.
- Project Scope includes mill and overlay with various full depth repairs from the Northbound I-35 Frontage Road to Republic Drive (approximately 1.85 lane miles).
- Crews are also working on the treatment plant office pad and parking lot.

**Drainage Maintenance:**

- Performed channel improvements, re-grading, and hydro-seeding in the Spring Branch drainage areas, along CR158 and Steeple Chase Park

Striping Projects:

- Street Crews recently striped Brooks Crossing, Waterleaf Blvd, and Center Street laying: 6,260 linear feet of yellow lines, 1379 linear feet of white lines, 1,412 linear feet of crosswalks and stop bars, and 18 EA arrows.

**Sidewalk Repairs:**

- Approximately 283 linear feet of damaged sidewalk was repaired in Amberwood.
- Approximately 45 linear feet of new sidewalk was laid on Vista Ridge to close a gap.

VI. CITY COUNCIL REQUESTS

Council requests from the dais will be documented in the Friday Report until they are completed.

Item No.	Date of Request	Request	Status
1	2/6/24	Prepare a policy for warming and cooling centers; develop action plan for emergency shelters; and provide data on potential use of such facilities	Assigned to Chief Barnett; presentation complete; resolution adopting a policy to come back November 19, 2024
2	3/16/24	Development of Downtown	Council first discussed this during the FY 23 Visioning Workshop in June 2023; it was brought back for discussion during FY 24 Visioning Workshop in February 2024; at the March 16, 2024 meeting, the City Council decided to postpone this discussion
3	4/16/24	Develop a schedule and process for a new Charter Review Commission at the end of the calendar year	Assigned to Jesse Elizondo; December 2024
4	5/7/24	Issue RFP for Wireless Telecommunication Facilities on City-owned properties and within the area	Assigned to Melissa McCollum; a contract will be brought forward for Council consideration November 19, 2024
5	5/7/24	Quarterly ARWA Updates	Ongoing
6	7/2/24	Work with the County in addition to property owner(s) to expand TIRZ #4 to fund the South Goforth Road project	Completed public hearings; Final Project Plan will be brought back once approved by County; November 19, 2024
7	7/16/24	Bring back a plan for regular community education sessions on variety of issues of importance to our community	Assigned to Rachel Sonnier; Road Bond Open Houses: Windy Hill Road Project at Pflueger Elementary School on August 29, 2024; Kohlers Crossing Project on October 3, 2024 at Kyle Public Safety Center; Bebee Road Project on November 13, 2024 at Gemstone Palace; and Lehman and Bunton Creek Road Project on November 14, 2024 at Lehman High School; staff will present additional options December 2024
8	8/20/24	Develop a Customer Assistance Program for residential utility accounts	Assigned to Julie Beggs; Council delayed consideration of this item in October; November 19, 2024

Item No.	Date of Request	Request	Status
9	8/20/24	Work on a selected location from the 4 options presented to secure a site and solicit bids for the relocation of the historic oak tree on Stagecoach Road	Assigned to Amber Schmeits; November 19, 2024
10	8/20/24	Engage consultant to review Uber program and make recommendations for improvements	Assigned to Rosie Truelove; January, 2025
11	9/3/24	\$15,000 for Hays County Food Bank FY 24-25	Assigned to Leslie Scott; November 19, 2024
12	9/3/24	Create an emergency lockbox program for seniors and others at risk in the community	Assigned to Chief Barnett; presentation complete; resolution adopting a policy to come back November 19, 2024
13	9/17/24	Bickerstaff to create a plan to redraw and balance the three single-member districts; Staff to bring back an amendment to the contract for potential future services under the Charter	Assigned to Aimee Alcorn-Reed; November 19, 2024
14	9/17/24	Issue an RFQ seeking a Consultant with a specific scope for a quality-of-life study for people with disabilities in Kyle	Assigned to Jesse Elizondo; January 2025
15	9/17/24	Develop a plan to enhance events at Heroes Memorial Park by collaborating with non-profit organizations in our community	Assigned to David Lopez; December 3, 2024
16	10/15/24	Bring back action on Skatepark	Assigned to David Lopez; January 2025
17	10/15/24	Bring back an update on the status of the Wordplace, Waterfront at Marketplace, and Woodmere developments	Assigned to Victoria Vargas; update to be provided in Friday Report in November 2024

VII. ATTACHMENTS

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2022 Bond Program

Title: Weekly Status Report

Updated on: 11/4/2024

Prepared By: Front Line Advisory Group



Project ID	Council District	Project Name	Project Status	Phase Percent Complete	Project Status Description	Contract Amount	\$ Paid to Date (Sent to COK for payment)	% of Contract Invoiced	Project Descriptions
CK22RO001D	6	Kohlers to Seton (IH 35)	Schematic Design	35%	Preliminary 50% geometric schematic approved on 9/30/2024.	\$2,158,287.27	\$319,249.54	14.8%	The project includes a 0.13-mile stretch from the IH 35 southbound frontage road to the northbound frontage road. Underneath IH 35, Kohlers features a total of five lanes: a two-way left turn lane at the center, and on each side, a mandatory turn lane, a mandatory straight lane, and an optional lane.
CK22RO002D	6	Kohlers to Seton (off-system) - PS&E	PS&E Design	60%	90% PS&E due 11/15/2024.	\$1,367,014.84	\$793,970.84	58.1%	The project features a 1.07-mile stretch from the IH 35 northbound frontage road to Seton Parkway, consisting of a 4-lane minor arterial and a 3-lane collector. The 4-lane section includes a median with periodic left turn spaces, and there is a two-lane roundabout at the intersection of Bebee and Kohlers.
CK22RO003D	6	Bebee Road (West) - PS&E	PS&E Design	60%	90% PS&E design due on 12/20/2024. Open House scheduled for 11/13/2024 at the Gemstone Palace at 5pm.	\$931,646.13	\$510,833.42	54.8%	The project includes the new construction and widening of a 1-mile stretch of 4-lane minor arterial road, extending from the IH 35 northbound frontage road to Dacy Lane. Key features include a two-lane roundabout at the intersection of Bebee and Kohlers, as well as acceleration and deceleration lanes at the intersection of the IH 35 frontage road and Bebee. This development aims to enhance traffic flow and safety for all road users.
CK22RO004D	6	Bebee Road (East) - PS&E	PS&E Design	45%	60% Submittal due 11/6/2024. Open House scheduled for 11/13/2024 at the Gemstone Palace at 5pm.	\$3,547,398.02	\$721,695.59	20.3%	This project involves constructing and widening a 1.8-mile section of 4-lane minor arterial road from Dacy Lane to east of Green Pastures Road. It includes the addition of three two-lane roundabouts located at Dacy Lane, Goforth Road South, and Goforth Road North, designed to improve traffic circulation and safety in the area.
3a	2,4	Old Stagecoach Road North (Six Creeks)	PS&E Design	0%	60% PS&E due 5/5/2025. NTP issued 10/16/2024. New expedited Baseline schedule submitted on 11/6/2024 and currently under review.	\$1,510,111.20	\$0.00	0.0%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Old Stagecoach Road from RM 150 to Center Street into 3- to 4-lane arterials. Additionally, two roundabouts are planned at Old Stagecoach Road with Six Creeks and at Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
3b	2,4	Old Stagecoach Road - PS&E	PS&E Design	0%	60% PS&E due 4/22/2025. ROW offers are being prepared. Baseline schedule approved.	\$2,047,287.05	\$0.00	0.0%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Old Stagecoach Road from RM 150 to Center Street into 3- to 4-lane arterials. Additionally, two roundabouts are planned at Old Stagecoach Road with Six Creeks and at Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
3c	2,4	Center Street (Off-System) PS&E	PS&E Design	0%	60% PS&E due 2/14/2025. ROW offers are being prepared. Baseline schedule approved.	\$1,799,557.05	\$0.00	0.0%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Center Street to Veterans Drive into 3- to 4-lane arterials. Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
CK22RO006D	2,4	Center Street (FM 150) (On-System)	PS&E Task Order Approval	100%	City Council decision to approve PS&E Task Order expected 11/19/2024.	\$488,657.77	\$463,450.47	94.8%	This project will upgrade Center Street from Veterans Drive to Main Street in downtown Kyle, expanding the roadway from 2 to 3 lanes to enhance traffic flow and accessibility.
4b	2,4	Jack C Hays Tr	PS&E Task Order Approval	100%	City Council decision to approve PS&E Task Order expected 11/19/2024.	\$450,567.75	\$412,727.36	91.6%	This project involves widening the intersection from Veterans Drive to north of Witte Road, adding two new lanes and a median to improve traffic management and safety.
CK22RO007D	6	Kyle Parkway/Lehman Road Extension	PS&E Design	50%	Revised 60% PS&E submittal due 11/16/2024. Open House scheduled for 11/14/2024 at Lehman High School. All ROW appraisal is underway.	\$3,189,199.74	\$1,305,511.02	40.9%	This project involves extending Lehman Road northeast from Bunton Creek Road to Dacy Lane as a 4-lane minor arterial. Additionally, Kyle Parkway will be extended to this new segment of Lehman Road, also as a 4-lane minor arterial. The total new roadway will cover 1.3 miles. The plan includes four planned 2-lane roundabouts at the intersections of Kyle Parkway with Dacy Lane, Kyle Parkway with Lehman Road, Lehman Road with Bunton Creek Road, and Lehman Road with Dacy Lane.
CK22RO008D	6	Marketplace Avenue - Construction	Construction	0%	Groundbreaking ceremony held on 10/15/2024.	\$7,704,628.40	\$0.00	0.0%	This project includes the construction and widening of a 0.6-mile stretch of roadway into a 4-lane minor arterial from FM 1626 to Marketplace Avenue.
CK22RO009D	2,6	Bunton Creek Road - PS&E	PS&E Design	60%	90% PS&E due 1/8/2025. Open House scheduled for 11/14/2024 at Lehman High School.	\$2,030,777.09	\$241,947.04	11.9%	This project involves reconstructing and widening a 1.2-mile section of existing roadway into a 4-lane minor arterial, extending from Lehman Road to Porter Cove.
CK22RO010D	6	Windy Hill Road - PS&E	PS&E Design	60%	90% PS&E due 12/06/2024.	\$830,345.20	\$353,931.68	42.6%	This project will reconstruct and widen a 0.6-mile section of existing roadway into a 4-lane minor arterial from Purple Martin Avenue to IH 35 Northbound Frontage Road.
						\$ 34,256,223.46	\$10,093,202.55	29.46%	