



MARCH 14, 2025

WEEKLY REPORT

TO: MAYOR MITCHELL AND COUNCIL MEMBERS
FROM: CITY MANAGER BRYAN LANGLEY

KYLE COMMUNICATIONS DEPARTMENT
COMMUNICATIONSDEPT@CITYOFKYLE.COM

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I. COUNCIL SCHEDULE

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St., unless otherwise noted. All meetings conducted in the council chambers will be available via live stream on Kyle10.

MARCH 14-16, 2025

2025 COUNCIL VISION WORKSHOP
HYATT REGENCY HILL COUNTRY RESORT, 9800 HYATT RESORT DR.
SAN ANTONIO, TX, 78251

TUESDAY, MARCH 18, 2025

COUNCIL SPECIAL MEETING AT 5:30 P.M.
COUNCIL REGULAR MEETING AT 7 P.M.

SATURDAY, MARCH 29, 2025

COUNCIL SPECIAL MEETING AT 9 A.M.

TUESDAY, APRIL 1, 2025

COUNCIL SPECIAL MEETING AT TBD
COUNCIL REGULAR MEETING AT 7 P.M.

TUESDAY, APRIL 15, 2025

COUNCIL SPECIAL MEETING AT TBD
COUNCIL REGULAR MEETING AT 7 P.M.

II. KYLE 3-1-1 IS LIVE!

Staff Contact: Joshua Chronley

Kyle 3-1-1 launched on March 11! We want to thank everyone for joining us on Saturday, March 8 at the Kyle 3-1-1 Pre-Launch Party at La Verde Park.

Residents can connect with Kyle 3-1-1 in three ways:

- **Dial Kyle 3-1-1:** Phone calls to 3-1-1, made within Kyle city limits, from a mobile phone or landline will connect residents with Customer Service Representatives available Monday through Friday from 8 a.m. - 5 p.m.
- **Kyle311.com:** Our online portal allows requests to be submitted 24/7, giving residents the convenience to report and track issues at any time.
- **Kyle 3-1-1 Mobile App:** Now available to download on the Apple App Store or Google Play Store, this app allows residents to submit requests on the go, track their progress in real time and see what else is going on in the city.



III. PROPERTY IMPROVEMENT PROGRAM UPDATE

Staff Contact: Kelly Stilwell

The City of Kyle, partnering with Habitat for Humanity (HFH), was able to provide long-term Kyle homeowner with some much-needed repairs.

They had lived in Kyle since 2006 and had significant home maintenance issues that were all cost prohibitive. Architectural barriers in their bathroom made bathing hazardous and heating and air conditioning equipment had been inoperable for some time. The house had broken windows, an inoperable stove, missing safety features and outdated and malfunctioning plumbing equipment. All these issues must have seemed impossible for the resident to get fixed on their own.

The City of Kyle and Habitat for Humanity were able to provide them with a walk-in shower equipped with ADA compliant grab bars, so they can bathe safely. A new heating and air conditioning system was installed to provide them with worry-free climate control for years to come. Additional improvements included replacing broken windows, installing a new commode, smoke and carbon monoxide detectors and a new range and vent hood for their kitchen. The City of Kyle's Building Department staff inspected all these repairs to ensure they were compliant with the applicable codes and would withstand the test of time. This joint venture was the first of hopefully many to come enriching the lives of the members of our community.



IV. FERAL HOG UPDATE

Staff Contact: David Lopez

Last week: March 3 - 7, 2025 - Feral hogs were coming to bait consistently in the Lake Kensington area. A net-based hog trap was assembled and was active within a few days. Twenty-two hogs were trapped on the first night, and the following morning, the trapper removed the hogs. The team remotely monitored the metal corral trap in the Waterleaf area – no hogs were observed.

This week: March 10 - 14, 2025 - The team will remotely monitor the trap in the Lake Kensington area and bait if another sounder is there.

Next steps: Staff will meet with the trapper to determine the next location for the corral trap deployment. Once the next prioritized location is determined, pre-baiting will begin to move the corral trap.



V. PARKS & RECREATION DEPARTMENT UPDATES

Staff Contact: David Lopez

La Verde Park Event Lawn – Maintenance Closure



Beginning March 24, 2025, La Verde Park's event lawn will close for turf maintenance aimed at improving long-term health. This includes aerating, leveling, and overseeding to enhance growth and drainage. Major work will finish by April 5, but the lawn will remain closed for up to six weeks for recovery. Updates on reopening will be provided as recovery progresses.

Gregg-Clarke Park Field 5 Renovation Completion

This past month, Field 5 at Gregg-Clarke Park underwent in-house renovations to accommodate adult league play. The infield was expanded by 15 feet, creating more space to improve gameplay and meet league standards. New infield materials were added, grading was improved for better drainage, and irrigation was reconfigured. The field has now reopened and is available for games and practices. This project, completed by staff, reflects the ongoing commitment to maintaining and enhancing park facilities for the community.



Standardized Park Rule Signs - Deployment & Installation Update



The City of Kyle is installing standardized park rule signs to promote a sustainable and integrated parks system. These signs enhance the identity of Kyle Parks, improve patron experience, and provide clear safety guidelines while minimizing clutter. Designed by iZone Imaging, the durable custom high-pressure laminate signs feature the top ten park rules in English and Spanish, along with visual icons, park hours, and contact information. Installation is underway, with completion expected by March 18, 2025, supporting the City's beautification and maintenance goals.

Steeplechase Playground – Survey Results

In late 2024, staff recognized the necessity to update the aging playground at Steeplechase Park. They partnered with Whirlix Design Inc. to develop three inclusive design concepts. Following their presentation to the Park Board and City Council, public engagement commenced, resulting in 510 survey responses, with Option 3: Modern Concept emerging as the community's preferred choice.

Next, the City Council will evaluate a contract for the new playground on March 18th, with a project target completion date of October 2025.

Option #3 - Modern Concept



Gregg-Clarke Park All-Wheel Skatepark – Survey and Design Update

On March 12, design consultants began engineering and surveying analyses for the planned All-Wheel Skatepark at Gregg-Clarke Park. Fieldwork will last one week, providing essential data for the project.

Once the analysis is complete, the design team will begin developing renderings, with a presentation anticipated at a Parks Board and City Council meeting by the summer. This phase is a key step in advancing the skatepark design and ensuring a well-planned facility for the community.

Landscape Team Spotlight – Dedication to Restoration



The Parks Landscaping Team worked tirelessly to get La Verde Park back in shape after the freezes and rain. Previously, staff trimmed plants but left winter stems since many native bees will overwinter inside of winter stems. Keeping stems provided nesting sites for many native bees needing conservation help. As the spring progresses, new growth will hide the stems while providing nectar and pollen for this year's native bee generation.

Registration Now Open for the 2025 Kyle Twirlers Program

Kyle Parks and Recreation announces open registration for the 2025 Kyle Twirlers, a baton twirling program for all skill levels. Participants will learn techniques, improve coordination, and build confidence while having fun.

- Registration Deadline: March 31, 2025
- Sign Up: [Kyle Twirlers Registration](#)

Don't miss this chance to start a new season of fun and learning!



Kyle Parks and Recreation Vendor Opportunities

The Kyle Parks and Recreation Department is accepting vendor applications for events and programs. We encourage companies, organizations, and businesses to apply and become a vendor.

Vendor opportunities showcase products or services and engage directly with Kyle residents. Available events for vendors include the Kyle Market Days, the 2025 Kyle Fair, the Easter Egg-Stravaganza, Jams on the Green, and Movies in the Park. Do not miss out on the chance to connect with the community and be part of these vibrant events!



Special Olympics Knighthawks Soccer

This week, the Kyle Parks and Recreation Department launched the first season of the Special Olympics Kyle Knighthawks Soccer Team with 10 athletes participating. The program helps individuals with disabilities build fundamental soccer skills, increase physical activity, and foster positive social interactions with peers.

The department remains committed to offering inclusive programming that meets the needs of all participants, ensuring everyone can be active and involved in their community.



Kyle Parks and Recreation Department – COED Kickball Season Report



The Kyle Parks and Recreation Department has launched a new season of COED Kickball, featuring 11 teams playing at Gregg-Clarke Park. This league offers adults a chance to stay active, engage in fun recreational activities, and build social connections. Adult kickball promotes physical activity, camaraderie, and a healthy lifestyle in an inclusive environment, encouraging community participation.

NRPA Director's School – City of Kyle Representation

From March 3–7, Parks and Recreation Assistant Director Aimee Garcia represented the City of Kyle at the NRPA Directors School in Cincinnati. This two-year program offers advanced leadership training for parks and recreation professionals. Graduates gain knowledge and tools to tackle challenges, optimize operations, and positively impact their communities. Aimee's participation is expected to enhance Kyle's parks and recreation efforts.



VI. INFRASTRUCTURE PROJECT UPDATES

Staff Contact: Mike Murphy and Mike Trimble

Kyle Crossing/Kohlers Crossing Traffic Signal:

- Pedestrian improvements are completed with the exception of the pedestrian rail that is pending on the northeast corner.
- Grass sod and seeding completed.
- Guy wire attachments to the anchors for signal poles are being placed on all four corners.



CR 158 Elevated & Ground Storage Tanks Updates:

- Preload completing final grading for GST.
- Prota placing select fill for pump station and all density test passed.
- Submittals continue to be reviewed for approval.
- Landmark returned to completed EST pedestal to grade.
- Preload to mobilize week of March 17.

Wastewater Treatment Plant Access Road:

- Contractor placing roadbed embankment.
- Contractor levelling the ground and placing forms for the pouring of culvert bottom slab and the toe wall(s).
- Contractor hauling off road spoils.



**FM 1626 Ground Storage Tank & Pump Station Updates:**

- Filling GST began on March 7. Water from the existing distribution system is being used to fill the GST and will take approximately 28-45 days to be followed by hydrostatic and disinfecting testing.
- Once hydrostatic and disinfecting testing is completed the water will be fed into the distribution system.
- Installation of instrumentation communication between FM 1626 site and PW Building are completed.
- Concrete apron placement around GST exterior completed.
- AT&T has completed the installation of communication fiber.
- Well Site #4 plumbing has been completed and electrical conduits are being constructed.

Plum Creek Retail Roads:

- Preparation for Avenue A street concrete pavement has commenced.
- Avenue A concrete foundation placement for brick pavers on the trail path are underway.
- Storm box culverts are being placed along Cromwell Dr and Heroes Memorial Dr.
- Flexible Base on Avenue A being placed.

**La Verde Park Parking:**

- Project is substantially complete. Contractor is working on punch list items.
- PEC is still in process to get electric connection to the site.

VII. CITY COUNCIL REQUESTS

Council requests from the dais will be documented in the Friday Report until they are completed.

Item No.	Date of Request	Request	Status
1	3/16/24	Development of Downtown	Council first discussed this during the FY 23 Visioning Workshop in June 2023; it was brought back for discussion during FY 24 Visioning Workshop in February 2024; at the March 16, 2024 meeting, the City Council decided to postpone this discussion; Scheduled for March 14-16, 2025 Visioning Workshop
2	5/7/24	Quarterly ARWA Updates	Ongoing; Next one scheduled March 2025
3	9/17/24	Bickerstaff to create a plan to redraw and balance the three single-member districts; Staff to work on an amendment to the contract for potential future services under the Charter	Complete
4	9/17/24	Issue an RFQ seeking a Consultant with a specific scope for a quality-of-life study for people with disabilities in Kyle	Assigned to Jesse Elizondo; March 18, 2025
5	11/19/24	A report regarding implementing a K-9 unit within the Kyle Police Department	Assigned to Jeff Barnett; Consider during upcoming budget process
6	11/19/24	Develop a housing strategy for diversifying the City's housing options	Complete
7	12/12/24	Provide a report regarding sludge hauling contract	Assigned to Mike Murphy; July 2025
8	1/7/25	Provide summary of community feedback and design options for 1500 Dacy Lane	Assigned to David Lopez; March 18, 2025
9	1/21/25	Initiate an RFQ process to select a design firm based on qualifications from roundabouts regarding Kohlers Crossing interim improvements	Assigned to Mike Trimble; April 15, 2025

Item No.	Date of Request	Request	Status
10	1/21/25	Research options for installing deceleration and acceleration lanes on Roland Lane near to the I-35 Frontage Road	Assigned to Mike Trimble; May 6, 2025
11	1/21/25	Proceed with the annexation and clean up	Assigned to Melissa McCollum; Annexation Resolution March 18, 2025; Ordinance April 1, 2025; Renaming South Goforth Road April, 2025
12	2/4/25	Align the Board of Adjustments appointments, terms and vacancies with the general boards and commissions ordinance	Assigned to Melissa McCollum; April, 2025
13	2/4/25	Present aesthetic design options for roundabouts	Assigned to Melissa McCollum; May, 2025
14	2/4/25	Provide engineering details and options for Silverado Vybe Trail Project	Assigned to David Lopez; June 2025
15	2/4/25	Solicit input and provide recommendations for Steeplechase Park improvements	Assigned to David Lopez; June 2025
16	2/15/25	Seek proposals for moving the historic oak tree on Stagecoach Road	Assigned to Mike Trimble; July 2025
17	2/18/25	Amend the policy around the Peace & Progress series	Assigned to Jesse Elizondo; April 2025
18	3/4/25	Hold a work session on the City's districts	Assigned to Aimee Alcorn-Reed; March 29, 2025
19	3/4/25	Provide recommendations for improvements at Dacy Lane and Downing Way	Assigned to Mike Trimble; April 2025
20	3/4/25	Send out a Survey for Goforth renaming options: Paula Alvarez, Becky Selbera and Chevo Pastrano, Senior	Assigned to Melissa McCollum; April 2025

VIII. ATTACHMENTS

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Spring Break Scavenger Hunt



Looking for an engaging way to explore Kyle this Spring Break? The Kyle Public Library invites you to participate in our **Spring Break Scavenger Hunt**, featuring 4 beautiful local parks.

Starting March 13th, visit the library to pick up a scavenger hunt sheet and set out to find the listed items in each park. After completing a park, return to the library to claim a small prize while supplies last. Visit 1 park or all 4!

A special shoutout to **Kyle Parks and Recreation Department** for maintaining our parks and making them great places for adventure.

Be sure to submit your completed scavenger hunt by March 24th to receive a prize.

Feeling Overwhelmed? Take a Moment to Breathe.

Saturday, March 15, 2025 @ 2 PM

Sound Journey *featuring Lux Solaris*

AGES 12 AND UP

**SATURDAY,
MARCH 15,
2025**

2:00 PM



Join us at the Kyle Public Library for a **Sound Journey: a unique experience designed to promote mental, emotional, and physical restoration.** Open to ages 12 and up, this event features Josephine, who will guide participants through a soothing session using specialized instruments to create a calming and immersive atmosphere.

Take a break, relax, and let the sounds wash over you. We hope to see you there!

Need assistance with your taxes?

AARP is providing free tax-aide at the library every Tuesday through April 15th, by appointment only. Visit the Kyle Public Library website homepage to schedule your appointment.





2022 Bond Program

Title: Weekly Status Report

Updated on: 3/12/2025

Prepared By: Front Line Advisory Group



Project ID	Council District	Project Name	Project Status	Phase Percent Complete	Project Status Description	Contract Amount	\$ Paid to Date (Sent to COK for payment)	% of Contract Invoiced	Project Descriptions
CK22RO001D	6	Kohlers to Seton (IH 35)	Schematic Design	45%	Updated 50% Geometric Schematic review by TxDOT completed 3/7/2025. IAJR has been sent back to TxDOT for review.	\$2,158,287.27	\$370,501.54	17.2%	The project includes a 0.13-mile stretch from the IH 35 southbound frontage road to the northbound frontage road. Underneath IH 35, Kohlers features a total of five lanes: a two-way left turn lane at the center, and on each side, a mandatory turn lane, a mandatory straight lane, and an optional lane.
CK22RO002D	6	Kohlers to Seton (off-system) - PS&E	PS&E Design	90%	100% PS&E was submitted on 3/11/2025 and is currently under review due 3/18/2025.	\$1,367,014.84	\$1,256,746.19	91.9%	The project features a 1.07-mile stretch from the IH 35 northbound frontage road to Seton Parkway, consisting of a 4-lane minor arterial and a 3-lane collector. The 4-lane section includes a median with periodic left turn spaces, and there is a two-lane roundabout at the intersection of Bebee and Kohlers.
CK22RO003D	6	Bebee Road (West) - PS&E	PS&E Design	90%	100% PS&E was submitted on 3/11/2025 and is currently under review due 3/18/2025.	\$931,646.13	\$651,055.44	69.9%	The project includes the new construction and widening of a 1-mile stretch of 4-lane minor arterial road, extending from the IH 35 northbound frontage road to Dacy Lane. Key features include a two-lane roundabout at the intersection of Bebee and Kohlers, as well as acceleration and deceleration lanes at the intersection of the IH 35 frontage road and Bebee. This development aims to enhance traffic flow and safety for all road users.
CK22RO004D	6	Bebee Road (East) - PS&E	PS&E Design	70%	90% PS&E Due 6/17/2025. ROW prioritization matrix has been completed.	\$3,547,398.02	\$1,814,706.82	51.2%	This project involves constructing and widening a 1.8-mile section of 4-lane minor arterial road from Dacy Lane to east of Green Pastures Road. It includes the addition of three two-lane roundabouts located at Dacy Lane, Goforth Road South, and Goforth Road North, designed to improve traffic circulation and safety in the area.
3a	2,4	Old Stagecoach Road North (Six Creeks)	PS&E Design	30%	60% PS&E due 5/5/2025. Open House anticipated for 4/10/2025. 30% PS&E over-the-shoulder review completed on 2/27/2025.	\$1,510,111.20	\$253,679.30	16.8%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Old Stagecoach Road from RM 150 to Center Street into 3- to 4-lane arterials. Additionally, two roundabouts are planned at Old Stagecoach Road with Six Creeks and at Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
3b	2,4	Old Stagecoach Road - PS&E	PS&E Design	35%	60% PS&E due 4/8/2025. Open House anticipated for 4/10/2025. 30% design review meeting set for 2/28/2025. 60% PS&E due 4/8/2025.	\$2,047,287.05	\$394,676.80	19.3%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Old Stagecoach Road from RM 150 to Center Street into 3- to 4-lane arterials. Additionally, two roundabouts are planned at Old Stagecoach Road with Six Creeks and at Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
3c	2,4	Center Street (Off-System) PS&E	PS&E Design	60%	60% PS&E review completed 3/4/2025. ROW offers are being prepared. Open House anticipated for 4/10/2025.	\$1,799,557.05	\$865,253.90	48.1%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Center Street to Veterans Drive into 3- to 4-lane arterials. Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
CK22RO006D	2,4	Center Street (FM 150) (On-System) - PS&E	PS&E Design	20%	30% design review meeting set for 5/16/2025. 60% PS&E due 6/16/2025.	\$1,492,833.09	\$71,420.69	4.8%	This project will upgrade Center Street from Veterans Drive to Main Street in downtown Kyle, expanding the roadway from 2 to 3 lanes to enhance traffic flow and accessibility.
4b	2,4	Jack C Hays Tr - PS&E	PS&E Design	10%	30% design review meeting set for 4/30/2025. 60% PS&E due 5/27/2025. ROW in negotiations.	\$887,275.09	\$53,336.75	6.0%	This project involves widening the intersection from Veterans Drive to north of Witte Road, adding two new lanes and a median to improve traffic management and safety.
CK22RO007D	6	Kyle Parkway/Lehman Road Extension	PS&E Design	60%	90% PS&E due 3/21/2025. New task order for Additional storm drainage and PEC utility design in process for approval in City Council. 60% Part 1 Waterline design submitted 3/8/25.	\$3,189,200.02	\$1,771,980.57	55.6%	This project involves extending Lehman Road northeast from Bunton Creek Road to Dacy Lane as a 4-lane minor arterial. Additionally, Kyle Parkway will be extended to this new segment of Lehman Road, also as a 4-lane minor arterial. The total new roadway will cover 1.3 miles. The plan includes four planned 2-lane roundabouts at the intersections of Kyle Parkway with Dacy Lane, Kyle Parkway with Lehman Road, Lehman Road with Bunton Creek Road, and Lehman Road with Dacy Lane.
CK22RO008D	6	Marketplace Avenue - Construction	Construction	20%	Schedule update submitted but requires revision. • Completion of utilities, w, ww. • Storm system.	\$7,753,615.40	\$2,452,103.91	31.6%	This project includes the construction and widening of a 0.6-mile stretch of roadway into a 4-lane minor arterial from FM 1626 to Marketplace Avenue.
CK22RO009D	2,6	Bunton Creek Road - PS&E	PS&E Design	90%	90% PS&E submitted on 3/7/2025, currently under review until 3/20/2025.	\$2,030,777.09	\$920,330.22	45.3%	This project involves reconstructing and widening a 1.2-mile section of existing roadway into a 4-lane minor arterial, extending from Lehman Road to Porter Cove.
CK22RO010D	6	Windy Hill Road - PS&E	PS&E Design	90%	100% PS&E due on 3/18/2025.	\$830,345.20	\$744,204.25	89.6%	This project will reconstruct and widen a 0.6-mile section of existing roadway into a 4-lane minor arterial from Purple Martin Avenue to IH 35 Northbound Frontage Road.
						\$ 36,646,974.86	\$17,718,096.08	48.35%	