



RESIDENTIAL UTILITY APPLICATION

****Please submit with Photo of Valid
Government ID & 1st page of
Lease or Closing Disclosure****

OFFICE USE ONLY:

Acct # _____
Closing/Lease _____ ID _____
WT _____ WW _____ RF _____ P/U Day _____
Turn on Time _____ Payment _____
Notified TDS _____ Email _____

Service Address: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

☐ Own ☐ Rent ☐ Landlord (Attach Landlord Agreement Form)

Requested Start Date: ____/____/____

If water is off, select a turn on time: Monday - Thursday ☐ 8am-12pm OR ☐ 1pm-5pm

Friday's ONLY available time slot ☐ 8am-12pm

The City of Kyle cannot disclose any information on your account unless you permit us to do so. Please select an option below:

- ☐ I would like my account confidential meaning no information can be given to anyone except the applicant(s) listed below.
☐ I authorize the City of Kyle to disclose the information in my utility account records.

Applicant Information

Name: _____ Driver's License _____ State: _____

Date of Birth: ____/____/____ ☐ I am 65 years or older (eligible for 10% discount on trash service)

Primary Phone #: _____ Email Address: _____

Social Security: _____ - _____ - _____ **Enroll in E-Billing and Waive Paper Bills?** ☐ Yes ☐ No

Co-Applicant Information

Name: _____ Driver's License _____ State: _____

Date of Birth: ____/____/____

Primary Phone #: _____ Email Address: _____

Social Security: _____ - _____ - _____

Payment Method

Credit/Debit Card # _____ Exp: ____/____/____

- This is a one-time payment for your deposit and service charge. It does NOT sign you up for automatic payments.
- A 3.91% process fee applies to ALL card payments. To avoid this fee, you may pay in person with cash or check.

City of Kyle Service Agreement

1. The water meter is City property; only authorized City personnel may turn water service on or off.
2. Your account will remain active in your name until a disconnection form is submitted.
3. You or your designated agent must be present at the scheduled service turn-on time. Failure to provide access may result in a second service charge and delay in activation.
4. A \$38.06 fee will be applied for any returned checks.
5. Utility bills are due by the 15th of each month; a 10% late penalty will be assessed for overdue balances.
6. Trash collection services, when applicable, are provided by Texas Disposal Systems and included on your monthly utility bill.

Applicant Signature: _____ Date: ____/____/____

Co-Applicant Signature: _____ Date: ____/____/____