



OCTOBER 18, 2024

WEEKLY REPORT

TO: MAYOR MITCHELL AND COUNCIL MEMBERS
FROM: CITY MANAGER BRYAN LANGLEY

KYLE COMMUNICATIONS DEPARTMENT
COMMUNICATIONSDEPT@CITYOFKYLE.COM

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I. COUNCIL SCHEDULE

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St., unless otherwise noted. All meetings conducted in the council chambers will be available via live stream on Kyle10.

TUESDAY, NOVEMBER 5, 2024

THERE WILL BE NO REGULARLY SCHEDULED COUNCIL MEETING ON
TUESDAY, NOVEMBER 5 DUE TO ELECTION DAY

TUESDAY, NOVEMBER 19, 2024

COUNCIL SPECIAL MEETING AT TBD
COUNCIL REGULAR MEETING AT 7 P.M.

II. CITY FEST EVENT OCTOBER 19

Staff Contact: Rachel Sonnier

The City of Kyle invites all residents to join us for the first-ever City Fest on Saturday, October 19, from 2 to 6 p.m. at La Verde Park, located at 3901 Burnham.



City Fest will feature live music, including performances from 90s country cover band All Hat No Cadillac and Yesenia McNett & The Groove Doctors.

Guests can savor delicious offerings from local food and drink vendors while watching college football on a big screen as well as participate in the Chili Cook-Off People's Choice Judging starting at 3 p.m. Families can enjoy a free pumpkin patch (limited to 1 per person while supplies last), as well as face painting and a balloon maker for the little ones.

Mayor Travis Mitchell will deliver the annual State of the City address, reflecting on the achievements of 2024 and sharing exciting plans for the future. Attendees will have the chance to engage with city staff, ask questions, and learn more about the various departments, services and resources available to them.

Event Schedule:

- 2 p.m. - Cornhole Tournament Begins (Teams must arrive by 2 p.m.)
- 2-3 p.m. - DJ Roland
- 3-3:45 p.m. - Yesenia McNett & The Groove Doctors
- 3-4:30 p.m. - People's Choice Chili Judging, while supplies last.
- 4-4:45 p.m. - State of the City Address with Mayor Travis Mitchell
- 5-6 p.m. - All Hat No Cadillac

Parking will be available at the Hays CISD Performing Arts Center, located at 979 Kohlers Crossing, and ADA shuttles will be provided for convenience. We encourage attendees to bring their own chairs or blankets to comfortably enjoy the performances.

For more information, please visit the CityofKyle.com/CityFest.

III. PARKS & RECREATION DEPARTMENT UPDATES

Staff Contact: David Lopez

Kyle Parks and Recreation Open Space (PROS) Master Plan Public Outreach

The City of Kyle Parks and Recreation Open Space (PROS) Master Plan survey is now live. The survey can be taken by visiting togetherweplaykyle.com and will collect feedback regarding parks, recreation, trails, programs, events, and the sports complex.

Parks and Recreation, along with Stantec our consultant, will be gathering public input from the community over the next several weeks via the online surveys as well as in-person during community event “pop-ups” to collect information and explain more about the project. Additionally, we will be hosting two public workshops for interactive input and design charrettes.

Event Pop-ups

- Oct.18- Movie in the Park (Lake Kyle Park)
- Oct. 19- City Fest (La Verde Park)
- Oct. 26- Center Street Trick or Treat (Mary Kyle Hartson Park)
- Nov. 9- Art in the Park (Mary Kyle Hartson Park)
- Dec. 1- Santa's Arrival (Mary Kyle Hartson Park)
- Public Workshops (6:00 PM to 7:30 PM)
- Oct. 21- Krug Activity Center
- Nov. 6- Public Works Administration Building

We will be promoting the survey and public workshops via social media and on the City’s website. It is our goal to collect as much feedback as possible over the coming weeks to help us make informed decisions regarding what community truly values in the future of parks and recreation in the City of Kyle.

New Deputy Director of Parks and Recreation, Chris Escoto

The City of Kyle welcomes Chris Escoto as the new Deputy Director of Parks and Recreation. Chris is a highly accomplished parks and recreation professional with over 10 years of experience. He specializes in project management, grant writing, strategic planning, recreation programming, athletics programming, and special event coordination. Chris has been recognized throughout his career with numerous awards, including the esteemed Young Professional and Park Professional of the Year honors from the Texas Recreation and Parks Society (TRAPS).



Additionally, Chris has conducted over 10 park and trail-specific master plans and overseen nearly \$50M in active capital projects including splash pads, trails, pickleball centers, parks, and playgrounds. He has also secured \$15M in grant funding for park projects for the City of Denton.

Chris holds a bachelor's degree in Recreation, Event, and Sport Management from the University of North Texas and is nearing the completion of his MBA in Strategic Management. He is also certified as a CPRP (Certified Parks and Recreation Professional) and PMP (Project Management Professional). His strong focus on fostering internal and external collaboration and his commitment to creating sustainable and innovative parks and recreational spaces continue to fuel his success in establishing him as a rising leader in his profession.

Beautification Right of Way Clean Up

The Parks and Recreation Beautification Division completed a Right of Way (ROW) cleanup project along County Road 158, behind the Woodlands Neighborhood. This area was overgrown with brush and vegetation that posed line of sight issues, necessitating their removal. The team not only removed the brush, but also leveled the ground to improve mowing access and enhance visibility. Throughout the winter, similar efforts will continue across the City of Kyle's ROWs to improve line of sight triangles. Upcoming work will address the east side of the ROW along County Road 158, past Woodlands Drive, during the week of November 4.

2024 Founders' Parade



The Kyle Parks and Recreation Department proudly hosted the vibrant Kyle Market Day alongside the much-anticipated Founders' Parade, celebrating the city's rich history with its 144th anniversary, last Saturday. This year's festivities brought together the community for a day filled with joy, camaraderie, and local pride.

Over 65 vendors showcased a delightful array of market goods and delicious food, transforming the heart of Kyle into a bustling hub of activity. Attendees enjoyed browsing unique handmade crafts, local produce, and mouthwatering treats, ensuring there was something for everyone to savor. The entertainment was equally impressive, featuring standout performances from talented artists Fallon Franklin and Glenn Ryan. The parade, themed "Growing Together," was a highlight of the day, welcoming 40 organizations that proudly marched through the streets. The local organization Kyle Area Senior Zone took home the top prize in the float contest, showcasing their creativity and community spirit. A heartfelt thank you goes to our sponsor, KTX Speech-Language Pathology, PLLC, for their support in making this event possible. As we look forward to more community celebrations, mark your calendars for November 9, when we honor Veterans Day with a special parade down Center Street starting at 11 a.m. Join us as we continue to celebrate our local heroes and the spirit of Kyle!

Center Street Trick-or-Treat

Be sure to mark your calendars to join us for the annual Center Street Trick or Treat on October 26 at Mary Kyle Hartson Park beginning at 9am. At this family-friendly event, local businesses and organizations set up tents at tables at Mary Kyle Hartson City "Scare" Park to provide a fun and safe opportunity for trick-or-treating. We invite all "ghosts" and "goblins" young and old to come out to our Treat Trail for some morning trick-or-treating as well as a costume contest! Food and drink vendors will also be on site as well as a few vendors that sell children's items. Halloween photos will be available inside the Krug Activity Center.

October Paint & Sip



The Kyle Parks and Recreation Department recently hosted a delightful October Paint and Sip event, bringing together community members of all ages for an evening of creativity and camaraderie. Participants enjoyed the opportunity to socialize while learning to create a stunning canvas art piece, expertly guided by a talented art instructor.

The atmosphere was filled with laughter, conversation, and the rhythmic sounds of brushes on canvas, as everyone embraced their artistic side. Each participant left with not only a beautiful artwork but also new friends and cherished memories. For those who missed out, mark your calendars! The next Paint and Sip is scheduled for November 15. Join us for another enjoyable evening of art, laughter, and connection—don't forget to bring your creativity.

Halloween Movie In the Park This Friday!

Bring a friend, a blanket, and some candy and come out to our annual Halloween Movie in the Park! Enjoy spine-tingling music and our ghostly family friendly movie, Hocus Pocus (PG) to celebrate the spooky season on Friday, October 18 at 7 p.m. at Lake Kyle Park, 700 Lehman Road.

Arrive early in your best Halloween costume for a chance to enter our exciting raffle! Remember, costumes must be family-friendly and appropriate for all ages.

We encourage attendees to bring something to sit on—blankets and chairs are welcome! You can also bring your own food and drinks, but please help us keep the park clean by disposing of your items in the trash and recycling bins provided. Pets are allowed but must remain on a leash, so feel free to bring your furry friends along for the fun!

This event is completely free to attend, so gather your family and friends for a night of spine-tingling music and movie magic as we celebrate the spooky season together! We can't wait to see you there!

IV. KYLE PUBLIC LIBRARY UPDATES

Staff Contact: Leslie Scott

As Hispanic Heritage Month comes to close, the Kyle Public Library wanted to share some photos from the Fiesta de las Flores event held a few weeks ago. We extend our heartfelt thanks to all the individuals and organizations that contributed to making this event a success.



Special thanks to Wallace Middle School Mariachi Del Campo for their vibrant music, Grupo Folklórico Ocotochtli for their stunning dance performances, Dr. Gloria Velásquez for sharing her moving personal poetry, Pollo Campero for the tasty chicken and fun prizes, and Golden Chick for the refreshing tea. Finally, we appreciate all the community members who joined us in celebration at Kyle Public Library!



V. INFRASTRUCTURE PROJECT UPDATES

Staff Contact: Mike Murphy

FM 1626 Ground Storage Tank & Pump Station:

- GST contractor is continuing to install scaffolding for the tank dome.
- Archer Western has placed environmental controls at the Well Site #4 and locates for existing lines will be done this week.
- Archer Western and Preload work schedules 7 am-4:30pm, Monday-Friday.
- GST contractor will work Saturday, November 12 7:30 am – 3:30 pm with no issues.
- Cost for Phase 2 of the project has been submitted and is currently under review.



Alliance Pipeline Construction Updates:

- Crew A – relocated to the south, laying pipe to the east and south of CR158, expected to lay 3,000 feet of pipe.
- Crew B – continues laying pipe to the south towards Hwy 150, expected to lay 3,000 feet of pipe.
- Crew C – new crew starting work; will start by pushing the pipe under I-35 through the tunnel south of Beebee Road, then lay pipe to the west of Bunton Branch Creek. Coordination on-going with City contractor on Marketplace Avenue extension.
- Finish microtunnel near Waterstone and relocate machine for final tunnel under U.P. Railroad near Kohler's Crossing
- Hand tunnelling for various crossings will continue

Plum Creek Retail Roads:

- Avenue A preparation for boring under FM 1626 has started for water line and reclaim water line.
- Water line placement on Avenue A between Cromwell Dr. and Everett Dr. is in progress.
- Awaiting delivery of storm drain pipe to continue placement of pipes along Avenue A.
- Duct backfill being placed and tested.
- Wastewater line placement along Cromwell is in progress.

**La Verde Park Parking Lot:**

- Pavement was completed on Oct 14th.
- Formed and poured all sidewalks along Burham from the parking lot to La Verde Park.
- Poured street light bases.
- Sidewalk grading along Doherty is ongoing through Oct 15th.
- Parking lot clean up on going through Oct 18th.
- Landscaping contractor to mobilize Oct 23rd.

VI. CITY COUNCIL REQUESTS

Council requests from the dais will be documented in the Friday Report until they are completed.

Item No.	Date of Request	Request	Status
1	2/6/24	Prepare a policy for warming and cooling centers; develop action plan for emergency shelters; and provide data on potential use of such facilities	Assigned to Chief Barnett; presentation complete; resolution adopting a policy to come back November 19, 2024
2	3/16/24	Development of Downtown	Council first discussed this during the FY 23 Visioning Workshop in June 2023; it was brought back for discussion during FY 24 Visioning Workshop in February 2024; at the March 16, 2024 meeting, the City Council decided to postpone this discussion
3	4/16/24	Develop a schedule and process for a new Charter Review Commission at the end of the calendar year	Assigned to Jesse Elizondo; December 2024
4	5/7/24	Issue RFP for Wireless Telecommunication Facilities on City-owned properties and within the area	Assigned to Melissa McCollum; a contract will be brought forward for Council consideration November 19, 2024
5	5/7/24	Quarterly ARWA Updates	Ongoing
6	7/2/24	Work with the County in addition to property owner(s) to expand TIRZ #4 to fund the South Goforth Road project	Completed public hearings; Final Project Plan will be brought back once approved by County
7	7/16/24	Bring back a plan for regular community education sessions on variety of issues of importance to our community	Assigned to Rachel Sonnier; Road Bond Open Houses: Windy Hill Road Project at Pflueger Elementary School on August 29, 2024; Kohlers Crossing Project on October 3, 2024 at Kyle Public Safety Center; and Bebee Road Project on November 13, 2024 at Gemstone Palace; staff will present additional options in late 2024
8	8/20/24	Develop a Customer Assistance Program for residential utility accounts	Assigned to Julie Beggs; Council delayed consideration of this item in October; December 2024

Item No.	Date of Request	Request	Status
9	8/20/24	Create a pilot Rain Barrel rebate program to be included in the City of Kyle's Water Conservation program	Complete
10	8/20/24	Bring forward options for a program that offers rebates for residents to convert existing landscaping to Texas native plants or drought tolerant plants and/or xeriscaping for owner occupied residential properties	Complete
11	8/20/24	Work on a selected location from the 4 options presented to secure a site and solicit bids for the relocation of the historic oak tree on Stagecoach Road.	Assigned to Amber Schmeits; November 19, 2024
12	8/20/24	Engage consultant to review Uber program and make recommendations for improvements	Assigned to Rosie Truelove; January, 2025
13	9/3/24	\$15,000 for Hays County Food Bank FY 24-25	Assigned to Leslie Scott; November 19, 2024
14	9/3/24	Create an emergency lockbox program for seniors and others at risk in the community	Assigned to Chief Barnett; presentation complete; resolution adopting a policy to come back November 19, 2024
15	9/17/24	Bickerstaff to create a plan to redraw and balance the three single-member districts; Staff to bring back an amendment to the contract for potential future services under the Charter	Assigned to Aimee Alcorn-Reed; November 19, 2024
16	9/17/24	Issue an RFQ seeking a Consultant with a specific scope for a quality-of-life study for people with disabilities in Kyle	Assigned to Jesse Elizondo; January 2025
17	9/17/24	Create a Committee on Aging following the City's Board and Commission policy, establishing the committee be a 7-member panel, meet all requirements, and have one additional stipulation that the minimal age be 55	Complete
18	9/17/24	Develop a plan to enhance events at Heroes Memorial Park by collaborating with non-profit organizations in our community	Assigned to David Lopez; Fall 2024

Item No.	Date of Request	Request	Status
19	10/2/24	Bring back a resolution creating a task force regarding the design process for Lake Kensington Nature Park	Complete
20	10/15/24	Bring back action on Skatepark	Assigned to David Lopez; December 2024
21	10/15/24	Bring back an update on the status of the Wordplace, Waterfront at Marketplace, and Woodmere developments	November 2024

VII. ATTACHMENTS

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City of Kyle, Texas
City Sales and Use Tax Collection by Month
Comparison for FY2025 and FY2024

Collection Month	Actual Receipts Current Year FY 2025	Comparison to Budget FY 2025				Comparison to Last Year FY 2024			
		Budget FY 2025	\$ Variance	% Variance	Sales Tax Rebates 380 Payments	Actual Receipts Last Year FY 2024	\$ Change From FY 2024	% Change From FY 2024	Sales Tax Rebates 380 Payments
October	\$ 1,369,300.36	\$ 1,596,094	\$ (226,793.64)	-14.21%	Pending	\$ 1,425,969.13	\$ (56,668.77)	-3.97%	\$ 79,646.52
November		1,790,358				1,599,526.69			82,046.34
December		1,550,415				1,385,158.70			77,297.11
January		1,592,811				1,423,036.48			82,900.10
February		1,998,666				1,785,631.91			105,896.71
March		1,381,523				1,234,268.50			97,922.57
April		1,422,362				1,270,755.18			99,981.74
May		1,819,182				1,625,278.58			120,876.79
June		1,679,165				1,500,186.28			103,486.37
July		1,723,395				1,539,701.99			160,321.12
August		1,880,431				1,679,998.81			121,152.95
September		1,699,849				1,518,664.73			121,887.36
<u>Total</u>	<u>\$ 1,369,300.36</u>	<u>\$ 20,134,250</u>	<u>\$ (18,764,949.64)</u>	<u>-93.20%</u>	<u>\$ -</u>	<u>\$ 17,988,176.98</u>	<u>\$ (16,618,876.62)</u>	<u>-92.39%</u>	<u>\$ 1,253,415.68</u>



2022 Bond Program

Title: Weekly Status Report
Updated on: 10/16/2024
Prepared By: Front Line Advisory Group



Project ID	Council District	Project Name	Project Status	Phase Percent Complete	Project Status Description	Contract Amount	\$ Paid to Date (Sent to COK for payment)	% of Contract Invoiced	Project Descriptions
CK22RO001D	6	Kohlers to Seton (IH 35)	Schematic Design	35%	Preliminary 50% geometric schematic approved on 9/30/2024.	\$2,158,287.27	\$319,249.54	14.8%	The project includes a 0.13-mile stretch from the IH 35 southbound frontage road to the northbound frontage road. Underneath IH 35, Kohlers features a total of five lanes: a two-way left turn lane at the center, and on each side, a mandatory turn lane, a mandatory straight lane, and an optional lane.
CK22RO002D	6	Kohlers to Seton (off-system) - PS&E	PS&E Design	60%	90% PS&E due 11/15/2024. Open House was held on 10/3/2024.	\$1,367,014.84	\$793,970.84	58.1%	The project features a 1.07-mile stretch from the IH 35 northbound frontage road to Seton Parkway, consisting of a 4-lane minor arterial and a 3-lane collector. The 4-lane section includes a median with periodic left turn spaces, and there is a two-lane roundabout at the intersection of Bebee and Kohlers.
CK22RO003D	6	Bebee Road (West) - PS&E	PS&E Design	60%	90% PS&E design due on 12/20/2024. Open House scheduled for 11/13/2024.	\$931,646.13	\$510,833.42	54.8%	The project includes the new construction and widening of a 1-mile stretch of 4-lane minor arterial road, extending from the IH 35 northbound frontage road to Dacy Lane. Key features include a two-lane roundabout at the intersection of Bebee and Kohlers, as well as acceleration and deceleration lanes at the intersection of the IH 35 frontage road and Bebee. This development aims to enhance traffic flow and safety for all road users.
CK22RO004D	6	Bebee Road (East) - PS&E	PS&E Design	40%	60% Submittal due 11/6/2024. Open House scheduled for 11/13/2024.	\$3,547,398.02	\$721,695.59	20.3%	This project involves constructing and widening a 1.8-mile section of 4-lane minor arterial road from Dacy Lane to east of Green Pastures Road. It includes the addition of three two-lane roundabouts located at Dacy Lane, Goforth Road South, and Goforth Road North, designed to improve traffic circulation and safety in the area.
3a	2,4	Old Stagecoach Road North (Six Creeks)	PS&E Design	0%	City Council approved Old Stagecoach Rd North (Six Creeks) PS&E phase on 10/15/2024.	\$1,510,111.20	\$0.00	0.0%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Old Stagecoach Road from RM 150 to Center Street into 3- to 4-lane arterials. Additionally, two roundabouts are planned at Old Stagecoach Road with Six Creeks and at Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
3b	2,4	Old Stagecoach Road - PS&E	PS&E Design	0%	City Council approved Old Stagecoach Rd PS&E phase on 9/17/2024. Old Stagecoach Rd (North) (formerly the 6 Creeks portion) was approved at City Council on 10/15/2024.	\$2,047,287.05	\$0.00	0.0%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Old Stagecoach Road from RM 150 to Center Street into 3- to 4-lane arterials. Additionally, two roundabouts are planned at Old Stagecoach Road with Six Creeks and at Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
3c	2,4	Center Street (Off-System) PS&E	PS&E Design	0%	City Council approved Center St (off) PS&E phase on 9/17/2024.	\$1,799,557.05	\$0.00	0.0%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Center Street to Veterans Drive into 3- to 4-lane arterials. Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
CK22RO006D	2,4	Center Street (FM 150) (On-System)	PS&E Task Order Approval	100%	City Council decision to approve PS&E Task Order expected 11/19/2024.	\$488,657.77	\$463,450.47	94.8%	This project will upgrade Center Street from Veterans Drive to Main Street in downtown Kyle, expanding the roadway from 2 to 3 lanes to enhance traffic flow and accessibility.
4b	2,4	Jack C Hays Tr	PS&E Task Order Approval	100%	City Council decision to approve PS&E Task Order expected 11/19/2024.	\$450,567.75	\$412,727.36	91.6%	This project involves widening the intersection from Veterans Drive to north of Witte Road, adding two new lanes and a median to improve traffic management and safety.
CK22RO007D	6	Kyle Parkway/Lehman Road Extension	PS&E Design	50%	60% PS&E submitted on 9/09/2024; seeking a resubmittal by 11/16/2024. Open House scheduled for 11/14/2024.	\$3,189,199.74	\$1,305,511.02	40.9%	This project involves extending Lehman Road northeast from Bunton Creek Road to Dacy Lane as a 4-lane minor arterial. Additionally, Kyle Parkway will be extended to this new segment of Lehman Road, also as a 4-lane minor arterial. The total new roadway will cover 1.3 miles. The plan includes four planned 2-lane roundabouts at the intersections of Kyle Parkway with Dacy Lane, Kyle Parkway with Lehman Road, Lehman Road with Bunton Creek Road, and Lehman Road with Dacy Lane.
CK22RO008D	6	Marketplace Avenue - Construction	Construction	0%	Pre-construction meeting held on 10/7/2024. Groundbreaking ceremony held on 10/15/2024.	\$7,704,628.40	\$0.00	0.0%	This project includes the construction and widening of a 0.6-mile stretch of roadway into a 4-lane minor arterial from FM 1626 to Marketplace Avenue.
CK22RO009D	2,6	Bunton Creek Road - PS&E	PS&E Design	45%	60% PS&E submitted on 10/3/2024. Open House scheduled for 11/14/2024.	\$2,030,777.09	\$241,947.04	11.9%	This project involves reconstructing and widening a 1.2-mile section of existing roadway into a 4-lane minor arterial, extending from Lehman Road to Porter Cove.
CK22RO010D	6	Windy Hill Road - PS&E	PS&E Design	60%	90% PS&E due 12/06/2024.	\$830,345.20	\$353,931.68	42.6%	This project will reconstruct and widen a 0.6-mile section of existing roadway into a 4-lane minor arterial from Purple Martin Avenue to IH 35 Northbound Frontage Road.
						\$ 34,256,223.46	\$10,093,202.55	29.46%	