



MARCH 28, 2025

WEEKLY REPORT

TO: MAYOR MITCHELL AND COUNCIL MEMBERS
FROM: CITY MANAGER BRYAN LANGLEY

KYLE COMMUNICATIONS DEPARTMENT
COMMUNICATIONSDEPT@CITYOFKYLE.COM

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I. COUNCIL SCHEDULE

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St., unless otherwise noted. All meetings conducted in the council chambers will be available via live stream on Kyle10.

SATURDAY, MARCH 29, 2025

COUNCIL SPECIAL MEETING AT 9 A.M.

TUESDAY, APRIL 1, 2025

COUNCIL SPECIAL MEETING AT 5:30 P.M.

COUNCIL REGULAR MEETING AT 7 P.M.

TUESDAY, APRIL 15, 2025

COUNCIL SPECIAL MEETING AT TBD

COUNCIL REGULAR MEETING AT 7 P.M.

TUESDAY, APRIL 29, 2025

COUNCIL SPECIAL MEETING AT TBD

COUNCIL REGULAR MEETING AT 7 P.M.

II. PARTNERING WITH HABITAT FOR HUMANITY

Staff Contact: Kelly Stilwell

The City of Kyle partnered again with Habitat for Humanity (HFH), for our second Property Improvement Program Project. This time we were able to assist with some much-needed flooring repairs for one of our residents.

The carpet at this residence had deteriorated to such an extent that it had become harmful to the residents. The carpet had stretched and shifted over the years leaving large lumps in high traffic areas. These lumps created trip hazards and a high probability of a fall for the elderly tenants. Additionally, carpets in this condition can harbor dust mites, mold, bacteria, allergens, and even pests like carpet beetles and moths. These can all cause health problems and damage to the carpet and other belongings.

All of the carpet was removed and replaced with vinyl plank flooring, new shoe molding was also added to enhance its appearance and longevity. This flooring was selected for its aesthetic qualities, durability and its hypoallergenic configuration. After reviewing the before and after pictures I am sure the homeowner was pleased with the finished product, and I am confident the new floor is safe and poses no health issues.



III. INSTALLATION OF THE CITY'S FIRST WEATHER STATION

Staff Contact: Jimmy Johnson

We are pleased to announce the installation of an official weather monitoring station at the Kyle Public Safety Center as part of an enhanced weather preparedness initiative. This station will record the first official weather data for our community in 145 years. This real-time data collection will be useful in forecasting for inclement weather impacting our area.

Combined with the expertise of our incident response meteorologist Troy Kimmel, the City of Kyle Emergency Management division has set the new standard for weather monitoring in our area. The public will be able to access the information from the [WEATHERSTEM website](#), such as temperature, humidity, wind speed, and rainfall, in the near future from our webpage.



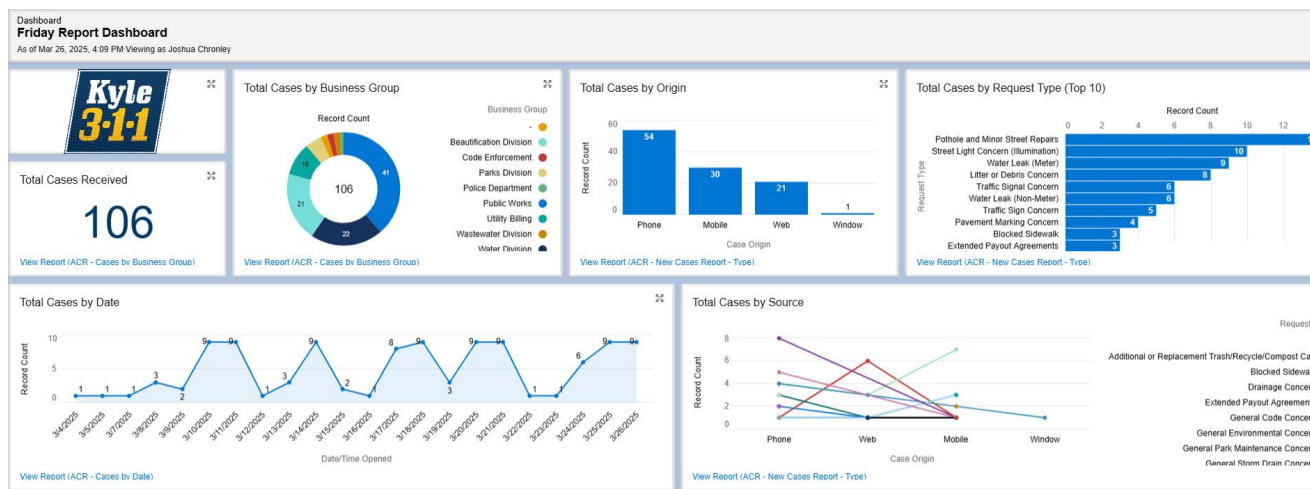
IV. KYLE 3-1-1 ALREADY MAKING AN IMPACT

Staff Contact: Joshua Chronley

Since its launch on March 11, Kyle 3-1-1 has recorded 106 service requests, demonstrating significant community involvement within its initial weeks of operation. Out of these requests, 77 have been successfully resolved, 8 were closed and redirected to the appropriate agencies, and 2 are still in progress. The average case age is 2.55 days, while the average service level agreement (SLA) target is just under 6 days, showcasing a quick response to requests across various departments.

The most frequently reported issues so far include pothole and minor street repairs, which accounted for 14 cases, followed by street light illumination concerns with 10 cases, and water leaks with 9 cases. These early patterns indicate that residents are actively utilizing the new system to enhance their neighborhood conditions. Requests come from a combination of phone calls, website submissions, and mobile app users.

Here's a snapshot of the 3-1-1 Report Dashboard displaying some key metrics:



V. FERAL HOG UPDATE

Staff Contact: David Lopez

Last week: March 17 - 21, 2025: The hog trapper deactivated the trap in the Lake Kensington area while the trapper was away. The camera in that area sighted one boar. The Waterleaf trap was also inactive.

This week: March 24 - 28, 2025: Recent documented hog activity in the Waterleaf area led to the relocation of the metal trap along the Plum Creek corridor. The trapper will also move the metal trap within Lake Kensington to target other hogs.

Next steps: Staff and the trapper will continue scouting for areas of hog activity to determine the trapping strategy upon locating sounders.

VI. PARKS & RECREATION DEPARTMENT UPDATES

Staff Contact: David Lopez

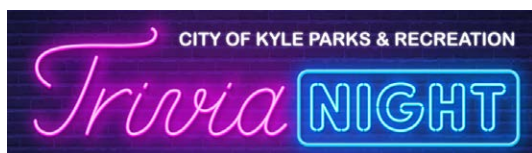
Clearing Out Invasive Species

This week, the Parks Trails and Conservation teams collaborated on two key projects. At Lake Kyle, they focused on removing the invasive *Rapistrum rugosum* (warty cabbage), posing a threat to native vegetation. The teams ensured complete root removal and established a monitoring schedule to track potential regrowth. Simultaneously, the Trails team cleared access paths at the newly acquired Lake Kensington property for upcoming biological research, including removing fallen trees and trimming overgrown vegetation to ensure safe and efficient access for biologists and consultants conducting field studies.



Trivia Nights Have Begun

Join the Kyle Parks and Recreation Department for free Adult Trivia on Monday nights at Centerfield Bar & Grill, starting at 6 p.m. It's a fun way to test your knowledge, compete with friends, and enjoy a relaxing evening. For more details, visit [Trivia Night](#) page.



Spring Break Camp: Kids Chem Cook



During the Kyle Parks and Recreation Spring Break Camp, the Kids Chem Cook program hosted a successful demonstration class. Kids Chem Cook offers children fun, hands-on lessons that connect fundamental science concepts to cooking and baking. The demo class allowed participants to experience how these interactive lessons make science relatable and enjoyable.

By engaging children in culinary activities, the program fosters a deeper understanding of scientific principles while promoting creativity and critical thinking. This event showcased the program's unique approach to education by helping cultivate a passion for learning and inspire curiosity in young minds.

Monthly Newsletter Launched

The Kyle Parks and Recreation Department is excited to announce the launch of a new newsletter to keep the community informed about upcoming programs, events, and activities. This newsletter will provide valuable updates on recreational opportunities, special events, and important announcements, ensuring that residents are always in the loop. To subscribe and receive the newsletter directly to your inbox, we invite you to register on [RecDesk](#), our online platform for program registration and updates. By signing up, you will gain access to timely information, helping you stay connected and make the most of the offerings available through the Parks and Recreation Department. Don't miss out—register today to stay informed and engaged with the community!



Fit4Mom Provides Active and Social Opportunities

The Kyle Parks and Recreation Department recently hosted a Fit4Mom demo at Ash Pavilion, and six mothers and their children attended. This engaging program provided a unique opportunity for mothers to participate in a fitness class designed specifically for parents and their young children. The session focused on incorporating exercise routines that allowed mothers to stay active while bonding with their little ones in a supportive and enjoyable environment. It was an excellent chance for participants to connect with others in the community while prioritizing their health and well-being. The event highlighted the department's commitment to offering family-friendly programs promoting health, wellness, and quality family time.



VII. INFRASTRUCTURE PROJECT UPDATES

Staff Contact: Mike Murphy and Mike Trimble

Kyle Crossing/Kohlers Crossing Traffic Signal:

- Sign heads installed across Kohlers Crossing and Kyle Crossing.
- Contractor running electric wiring to pedestrian and signals are in progress.



CR 158 Elevated & Ground Storage Tanks Updates:

- Layout for duct bank at Booster Pump Building.
- Excavate for duct bank at Booster Pump Building.
- Layout for wastewater piping at Booster Pump Building.
- Installation of 6-inch wastewater piping along NW side of Booster Pump Building.
- Preload on site coordinating mobilization of Thursday or Friday pending weather conditions.

Wastewater Treatment Plant Access Road:

- Roadbed select fill is being placed, pending box culvert areas.
- Box culvert walls being formed and poured.
- Electric rough is underway.





FM 1626 Ground Storage Tank & Pump Station Updates:

- Filling GST began on March 7. The water level is at 15 feet deep.
- AW chlorine building being formed for concrete placement.
- Well Site #4 electrical duct banks continued to be installed. Pump building concrete placement has been completed.
- Phase One for FM 1626 is completed.

Plum Creek Retail Roads:

- Avenue A street trail concrete foundation pours are underway.
- Storm box culverts are being placed along Cromwell Dr. and Heroes Memorial Dr.
- Wastewater lines have been installed.
- City of Kyle utility lines testing is pending.



La Verde Park Parking:

- Project is substantially complete. Contractor is working on punch list items.
- PEC is still in process to get electric connection to the site.

VIII. CITY COUNCIL REQUESTS

Council requests from the dais will be documented in the Friday Report until they are completed.

Item No.	Date of Request	Request	Status
1	5/7/24	Quarterly ARWA Updates	Ongoing; Next one scheduled March 29, 2025
2	11/19/24	A report regarding implementing a K-9 unit within the Kyle Police Department	Assigned to Jeff Barnett; Consider during upcoming budget process
3	12/12/24	Provide a report regarding sludge hauling contract	Assigned to Mike Murphy; July 2025
4	1/21/25	Initiate an RFQ process to select a design firm based on qualifications from roundabouts regarding Kohlers Crossing interim improvements	Assigned to Mike Trimble; April 15, 2025
5	1/21/25	Research options for installing deceleration and acceleration lanes on Roland Lane near to the I-35 Frontage Road	Assigned to Mike Trimble; May 6, 2025
6	1/21/25	Proceed with the annexation and clean up	Assigned to Melissa McCollum; Annexation Resolution; Ordinance April 1, 2025; Renaming South Goforth Road April, 2025
7	2/4/25	Align the Board of Adjustments appointments, terms and vacancies with the general boards and commissions ordinance	Assigned to Melissa McCollum; April 15, 2025
8	2/4/25	Present aesthetic design options for roundabouts	Assigned to Melissa McCollum; April 15, 2025
9	2/4/25	Provide engineering details and options for Silverado Vybe Trail Project	Assigned to David Lopez; June 2025

Item No.	Date of Request	Request	Status
10	2/4/25	Solicit input and provide recommendations for Steeplechase Park improvements	Complete
11	2/15/25	Seek proposals for moving the historic oak tree on Stagecoach Road	Assigned to Mike Trimble; July 2025
12	2/18/25	Amend the policy around the Peace & Progress series	Assigned to Jesse Elizondo; April 2025
13	3/4/25	Hold a work session on the City's districts	Assigned to Aimee Alcorn-Reed; March 29, 2025
14	3/4/25	Provide recommendations for improvements at Dacy Lane and Downing Way	Assigned to Mike Trimble; April 15, 2025
15	3/4/25	Send out a Survey for Goforth renaming options: Paula Alvarez, Becky Selbera and Chevo Pastrano, Senior	Assigned to Melissa McCollum; April 2025
16	3/18/25	Establish a Kyle Historical Archives Commission	Assigned to Leslie Scott; April 2025

IX. ATTACHMENTS

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CHECK IT OUT!

On March 18, City Council approved the Kyle Public Library's updated policies and procedures. There are a few important changes to know about:

1. **Extended lending period:** The lending period for books, CDs, DVDs, and Blu-rays has officially been extended from 2 weeks to 3 weeks. Also, 2 renewals on the loan as long as the item is not on hold for another customer.
2. **Study Rooms:** The Study Room is officially open for public use. The Study Room is available for Library Cardholders during the Library's open hours on a first come, first served basis. The room is not reservable in advance.
3. **Library Card Types:** Previously, Library card types were categorized by “restricted” or “non-restricted” and the only requirement to receive a non-restricted card was to be a Texas resident. New card types and requirements are as follows:
 - a. Resident Library Cards are free and issued to any applicant who is a Hays County resident or Property Owner. Resident Library Cards are valid for two years from the date issued/renewed.
 - b. Non-Resident Library Cards are issued to adults ages 18 and older residing outside of Hays County and may be purchased for a fee of \$20. Non-Resident Library Cards are valid for one year from the date issued/renewed.



Our Spring Break Scavenger Hunt was a success! We had a total of **188 participants** pick up scavenger hunts to find objects in parks around Kyle. The Spring Break Scavenger Hunt was a great interactive way to get residents outside and exploring our beautiful parks.

The Mobile Library is officially here! Manufactured in Columbus, Ohio, it was delivered to the Kyle Public Library on Monday, March 24. Now that it is on site, we can start outfitting it with books, movies, and more for people to check out. Whenever the Mobile Library is ready, we will have a ribbon cutting event to celebrate this exciting step for Kyle.





2022 Bond Program

Title: Weekly Status Report

Updated on: 3/25/2025

Prepared By: Front Line Advisory Group



Project ID	Council District	Project Name	Project Status	Phase Percent Complete	Project Status Description	Contract Amount	\$ Paid to Date (Sent to COK for payment)	% of Contract Invoiced	Project Descriptions
CK22RO001D	6	Kohlers to Seton (IH 35)	Schematic Design	45%	Updated 50% Geometric Schematic review by TxDOT completed 3/7/2025. IAJR has been sent back to TxDOT for review.	\$2,158,287.27	\$370,501.54	17.2%	The project includes a 0.13-mile stretch from the IH 35 southbound frontage road to the northbound frontage road. Underneath IH 35, Kohlers features a total of five lanes: a two-way left turn lane at the center, and on each side, a mandatory turn lane, a mandatory straight lane, and an optional lane.
CK22RO002D	6	Kohlers to Seton (off-system) - PS&E	PS&E Design	90%	100% PS&E review completed on 3/19/2025. Working on Bid advertising documents.	\$1,367,014.84	\$1,256,746.19	91.9%	The project features a 1.07-mile stretch from the IH 35 northbound frontage road to Seton Parkway, consisting of a 4-lane minor arterial and a 3-lane collector. The 4-lane section includes a median with periodic left turn spaces, and there is a two-lane roundabout at the intersection of Bebee and Kohlers.
CK22RO003D	6	Bebee Road (West) - PS&E	PS&E Design	90%	100% PS&E review completed on 3/18/2025.	\$1,021,959.53	\$651,055.44	63.7%	The project includes the new construction and widening of a 1-mile stretch of 4-lane minor arterial road, extending from the IH 35 northbound frontage road to Dacy Lane. Key features include a two-lane roundabout at the intersection of Bebee and Kohlers, as well as acceleration and deceleration lanes at the intersection of the IH 35 frontage road and Bebee. This development aims to enhance traffic flow and safety for all road users.
CK22RO004D	6	Bebee Road (East) - PS&E	PS&E Design	70%	90% PS&E Due 6/17/2025. ROW surveys begin on 4/7/2025.	\$3,547,398.02	\$1,814,706.82	51.2%	This project involves constructing and widening a 1.8-mile section of 4-lane minor arterial road from Dacy Lane to east of Green Pastures Road. It includes the addition of three two-lane roundabouts located at Dacy Lane, Goforth Road South, and Goforth Road North, designed to improve traffic circulation and safety in the area.
3a	2,4	Old Stagecoach Road North (Six Creeks)	PS&E Design	30%	60% PS&E due 5/5/2025. Open House anticipated for 3/25/2025 at Wallace Middle School. 30% PS&E over-the-shoulder review completed on 2/27/2025.	\$1,510,111.20	\$253,679.30	16.8%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Old Stagecoach Road from RM 150 to Center Street into 3- to 4-lane arterials. Additionally, two roundabouts are planned at Old Stagecoach Road with Six Creeks and at Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
3b	2,4	Old Stagecoach Road - PS&E	PS&E Design	35%	60% PS&E due 4/8/2025. Open House anticipated for 3/25/2025 at Wallace Middle School. 30% PS&E over-the-shoulder review completed on 2/28/2025.	\$2,047,287.05	\$394,676.80	19.3%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Old Stagecoach Road from RM 150 to Center Street into 3- to 4-lane arterials. Additionally, two roundabouts are planned at Old Stagecoach Road with Six Creeks and at Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
3c	2,4	Center Street (Off-System) PS&E	PS&E Design	60%	90% PS&E due 4/25/2025. ROW offers are being prepared. Open House anticipated for 3/25/2025 at Wallace Middle School.	\$1,799,557.05	\$865,253.90	48.1%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Center Street to Veterans Drive into 3- to 4-lane arterials. Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
CK22RO006D	2,4	Center Street (FM 150) (On-System) - PS&E	PS&E Design	20%	30% design review meeting set for 5/16/2025. 60% PS&E due 6/16/2025.	\$1,492,833.09	\$71,420.69	4.8%	This project will upgrade Center Street from Veterans Drive to Main Street in downtown Kyle, expanding the roadway from 2 to 3 lanes to enhance traffic flow and accessibility.
4b	2,4	Jack C Hays Tr - PS&E	PS&E Design	20%	30% design review meeting set for 4/30/2025. 60% PS&E due 5/27/2025. ROW in negotiations.	\$887,275.09	\$53,336.75	6.0%	This project involves widening the intersection from Veterans Drive to north of Witte Road, adding two new lanes and a median to improve traffic management and safety.
CK22RO007D	6	Kyle Parkway/Lehman Road Extension	PS&E Design	60%	90% PS&E submitted on 3/21/2025. New task order for Additional storm drainage and PEC utility design in process for approval in City Council on 4/1/25.	\$3,189,200.02	\$1,908,302.09	59.8%	This project involves extending Lehman Road northeast from Bunton Creek Road to Dacy Lane as a 4-lane minor arterial. Additionally, Kyle Parkway will be extended to this new segment of Lehman Road, also as a 4-lane minor arterial. The total new roadway will cover 1.3 miles. The plan includes four planned 2-lane roundabouts at the intersections of Kyle Parkway with Dacy Lane, Kyle Parkway with Lehman Road, Lehman Road with Bunton Creek Road, and Lehman Road with Dacy Lane.
CK22RO008D	6	Marketplace Avenue - Construction	Construction	40%	Schedule update submitted but requires revision. • Completion of utilities, w, ww. • Storm system.	\$7,753,615.40	\$3,621,285.47	46.7%	This project includes the construction and widening of a 0.6-mile stretch of roadway into a 4-lane minor arterial from FM 1626 to Marketplace Avenue.
CK22RO009D	2,6	Bunton Creek Road - PS&E	PS&E Design	90%	90% PS&E review completed on 3/20/2025.	\$2,271,230.09	\$1,122,099.50	49.4%	This project involves reconstructing and widening a 1.2-mile section of existing roadway into a 4-lane minor arterial, extending from Lehman Road to Porter Cove.
CK22RO010D	6	Windy Hill Road - PS&E	PS&E Design	90%	100% PS&E submitted on 3/19/2025.	\$830,345.20	\$744,204.25	89.6%	This project will reconstruct and widen a 0.6-mile section of existing roadway into a 4-lane minor arterial from Purple Martin Avenue to IH 35 Northbound Frontage Road.
						\$ 36,977,741.26	\$19,230,223.73	52.00%	