



DECEMBER 6, 2024

WEEKLY REPORT

TO: MAYOR MITCHELL AND COUNCIL MEMBERS
FROM: CITY MANAGER BRYAN LANGLEY

KYLE COMMUNICATIONS DEPARTMENT
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I. COUNCIL SCHEDULE

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St., unless otherwise noted. All meetings conducted in the council chambers will be available via live stream on Kyle10.

THURSDAY, DECEMBER 12, 2024

COUNCIL SPECIAL MEETING AT 6 P.M.

The meeting regularly scheduled for December 17 has been moved to December 12

MONDAY, DECEMBER 23, 2024

COUNCIL SPECIAL MEETING TO CANVASS DECEMBER 2024 RUNOFF ELECTION RESULTS AT 6 P.M.

II. HEROES MEMORIAL PARK RESTAURANT PAD AND CONVENTION CENTER RFP UPDATES

Staff Contact: Victoria Vargas

The City of Kyle has extended the proposal deadlines for the Heroes Memorial Park Restaurant Pad and Lake Park District Hotel/Convention Center RFPs to allow interested parties additional time to craft comprehensive submissions aligned with the City of Kyle's vision for the projects. Learn more at www.cityofkyle.com/rfps.

Heroes Memorial Park Restaurant Pad:

- Questions Due: January 3, 2025, by 5:00 PM CST
- Proposals Due: January 15, 2025, by 3:00 PM CST

Lake Park District Hotel/Convention Center:

- Questions Due: January 17, 2025, by 5:00 PM CST
- Proposals Due: January 29, 2025, by 3:00 PM CST

III. ALLIANCE WATER CUTS RIBBON FOR CARRIZO WATER TREATMENT PLANT

Staff Contact: Mike Murphy



The City of Kyle is celebrating a significant milestone in our commitment to providing long-term water solutions for our residents with the Alliance Water Carrizo Water Treatment Plant Ribbon Cutting held on Thursday, December 5.

The ceremony was held at the Rosanky, TX water treatment plant. City of Kyle Mayor Travis Mitchell joined in the ceremony, delivering remarks alongside the Mayors of San Marcos and Buda.

The Alliance Water project will increase the city's water supply by 1.7 million gallons per day by early 2025, a 26.7% increase in water capacity, with an additional 2 million gallons per day coming on line in 2027. Currently, the City of Kyle's water sources bring in an average capacity of 6.47 million gallons per day.

Alliance Water pipeline construction continues in Kyle. In the coming weeks, crews are expected to lay pipe under Highway 150 and continue laying about 6,400 feet of pipe southeast of SH-21 as they continue to construct Segment C.

Alliance Water officially formed in 2007 and is comprised of the cities of Kyle, Buda and San Marcos and the Canyon River Regional Water Authority. For more information on the City of Kyle's partnership with Alliance Water, visit CityofKyle.com/AllianceWater.

IV. KYLE PUBLIC LIBRARY UPDATES HOURS IN 2025

Staff Contact: Leslie Scott

Starting Thursday, Jan. 2, 2025, the Kyle Public Library will be adjusting their hours to be open an additional 2 hours a week to the public.

Kyle Public Library Hours as of Jan. 2, 2025:

- Monday - Thursday 9:30am - 8:00pm (currently 10a-8p)
- Friday 9:30am - 5:00pm (currently 10a-6p)
- Saturday 9:30am - 4:00pm (currently 10a-4p)

These hours reflect opening each day 30 minutes earlier and closing one hour earlier on Fridays.

The Library updated hours after an evaluation of when patrons were using the library most and found most a high patron utilization in the mornings. The 1-hour change of closing earlier on Fridays is due to the lack of patron visits, no programs, and no use of meeting room space after 5 pm.

Since the library already has a full staff on site by 9 am, no changes in staff schedules will be needed for these hour updates.

V. GRINCH ON THE GREEN THIS SATURDAY

Staff Contact: Rachel Sonnier

The mastermind of Christmas crime is making his return to Kyle and wants you — yes YOU — to join him for the first-ever Grinch on the Green, a celebration of all things mean and green, on Saturday, December 7 from 5:30 to 9 p.m. at La Verde Park, 3901 Burnham.

This celebration is a free family-friendly event with something fun for everyone. Enjoy sweet treats, market vendors, live music, free photos with the one and only Grinch, a chalk graffiti station, carnival games, Grinch movie screenings, and more! More information at CityofKyle.com/Grinch.

VI. PARKS & RECREATION DEPARTMENT UPDATES

Staff Contact: David Lopez

Texas Recreation and Park Society Play Day

On November 21, the Kyle Parks and Recreation Department participated in the Texas Recreation and Parks Society (TRAPS) Play Day at the Capitol, an annual event that provides a unique opportunity for parks and recreation professionals to engage with state officials, legislative staff, and the broader Texas community.

Held at the Texas State Capitol, this event allows for hands-on interaction and emphasizes the significant role parks and recreation services play in enhancing the quality of life for all Texans.

As part of the day's festivities, the Kyle Parks and Recreation Department proudly showcased a variety of engaging activities designed to entertain and educate attendees about the department's programs. In addition to providing fun, interactive experiences, the team offered valuable information about the diverse recreational opportunities available to residents. From youth sports leagues, special events to programs, the department's activities highlighted the many ways Kyle's parks contribute to the health and well-being of the community.

The event not only celebrated the accomplishments of state leaders but also reinforced the importance of collaboration between parks and recreation professionals, community members, and lawmakers. The Kyle Parks and Recreation Department remains dedicated to fostering these partnerships, ensuring that the community continues to benefit from accessible and high-quality recreational services.

Through events like Play Day at the Capitol, the Kyle Parks and Recreation Department is proud to contribute to the broader conversation about the value of parks and recreation, while highlighting the department's commitment to enriching the lives of residents through dynamic and accessible programs.



Santa's Arrival Kicks Off 25 Days of Christmas

The holiday season officially kicked off with Santa's Arrival on Dec. 1, marking the start of the 25 Days of Christmas programs! The night started with a variety of Hays CISD choirs, local dance group, and the Kyle Twirlers entertaining the crowd with Christmas carols. Santa arrived in a Kyle fire truck to Mary Kyle Hartson Park filled with 50 craft and food vendors. Families were allowed to take free pictures with Santa. As Santa and Council stepped onto the park's stage, cheers erupted from the crowd, and the Christmas magic began to unfold with the lighting of the park's beautiful displays. The atmosphere was filled with the sweet scent of holiday treats, and the sound of laughter and holiday music echoed throughout, ushering in the season of joy and togetherness.

The holiday magic continues at Mary Kyle Hartson Park throughout December with a festive lineup of Christmas programming for all ages. From twinkling light displays that illuminate the park's pathways to holiday-themed activities, there's something for everyone to enjoy.

Children will also have the chance to participate in craft workshops and holiday games, while the park's cozy atmosphere offers the perfect setting for strolling, hot cocoa in hand, under the glow of festive decorations. With special events, musical performances, and plenty of seasonal cheer, the park is the ultimate destination for creating memories this Christmas season.



Green Ribbon Project Update

The Green Ribbon project is 98% complete. Plant-bed preparation, laying of compost, and rep and tear has been completed. Digging for the concrete edging has also been completed. Final project details include wrapping up last mulching on the South location of Yarrington Rd and general clean up. TX Dot has a paid maintenance period of 24 months. There is one initial 90-day warranty and then a 24-month paid plant establishment period. Maintenance would likely be turned over to the city in March / April 2027.



Conservation & Trails Updates

The Kyle Parks and Recreation Department's Conservation and Trails Teams partnered with the City of Austin Parks and Recreation Department's Land Management Program to harvest 250 Turks Cap root cuttings and transplanted them to City of Kyle parks for habitat restoration and enhancement. Staff installed 175 of the root cuttings in patches around the Cool Springs Trail in locations where volunteers had completed ragweed stem removal on November 16. This is a "plant and walk away" technique that can be used for some species and is estimated to be ¼ the cost of purchasing 4" pots and watering them to get them established. The Conservation Team transplanted 50 root cuttings at Steeplechase Park. In addition, the trails team members assisted with taking cuttings of Frog Fruit that was planted at the City of Kyle's Community Garden at Post Oak and transporting it to pots to develop root growth for future transplanting.

Conservation & Trails Updates (Cont.)

The Landscaping Team spread Inland Sea Oats along the Plum Creek Trail by Bunton Creek Park to assist with erosion control. In the last weeks, the teams have removed 31 invasive ligustrum from the Plum Creek Trail by Waterleaf Park.

While the Conservation and Trails team continues to grow with the addition of a Native Landscaping Team, the crew continues to work on other projects. The trails crew repaired a leaking waterline at the community garden, as well as worked with community service restitution workers on opening an additional 4/10ths mile of bike trail by Waterleaf Park. The combined teams mowed trailheads and trails, and began moving into their new storage area at Waterleaf Park.



December Fun: Save The Dates!

Mark your calendars for December! Kyle Parks and Recreation will be hosting a series of exciting events throughout the month. Stay tuned for more details!

- December 2-31- 25 Days of Christmas
- December 10-12- Santa Rides in Kyle
- December 13- Christmas Movie in the Park
- December 20- Winter Wonderland All Abilities Dance

January 1- Polar Bear Splash

VII. INFRASTRUCTURE PROJECT UPDATES

Staff Contact: Mike Murphy

FM 1626 Ground Storage Tank & Pump Station:

- GST contractor has completed wire winding the tank. Flash coating will be completed this week and interior coating of GST joints.
- Electrical contractor continues to place conduit on site.
- Archer Western has placed pipe on Well Site #4 and will start construction improvements.
- Archer Western and Preload work schedules will be 7 am – 4 pm. Preload will work the following weekends: Dec. 7-8 and Dec. 14-15.



Plum Creek Retail Roads:

- Reclaim water line placement in progress on Avenue A between Cromwell and FM 1626.
- Storm drain trunk line placement complete along Avenue A.
- Wastewater line placement complete along Avenue A.
- Wastewater line placement complete on Heroes Memorial Drive.
- Performing Arts Center wastewater service reroute complete, pending testing.

La Verde Park Parking Lot:

- Project is substantially completed. Punch list items were created this week, contractor is working to address the punch list items.
- Light installation is completed and coordination with PEC is in process to get electric connection to the site.



VIII. CITY COUNCIL REQUESTS

Council requests from the dais will be documented in the Friday Report until they are completed.

Item No.	Date of Request	Request	Status
1	3/16/24	Development of Downtown	Council first discussed this during the FY 23 Visioning Workshop in June 2023; it was brought back for discussion during FY 24 Visioning Workshop in February 2024; at the March 16, 2024 meeting, the City Council decided to postpone this discussion; Scheduled for FY 25 Visioning Workshop
2	4/16/24	Develop a schedule and process for a new Charter Review Commission at the end of the calendar year	Assigned to Jesse Elizondo; January 2025
3	5/7/24	Quarterly ARWA Updates	Ongoing
4	7/16/24	Bring back a plan for regular community education sessions on variety of issues of importance to our community	Assigned to Rachel Sonnier; Staff will present additional options January 2025
5	8/20/24	Develop a Customer Assistance Program for residential utility accounts	Assigned to Julie Beggs; Council briefed on November 19, 2024; January 2025
6	8/20/24	Work on a selected location from the 4 options presented to secure a site and solicit bids for the relocation of the historic oak tree on Stagecoach Road	Complete
7	8/20/24	Engage consultant to review Uber program and make recommendations for improvements	Assigned to Rosie Truelove; January 21, 2025
8	9/17/24	Bickerstaff to create a plan to redraw and balance the three single-member districts; Staff to bring back an amendment to the contract for potential future services under the Charter	Assigned to Aimee Alcorn-Reed; Council brief on November 19, 2024; February 2025

Item No.	Date of Request	Request	Status
9	9/17/24	Issue an RFQ seeking a Consultant with a specific scope for a quality-of-life study for people with disabilities in Kyle	Assigned to Jesse Elizondo; January 21, 2025
10	9/17/24	Develop a plan to enhance events at Heroes Memorial Park by collaborating with non-profit organizations in our community	Complete
11	10/15/24	Bring back action on Skatepark	Assigned to David Lopez; January 21, 2025
12	11/19/24	Bring back a report regarding implementing a K-9 unit within the Kyle Police Department	Assigned to Jeff Barnett; Consider during upcoming budget process
13	11/19/24	Bring back a housing strategy for diversifying the City's housing options	Assigned to Melissa McCollum; February 2025
14	12/3/24	Bring back a combination of Options 3 and 4 as presented on 12/3/24 regarding the historic oak tree on Stagecoach Road	Assigned to David Lopez; February 2025
15	12/3/24	Bring back an item regarding the purchase and installation of a light meter on City facilities and evaluate potential improvements to ensure compliance with the dark skies initiative.	Assigned to Marco Forti; January 2025

IX. ATTACHMENTS

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CHECK IT OUT!



**December 9th
at 10:30am**

Enjoy a storytime
with cookies, crafts,
and a picture with
Santa Claus!



New Year, New Hours!

Starting January 2nd, the
Library will have new hours!

*We are opening 30 minutes earlier
Monday through Saturday!*



New Hours of Operation:

Monday - Thursday: 9:30AM - 8PM

Friday: 9:30AM - 5PM

Saturday: 9:30AM - 4PM

Tuna for Fines was Fin-tastic!

\$706 in library fines forgiven

-AND-

448 cans of tuna collected for the
Hays County Food Bank!



City of Kyle, Texas
City Sales and Use Tax Collection by Month
Comparison for FY 2025 and FY 2024

Collection Month	Actual Receipts Current Year FY 2025	Comparison to Budget FY 2025				Comparison to Last Year FY 2024			
		Budget FY 2025	\$ Variance	% Variance	Sales Tax Rebates 380 Payments	Actual Receipts Last Year FY 2024	\$ Change From FY 2024	% Change From FY 2024	Sales Tax Rebates 380 Payments
October	\$ 1,369,300.36	\$ 1,596,094	\$ (226,793.64)	-14.21%	\$ 98,473.06	\$ 1,425,969.13	\$ (56,668.77)	-3.97%	\$ 79,646.52
November	1,713,799.53	1,790,358	\$ (76,558.47)	-4.28%	Pending	1,599,526.69	\$ 114,272.84	7.14%	82,046.34
December						1,385,158.70			77,297.11
January						1,423,036.48			82,900.10
February						1,785,631.91			105,896.71
March						1,234,268.50			97,922.57
April						1,270,755.18			99,981.74
May						1,625,278.58			120,876.79
June						1,500,186.28			103,486.37
July						1,539,701.99			160,321.12
August						1,679,998.81			121,152.95
September						1,518,664.73			121,887.36
Total	\$ 3,083,099.89	\$ 3,386,452	\$ (303,352.11)	-18.49%	\$ 98,473.06	\$ 17,988,176.98	\$ 57,604.07	3.17%	\$ 1,253,415.68



2022 Bond Program

Title: Weekly Status Report

Updated on: 12/3/2024

Prepared By: Front Line Advisory Group



Project ID	Council District	Project Name	Project Status	Phase Percent Complete	Project Status Description	Contract Amount	\$ Paid to Date (Sent to COK for payment)	% of Contract Invoiced	Project Descriptions
CK22RO001D	6	Kohlers to Seton (IH 35)	Schematic Design	35%	Updated 50% Geometric Schematic and Drainage report submitted 11/22/2024 is currently under review.	\$2,158,287.27	\$357,688.54	16.6%	The project includes a 0.13-mile stretch from the IH 35 southbound frontage road to the northbound frontage road. Underneath IH 35, Kohlers features a total of five lanes: a two-way left turn lane at the center, and on each side, a mandatory turn lane, a mandatory straight lane, and an optional lane.
CK22RO002D	6	Kohlers to Seton (off-system) - PS&E	PS&E Design	60%	90% PS&E due 12/6/2024.	\$1,367,014.84	\$858,549.47	62.8%	The project features a 1.07-mile stretch from the IH 35 northbound frontage road to Seton Parkway, consisting of a 4-lane minor arterial and a 3-lane collector. The 4-lane section includes a median with periodic left turn spaces, and there is a two-lane roundabout at the intersection of Bebee and Kohlers.
CK22RO003D	6	Bebee Road (West) - PS&E	PS&E Design	60%	90% PS&E design due on 12/20/2024.	\$931,646.13	\$534,022.17	57.3%	The project includes the new construction and widening of a 1-mile stretch of 4-lane minor arterial road, extending from the IH 35 northbound frontage road to Dacy Lane. Key features include a two-lane roundabout at the intersection of Bebee and Kohlers, as well as acceleration and deceleration lanes at the intersection of the IH 35 frontage road and Bebee. This development aims to enhance traffic flow and safety for all road users.
CK22RO004D	6	Bebee Road (East) - PS&E	PS&E Design	60%	90% PS&E Due 6/17/2025.	\$3,547,398.02	\$956,529.47	27.0%	This project involves constructing and widening a 1.8-mile section of 4-lane minor arterial road from Dacy Lane to east of Green Pastures Road. It includes the addition of three two-lane roundabouts located at Dacy Lane, Goforth Road South, and Goforth Road North, designed to improve traffic circulation and safety in the area.
3a	2,4	Old Stagecoach Road North (Six Creeks)	PS&E Design	0%	30% PS&E over-the-shoulder review due 2/21/2025.	\$1,510,111.20	\$0.00	0.0%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Old Stagecoach Road from RM 150 to Center Street into 3- to 4-lane arterials. Additionally, two roundabouts are planned at Old Stagecoach Road with Six Creeks and at Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
3b	2,4	Old Stagecoach Road - PS&E	PS&E Design	5%	60% PS&E due 4/22/2025. ROW offers are being prepared.	\$2,047,287.05	\$0.00	0.0%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Old Stagecoach Road from RM 150 to Center Street into 3- to 4-lane arterials. Additionally, two roundabouts are planned at Old Stagecoach Road with Six Creeks and at Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
3c	2,4	Center Street (Off-System) PS&E	PS&E Design	5%	60% PS&E due 2/14/2025. ROW offers are being prepared.	\$1,799,557.05	\$0.00	0.0%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Center Street to Veterans Drive into 3- to 4-lane arterials. Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
CK22RO006D	2,4	Center Street (FM 150) (On-System)	PS&E Design	0%	City Council approved PS&E Task Order on 11/19/2024. NTP given 11/20/2024.	\$488,657.77	\$463,450.47	94.8%	This project will upgrade Center Street from Veterans Drive to Main Street in downtown Kyle, expanding the roadway from 2 to 3 lanes to enhance traffic flow and accessibility.
4b	2,4	Jack C Hays Tr	PS&E Design	0%	City Council approved PS&E Task Order on 11/19/2024. NTP given 11/20/2024.	\$450,567.75	\$412,727.36	91.6%	This project involves widening the intersection from Veterans Drive to north of Witte Road, adding two new lanes and a median to improve traffic management and safety.
CK22RO007D	6	Kyle Parkway/Lehman Road Extension	PS&E Design	50%	Partial Revised 60% PS&E submitted on 11/15/2024, currently under review. All ROW surveys have been initiated.	\$3,189,199.74	\$1,531,166.40	48.0%	This project involves extending Lehman Road northeast from Bunton Creek Road to Dacy Lane as a 4-lane minor arterial. Additionally, Kyle Parkway will be extended to this new segment of Lehman Road, also as a 4-lane minor arterial. The total new roadway will cover 1.3 miles. The plan includes four planned 2-lane roundabouts at the intersections of Kyle Parkway with Dacy Lane, Kyle Parkway with Lehman Road, Lehman Road with Bunton Creek Road, and Lehman Road with Dacy Lane.
CK22RO008D	6	Marketplace Avenue - Construction	Construction	0%	Channel and Vybe trail clearance completed 11/14/2024.	\$7,753,615.40	\$407,531.00	5.3%	This project includes the construction and widening of a 0.6-mile stretch of roadway into a 4-lane minor arterial from FM 1626 to Marketplace Avenue.
CK22RO009D	2,6	Bunton Creek Road - PS&E	PS&E Design	65%	90% PS&E due 1/8/2025.	\$2,030,777.09	\$731,605.91	36.0%	This project involves reconstructing and widening a 1.2-mile section of existing roadway into a 4-lane minor arterial, extending from Lehman Road to Porter Cove.
CK22RO010D	6	Windy Hill Road - PS&E	PS&E Design	60%	90% PS&E due 12/20/2024.	\$830,345.20	\$633,114.65	76.2%	This project will reconstruct and widen a 0.6-mile section of existing roadway into a 4-lane minor arterial from Purple Martin Avenue to IH 35 Northbound Frontage Road.
						\$ 34,305,210.46	\$11,967,315.12	34.88%	