



JANUARY 24, 2025

WEEKLY REPORT

TO: MAYOR MITCHELL AND COUNCIL MEMBERS
FROM: CITY MANAGER BRYAN LANGLEY

KYLE COMMUNICATIONS DEPARTMENT
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I. COUNCIL SCHEDULE

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St., unless otherwise noted. All meetings conducted in the council chambers will be available via live stream on Kyle10.

TUESDAY, FEBRUARY 4, 2025

COUNCIL SPECIAL MEETING AT TBD

COUNCIL REGULAR MEETING AT 7 P.M.

TUESDAY, FEBRUARY 18, 2025

COUNCIL SPECIAL MEETING AT TBD

COUNCIL REGULAR MEETING AT 7 P.M.

TUESDAY, MARCH 4, 2025

COUNCIL SPECIAL MEETING AT TBD

COUNCIL REGULAR MEETING AT 7 P.M.

II. DACY LANE FACILITY PROGRAMMING TOWN HALL

Staff Contact: David Lopez

The community is invited to join the City of Kyle for the Dacy Lane Facility Programming Town Hall on Wednesday, January 29 from 6:30-8:00 p.m. at Kyle City Hall, 100 W. Center Street.

This come-and-go style event will offer residents the chance to provide input on the types of usage — with an emphasis on programming for seniors — they would like to see at the new senior activities and multi-purpose building on Dacy Lane.



This 10,650-square-foot indoor facility, located at 1500 Dacy Lane, will serve as a community hub, and the city wants your feedback to help shape its programming and final design. Whether you're interested in fitness classes, educational opportunities, or other recreational activities, your voice matters. City staff will be available to answer questions and speak with residents directly about how the facility will meet the needs of our community.

Event Details:

- Date: Wednesday, January 29, 2025
- Time: 6:30 p.m. - 8:00 p.m.
- Location: Kyle City Hall, 100 W. Center Street

The City of Kyle purchased the new facility on Dec. 31, 2024. On Jan. 7, 2025, Council approved a contract with Brinkley Sargent Wiginton Architects, Inc., for public and stakeholder input, a feasibility study and report, interior space and design concepts, schematics, and budget development. In addition to the town hall, input will come from two community focus groups and the Parks, Recreation and Open Space Master Plan Survey that took place in late 2024. Public input results and design options will come back before the Parks and Recreation Board and Kyle City Council in early 2025.

The City of Kyle Parks and Recreation Department is eager to incorporate community feedback into both the programming and design process to ensure 1500 Dacy Lane meets the needs of all residents. Come share your ideas and help us create a space that works for YOU!

III. PARKS & RECREATION DEPARTMENT UPDATES

Staff Contact: David Lopez

Exciting Improvements Coming to Steeplechase Park



Steeplechase Dog Park will be temporarily closed from January 27 to February 7 for essential improvements aimed at enhancing the overall experience for visitors and their pets.

The planned upgrades include the installation of a new concrete border around the fence. This addition is designed to keep dogs securely within the park, minimizing the risk of escapes and protecting the fence from damage caused by maintenance equipment.

In addition, solar-powered security lights will be installed to extend the usability of the park during evening hours. These enhancements are expected to improve safety and comfort for all users.

The community's understanding during this closure is appreciated, and efforts are focused on providing a better environment for both pets and their owners upon reopening.



Waterleaf Park: Invasive Species Removal and Signage Install

Last week, the landscaping team successfully removed 200 invasive Ligustrum trees from Waterleaf Park. Ligustrum tends to thrive in forest understories, often dominating the ground cover beneath trees, especially in areas near streams. This invasive species is taking over wooded regions and displacing native plants, leading to a significant decline in biodiversity within these ecosystems.



To enhance visitor navigation along the trail safely and easily, the Parks and Recreation Trails team has ordered wayfinding signage, which will include directional signs and distance markers. This week, the installation of these signs commenced, marking a significant step forward in the development of soft-surface trails.

James Adkins Pool Improvements Project



Significant upgrades have been made to the James Adkins Pool, including repairs to the pump room and filtration system, enhancing efficiency, reliability, and reducing energy use for long-term savings.

The pool is also shifting from wet to dry chemicals for water treatment. This change will improve safety, chemical stability, and inventory management, with staff training on proper handling and ongoing monitoring for optimal performance.

New Team Member: Monica Martinez



Monica Martinez, a recreation therapy student at Texas State University, has joined the C.A.R.E.S Division of Parks and Recreation as a new intern in Therapeutic Recreation Services. With 8 years of experience as a special education teacher in the San Marcos School District, she is eager to start her journey with the Kyle Parks and Recreation Department. Monica looks forward to utilizing her knowledge and skills to benefit the community.

What is Therapeutic Recreation?

Therapeutic recreation uses recreational activities to enhance the physical, emotional, social, and cognitive functioning of individuals with disabilities. It aims to improve quality of life, promote independence, and encourage community inclusion through tailored activities that meet individual needs. Guided by trained professionals, these programs are designed to be enjoyable while fostering skill development and overall well-being.

Keep Kyle Beautiful Becomes Official Affiliate of Keep Texas Beautiful

In December 2024, the City of Kyle's Keep Kyle Beautiful (KKB) program became an affiliate of Keep Texas Beautiful (KTB), a nonprofit focused on community cleanliness. The Parks and Recreation Board will govern KKB, which requires an annual membership fee, hosting approved events, attending training, and completing reports. Parks and Recreation is excited about this recognition and aims to enhance the City of Kyle. For more details, visit www.ktb.org.



IV. INFRASTRUCTURE PROJECT UPDATES

Staff Contact: Mike Murphy



FM 1626 Ground Storage Tank & Pump Station updates:

- No work on January 21 due to weather.
 - GST contractor installing miscellaneous metals and demobilizing equipment; preliminary walk-through on January 16 with a punch list to be addressed.
 - Electrical contractor installing conduit and upgrading the control building, along with instrumentation for ARWA meter site and GST.
- Archer Western excavating at Well Site #4 for under slab plumbing and electrical.
 - AT&T replacing underground cables with overhead lines, expected completion by mid-February.

Kyle Crossing/Kohlers Crossing Traffic Signal:

- Pedestrian pole drill shafts dug, some adjustments required.
- Corner framing and leveling underway in preparation for concrete pours.



Plum Creek Retail Roads:

- Water utility install along Cromwell is slow as water pumped out of trenches.
- Lime treatment of subgrade delayed due to the wet conditions.

**La Verde Park Parking:**

- Project is substantially complete. Contractor is working on punch list items.
- PEC is still in process to get electric connection to the site.

CR 158 Elevated & Ground Storage Tanks updates:

- No on-site work on January 21 due to weather.
- Prota Inc. installing environmental controls and bringing equipment onsite.
- Submittals are currently being accepted and reviewed for approval.
- Project signs are being prepared for placement onsite.



V. CITY COUNCIL REQUESTS

Council requests from the dais will be documented in the Friday Report until they are completed.

Item No.	Date of Request	Request	Status
1	3/16/24	Development of Downtown	Council first discussed this during the FY 23 Visioning Workshop in June 2023; it was brought back for discussion during FY 24 Visioning Workshop in February 2024; at the March 16, 2024 meeting, the City Council decided to postpone this discussion; Scheduled for March 14-16, 2025 Visioning Workshop
2	5/7/24	Quarterly ARWA Updates	Ongoing
3	7/16/24	Bring back a plan for regular community education sessions on variety of issues of importance to our community	Complete
4	8/20/24	Develop a Customer Assistance Program for residential utility accounts	Assigned to Rosie Truelove; Council briefed on November 19, 2024; February 4, 2025
5	8/20/24	Engage consultant to review Uber program and make recommendations for improvements	Assigned to Rosie Truelove; February 4, 2025
6	9/17/24	Bickerstaff to create a plan to redraw and balance the three single-member districts; Staff to bring back an amendment to the contract for potential future services under the Charter	Assigned to Aimee Alcorn-Reed; Council brief on November 19, 2024; March 4, 2025
7	9/17/24	Issue an RFQ seeking a Consultant with a specific scope for a quality-of-life study for people with disabilities in Kyle	Assigned to Jesse Elizondo; February 18, 2025
8	10/15/24	Bring back action on skate park	Complete
9	11/19/24	Bring back a report regarding implementing a K-9 unit within the Kyle Police Department	Assigned to Jeff Barnett; Consider during upcoming budget process

Item No.	Date of Request	Request	Status
10	11/19/24	Bring back a housing strategy for diversifying the City's housing options	Assigned to Melissa McCollum; February 18, 2025
11	12/3/24	Bring back a combination of Options 3 and 4 as presented on 12/3/24 regarding the historic oak tree on Stagecoach Road	Assigned to David Lopez; February 2025
12	12/3/24	Bring back an item regarding the purchase and installation of a light meter on City facilities and evaluate potential improvements to ensure compliance with the dark skies initiative	Complete
13	12/12/24	Bring back a high school summer internship program	Assigned to Rosie Truelove; February 18, 2025
14	12/12/24	Bring back a report regarding sludge hauling contract	Assigned to Mike Murphy; July 2025
15	1/7/25	Provide summary of community feedback and design options for 1500 Dacy Lane	Assigned to David Lopez; March 18, 2025
16	1/7/25	Bring back a resolution appointing Mayor Pro Tem Rizo and Hays County Commissioner Cohen as moderators for the 2025 Dialogue for Peace and Progress - Celebrating Black History Month	Complete
17	1/21/25	Initiate an RFQ process to select a design firm based on qualifications from roundabouts regarding Kohlers Crossing interim improvements	Assigned to Mike Trimble; April 15, 2025
18	1/21/25	Bring back options for installing deceleration and acceleration lanes on Roland Lane near to the I-35 Frontage Road	Assigned to Mike Trimble; May 6, 2025
19	1/21/25	Proceed with the annexation and clean up and direct staff to poll the community and bring back suggestions regarding street renaming for South Goforth Road	Assigned to Melissa McCollum; Annexation Resolution February 18, 2025; Ordinance March 4, 2025; Renaming South Goforth Road April, 2025

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STUDY ROOM UPDATES



Our Study Room is getting some exciting updates! The biggest update is new, bright paint to inspire creativity and focus. We are working on painting other offices and rooms the same color for a cohesive look throughout the library.

A whiteboard will be hung up for group collaboration. The study room will soon be available for public use. More details to come!

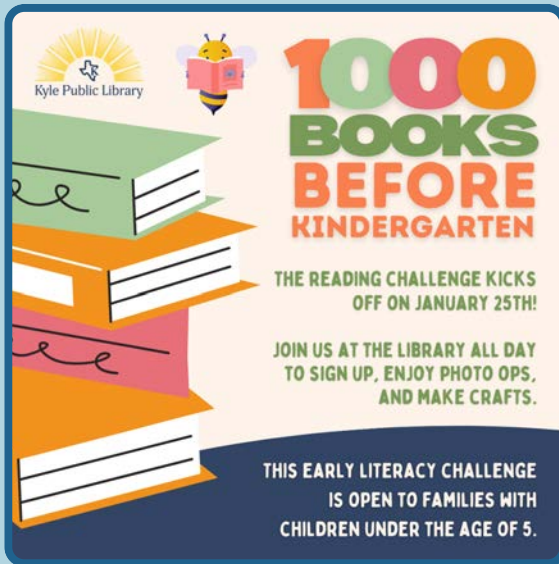
LIBRARY SHELFIE DAY!



Celebrating Library Shelfie Day the KPL way!



Recognized on the fourth Wednesday of January each year, Library Shelfie Day is a day for book lovers to share their favorite books and show off their library shelves.

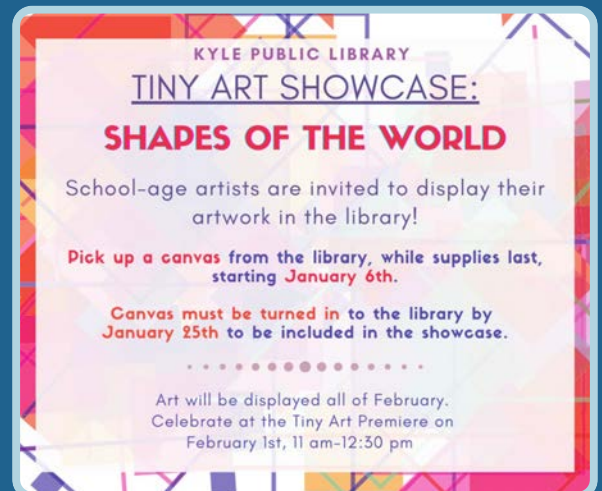
UPCOMING EVENTS

Join us for the official launch of our new reading program, 1000 Books Before Kindergarten! Stop by anytime on Launch Day (1/25) to sign up for the program, enjoy a photo opportunity, and make crafts.

The goal of this early literacy challenge is to read 1000 books before your child starts kindergarten. Parents and caregivers keep track of the books they read to their children using log sheets or an iPhone/Android App. There are small rewards for every 200 books read. If your child completes the 1000 books, they will choose a book to keep!

Join us Saturday, February 1st, from 11:00am - 12:30pm, as we celebrate young local artists during our Tiny Art Premiere.

This is the first opportunity to see the art that will be showcased in the library through February for the Tiny Art Showcase: Shapes of the World. Enjoy light refreshments and browse the mini gallery.



On Tuesday, February 4th at 6:00 PM, everyone aged 12-17 is invited to celebrate aversion to Valentine's Day by attending this Anti-Valentine event.

Enjoy refreshments, activities, and a Frankentoy craft (taking apart stuffed animals and combining them into strange creatures).



2022 Bond Program

Title: Weekly Status Report
Updated on: 1/21/2025
Prepared By: Front Line Advisory Group



Project ID	Council District	Project Name	Project Status	Phase Percent Complete	Project Status Description	Contract Amount	\$ Paid to Date (Sent to COK for payment)	% of Contract Invoiced	Project Descriptions
CK22RO001D	6	Kohlers to Seton (IH 35)	Schematic Design	40%	Updated 50% Geometric Schematic and Drainage report approved on 12/10/2024.	\$2,158,287.27	\$357,688.54	16.6%	The project includes a 0.13-mile stretch from the IH 35 southbound frontage road to the northbound frontage road. Underneath IH 35, Kohlers features a total of five lanes: a two-way left turn lane at the center, and on each side, a mandatory turn lane, a mandatory straight lane, and an optional lane.
CK22RO002D	6	Kohlers to Seton (off-system) - PS&E	PS&E Design	90%	90% PS&E approved on 12/28/2024. 100% PS&E is due 2/14/2025.	\$1,367,014.84	\$1,161,577.44	85.0%	The project features a 1.07-mile stretch from the IH 35 northbound frontage road to Seton Parkway, consisting of a 4-lane minor arterial and a 3-lane collector. The 4-lane section includes a median with periodic left turn spaces, and there is a two-lane roundabout at the intersection of Bebee and Kohlers.
CK22RO003D	6	Bebee Road (West) - PS&E	PS&E Design	90%	90% PS&E design approved on 1/9/2025. 100% PS&E is due 3/11/2025.	\$931,646.13	\$590,230.98	63.4%	The project includes the new construction and widening of a 1-mile stretch of 4-lane minor arterial road, extending from the IH 35 northbound frontage road to Dacy Lane. Key features include a two-lane roundabout at the intersection of Bebee and Kohlers, as well as acceleration and deceleration lanes at the intersection of the IH 35 frontage road and Bebee. This development aims to enhance traffic flow and safety for all road users.
CK22RO004D	6	Bebee Road (East) - PS&E	PS&E Design	60%	90% PS&E Due 6/17/2025.	\$3,547,398.02	\$1,599,475.57	45.1%	This project involves constructing and widening a 1.8-mile section of 4-lane minor arterial road from Dacy Lane to east of Green Pastures Road. It includes the addition of three two-lane roundabouts located at Dacy Lane, Goforth Road South, and Goforth Road North, designed to improve traffic circulation and safety in the area.
3a	2,4	Old Stagecoach Road North (Six Creeks)	PS&E Design	10%	30% PS&E over-the-shoulder review due 2/21/2025.	\$1,510,111.20	\$144,264.85	9.6%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Old Stagecoach Road from RM 150 to Center Street into 3- to 4-lane arterials. Additionally, two roundabouts are planned at Old Stagecoach Road with Six Creeks and at Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
3b	2,4	Old Stagecoach Road - PS&E	PS&E Design	15%	60% PS&E due 4/8/2025. ROW offers are being prepared.	\$2,047,287.05	\$310,064.50	15.1%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Old Stagecoach Road from RM 150 to Center Street into 3- to 4-lane arterials. Additionally, two roundabouts are planned at Old Stagecoach Road with Six Creeks and at Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
3c	2,4	Center Street (Off-System) PS&E	PS&E Design	25%	60% PS&E due 2/14/2025. ROW offers are being prepared.	\$1,799,557.05	\$366,772.75	20.4%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Center Street to Veterans Drive into 3- to 4-lane arterials. Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
CK22RO006D	2,4	Center Street (FM 150) (On-System) - PS&E	PS&E Design	5%	60% PS&E due 6/16/2025.	\$1,492,833.09	\$10,576.55	0.7%	This project will upgrade Center Street from Veterans Drive to Main Street in downtown Kyle, expanding the roadway from 2 to 3 lanes to enhance traffic flow and accessibility.
4b	2,4	Jack C Hays Tr - PS&E	PS&E Design	5%	60% PS&E due 5/27/2025.	\$887,275.09	\$0.00	0.0%	This project involves widening the intersection from Veterans Drive to north of Witte Road, adding two new lanes and a median to improve traffic management and safety.
CK22RO007D	6	Kyle Parkway/Lehman Road Extension	PS&E Design	60%	90% PS&E delay (was 1/22/2025) due to additional scope for upsizing and additional waterline. All ROW surveys have been initiated.	\$3,189,200.02	\$1,640,092.65	51.4%	This project involves extending Lehman Road northeast from Bunton Creek Road to Dacy Lane as a 4-lane minor arterial. Additionally, Kyle Parkway will be extended to this new segment of Lehman Road, also as a 4-lane minor arterial. The total new roadway will cover 1.3 miles. The plan includes four planned 2-lane roundabouts at the intersections of Kyle Parkway with Dacy Lane, Kyle Parkway with Lehman Road, Lehman Road with Bunton Creek Road, and Lehman Road with Dacy Lane.
CK22RO008D	6	Marketplace Avenue - Construction	Construction	15%	Utility line relocation completed; completed utility trenching; started sanitary manhole; waterline installation started.	\$7,753,615.40	\$1,112,672.71	14.4%	This project includes the construction and widening of a 0.6-mile stretch of roadway into a 4-lane minor arterial from FM 1626 to Marketplace Avenue.
CK22RO009D	2,6	Bunton Creek Road - PS&E	PS&E Design	70%	90% PS&E due 3/6/2025. All ROW surveys have been initiated.	\$2,030,777.09	\$868,778.65	42.8%	This project involves reconstructing and widening a 1.2-mile section of existing roadway into a 4-lane minor arterial, extending from Lehman Road to Porter Cove.
CK22RO010D	6	Windy Hill Road - PS&E	PS&E Design	90%	90% PS&E approved on 1/17/2025. Additional environmental studies and surveys needed for utility relocation.	\$830,345.20	\$707,234.95	85.2%	This project will reconstruct and widen a 0.6-mile section of existing roadway into a 4-lane minor arterial from Purple Martin Avenue to IH 35 Northbound Frontage Road.
						\$ 36,636,331.92	\$14,886,400.90	40.63%	