



NOVEMBER 1, 2024

WEEKLY REPORT

TO: MAYOR MITCHELL AND COUNCIL MEMBERS
FROM: CITY MANAGER BRYAN LANGLEY

KYLE COMMUNICATIONS DEPARTMENT
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I. COUNCIL SCHEDULE

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St., unless otherwise noted. All meetings conducted in the council chambers will be available via live stream on Kyle10.

TUESDAY, NOVEMBER 5, 2024

THERE WILL BE NO REGULARLY SCHEDULED COUNCIL MEETING ON TUESDAY, NOVEMBER 5 DUE TO [ELECTION DAY](#)

TUESDAY, NOVEMBER 19, 2024

COUNCIL SPECIAL MEETING AT TBD

COUNCIL REGULAR MEETING AT 7 P.M.

II. LEGISLATIVE UPDATE

Staff Contact: Jesse Elizondo

The City of Kyle's Legislative Program serves as a strategic framework to advance key initiatives, secure funding, and establish partnerships that support both current needs and long-term goals.

Recently, we received updates on several grant applications.

Unfortunately, the City was not awarded the U.S. DOT Consolidated Rail Infrastructure and Safety Improvements (CRISI) grant, which would have funded essential road projects on Kohlers Crossing. However, promising funding opportunities remain for these projects, with \$48 million still under consideration for Kohlers Crossing through the Railroad Crossing Elimination (RCE) and Reconnecting Communities Pilot (RCP) grants. On a positive note, the City has been awarded the Energy Efficiency and Conservation Block Grant from the State Community Energy Program, providing \$76,000 toward sustainability initiatives. Additional successes include a \$131,750 award from the Catalytic Converter Grant Program to bolster public safety and a \$49,500 grant to continue supporting our Victims Liaison services.

Looking ahead for FY25, the City is expanding its legislative program to include every major project across all departments and divisions. Using our new open data and tracking system, we are actively developing project pages and pursuing grant opportunities focused on Water/Wastewater Operations, Parks and Recreation, Conservation, Mental Health, Transportation, and Arts and Culture.

III. PARKS & RECREATION DEPARTMENT UPDATES

Staff Contact: David Lopez

Kyle Parks and Recreation Open Space (PROS) Master Plan

On October 21, the Parks and Recreation Department hosted the Parks, Recreation, and Open Space (PROS) Master Plan Public Meeting #1 at Mary Kyle Hartson City Square Park. This gathering marked a vital opportunity for community members to share their thoughts and ideas on the future of Kyle's parks and recreational spaces.

As residents arrived, they were welcomed by various informational booths that showcased two key initiatives: the Parks, Recreation, and Open Space Master Plan and the Kyle Sports Complex. This meeting was one of two community engagement sessions designed to gather valuable feedback during this important listening phase. The next will be on November 6 at 6pm at the Public Works Office for your next opportunity to have your voice heard!

The Parks, Recreation, and Open Space Master Plan aims to serve as a blueprint for enhancing existing parks while envisioning the future of Kyle's green spaces and recreational areas. Simultaneously, the proposed sports complex—funded by the November 2020 Park Bond and supported by a \$7 million match from Hays County—promises to deliver new sports and recreation amenities that will enrich the lives of Kyle residents.

The city is calling on its residents to play an active role in shaping these projects. Through public workshops and a citywide survey, individuals have the chance to voice their opinions and ideas, ensuring that the future of Kyle's recreational offerings reflects the desires of the community. As we move forward, we look forward to incorporating this feedback into our plans, creating a vibrant and inclusive environment for all to enjoy.



Veterans Day Parade and Market Day

Join the City of Kyle in honoring our nation's veterans at the 2024 Veterans Day Parade and festivities on Saturday, November 9 in downtown Kyle.

The Veterans Day Parade will happen in conjunction with Market Days, which includes live music, local vendors, arts and crafts, farm-to-market items, and more. Market Days goes from 8 a.m. - 1 p.m. at Mary Kyle Hartson Park.

The parade begins at 11 a.m. and travels East along Center Street from Gregg-Clarke Park and ends at Front Street on the City Square. The best locations to view the Kyle Veterans Day Parade are on either side of Center Street between Gregg-Clarke Park and Mary Kyle Hartson Park.

For more information, visit CityofKyle.com/VeteransDay.



Beautification Division's Green Ribbon Project

The Beautification Division has partnered with TxDOT on a green ribbon project for the City of Kyle. As of Friday, October 25, TxDOT has successfully completed the irrigation, plant-bed preparation, the laying of compost and rep and teal. They began digging for the concrete edging on Monday, October 28, and anticipate starting the planting on Monday, November 18. Please stay tuned for more updates as we move into our fall planting season!



Halloween Boo-gie Dance for All Abilities

The Kyle Park and Recreation Department hosted the Halloween Boo-gie Dance for All Abilities to celebrate the spooky season! Over 200 enthusiastic attendees gathered, each dressed in their most creative costumes. The atmosphere was electric, with laughter and music echoing through the venue. Everyone was ready to dance the night away, embracing the joy and inclusivity that the event promised.



Thanks to our amazing volunteers, the evening was a grand success. Their dedication and hard work shone brightly, ensuring that every guest felt welcome and included. Special gratitude goes to our wonderful sponsors: Gemstone Palace, who dazzled us with their support; DJ Rolan, who kept the dance floor alive with fantastic beats; Bee Unique, who captured the magic with MJ 360 Photobooth; and Z'Tejas, whose generosity helped make the night even more special. [Join us for the Winter Wonderland Dance for All Abilities on December 20!](#)

Center Street Trick-or-Treat



On October 26, Mary Kyle Hartson City Square Park transformed into a Halloween wonderland during the Kyle Parks and Recreation Department's annual Center Street Trick-or-Treat. The crisp autumn air buzzed with excitement as families and friends gathered to celebrate the spooky season.

The event had over 2,000 attendees and more than 50 vendors filled the area, each providing delicious candy and treats that delighted ghouls and goblins alike.

As part of the fun, we distributed 250 FREE pumpkins from our pumpkin patch. Attendees enjoyed costume contests, face painting and captured memories at our photo opportunities. As the sun set, families gathered to enjoy a magical showing of Hocus Pocus.

A heartfelt thank you goes out to our sponsors, Buda Teeth and Dave and Busters, whose support helped make this event a resounding success.

December Fun: Save The Dates!

Mark your calendars for December! Kyle Parks and Recreation will be hosting a series of exciting events throughout the month. Stay tuned for more details!

Winter Events Include:

- [December 1 – Santa's Arrival](#)
- [All December - 25 Days of Christmas](#)
- [December 7 - Grinch on the Green](#)
- [December 10-12- Santa Rides in Kyle](#)
- [December 13- Christmas Movie in the Park](#)
- [December 20- Winter Wonderland All Abilities Dance](#)
- [January 1- Polar Bear Splash](#)

IV. INFRASTRUCTURE PROJECT UPDATES

Staff Contact: Mike Murphy

FM 1626 Ground Storage Tank & Pump Station:

- GST contractor placed approximately 156 yards of concrete on tank dome October 29.
- Archer Western has placed environmental controls at the Well Site #4.
- Locates for existing lines have been completed. Project sign has been ordered for this site.
- Archer Western and Preload work schedules 7 am-4:30 pm, Monday-Friday.
- Cost for Phase 2 of the project has been submitted and is currently under review.



Anthem (Hoover) 1 MG EST:

- Painting crew on site.
- Painting at grade being performed. Containment structures in place.
- Paint at grade work scheduled from 10-30 thru 11-30.

Wastewater Lift Stations Under Construction:

- Waterstone – Start-up. scheduled for October 23, 2024
- Crosswinds 6B – Start-up date pending.
- Freedom - Start-up date pending.

Plum Creek Retail Roads:

- Duct bank bore is complete across FM 1626 and waiting on spacers for conduit placement.
- Reclaim water line bore across FM 1626 is complete and waiting on spacers for reclaim water line.
- Duct bank completed on Heroes Memorial.
- Storm drain trunk line placement along Avenue A in progress between Everett and Cromwell.
- Storm drain laterals being placed on Avenue A between Burnham and Everett.

**La Verde Park Parking Lot:**

- Project is 80% complete.
- Irrigation installation in islands is ongoing.
- Forms are being placed for the transformer pad. Concrete was poured on October 29 after inspection.
- EV Chargers will be placed by the end of this week.
- Forms are being placed for the remainder of the sidewalk on the project's south end.



V. CITY COUNCIL REQUESTS

Council requests from the dais will be documented in the Friday Report until they are completed.

Item No.	Date of Request	Request	Status
1	2/6/24	Prepare a policy for warming and cooling centers; develop action plan for emergency shelters; and provide data on potential use of such facilities	Assigned to Chief Barnett; presentation complete; resolution adopting a policy to come back November 19, 2024
2	3/16/24	Development of Downtown	Council first discussed this during the FY 23 Visioning Workshop in June 2023; it was brought back for discussion during FY 24 Visioning Workshop in February 2024; at the March 16, 2024 meeting, the City Council decided to postpone this discussion
3	4/16/24	Develop a schedule and process for a new Charter Review Commission at the end of the calendar year	Assigned to Jesse Elizondo; December 2024
4	5/7/24	Issue RFP for Wireless Telecommunication Facilities on City-owned properties and within the area	Assigned to Melissa McCollum; a contract will be brought forward for Council consideration November 19, 2024
5	5/7/24	Quarterly ARWA Updates	Ongoing
6	7/2/24	Work with the County in addition to property owner(s) to expand TIRZ #4 to fund the South Goforth Road project	Completed public hearings; Final Project Plan will be brought back once approved by County
7	7/16/24	Bring back a plan for regular community education sessions on variety of issues of importance to our community	Assigned to Rachel Sonnier; Road Bond Open Houses: Windy Hill Road Project at Pflueger Elementary School on August 29, 2024; Kohlers Crossing Project on October 3, 2024 at Kyle Public Safety Center; Bebee Road Project on November 13, 2024 at Gemstone Palace; and Lehman and Bunton Creek Road Project on November 14, 2024 at Lehman High School; staff will present additional options in late 2024
8	8/20/24	Develop a Customer Assistance Program for residential utility accounts	Assigned to Julie Beggs; Council delayed consideration of this item in October; November 19, 2024

Item No.	Date of Request	Request	Status
9	8/20/24	Work on a selected location from the 4 options presented to secure a site and solicit bids for the relocation of the historic oak tree on Stagecoach Road.	Assigned to Amber Schmeits; November 19, 2024
10	8/20/24	Engage consultant to review Uber program and make recommendations for improvements	Assigned to Rosie Truelove; January, 2025
11	9/3/24	\$15,000 for Hays County Food Bank FY 24-25	Assigned to Leslie Scott; November 19, 2024
12	9/3/24	Create an emergency lockbox program for seniors and others at risk in the community	Assigned to Chief Barnett; presentation complete; resolution adopting a policy to come back November 19, 2024
13	9/17/24	Bickerstaff to create a plan to redraw and balance the three single-member districts; Staff to bring back an amendment to the contract for potential future services under the Charter	Assigned to Aimee Alcorn-Reed; November 19, 2024
14	9/17/24	Issue an RFQ seeking a Consultant with a specific scope for a quality-of-life study for people with disabilities in Kyle	Assigned to Jesse Elizondo; January 2025
15	9/17/24	Develop a plan to enhance events at Heroes Memorial Park by collaborating with non-profit organizations in our community	Assigned to David Lopez; November 19, 2024
16	10/15/24	Bring back action on Skatepark	Assigned to David Lopez; January 2025
17	10/15/24	Bring back an update on the status of the Wordplace, Waterfront at Marketplace, and Woodmere developments	Assigned to Victoria Vargas; update to be provided in Friday Report in November 2024

VI. ATTACHMENTS

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The library will be a voting location for the Uniform Election on Tues., November 5th.

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**No Library Programs
November 4th - 6th.**

A poster for a 'Handmade Gifts' event. The background is light blue and decorated with various white and gold Christmas-themed items: snowflakes, candy canes, bells, a reindeer, and a small Christmas tree. The text is centered and reads: 'HANDMADE GIFTS' in large, bold, blue letters; 'SAT, NOV 16, 12:00-3:00' in smaller blue letters; and 'OPEN TO AGES 12 AND UP' in blue letters. Below this, a paragraph describes the event. At the bottom left and right are the Kyle Public Library logos, which consist of a blue star with a white 'K' and the text 'Kyle Public Library'.

HANDMADE GIFTS

SAT, NOV 16, 12:00-3:00

OPEN TO AGES 12 AND UP

WANT TO MAKE GIFTS BY HAND FOR YOUR LOVED ONES (OR YOURSELF)? COME ANY TIME DURING THIS EVENT AND MAKE THREE CUSTOMIZABLE GIFTS (SUGAR SCRUB, PARACORD OR BEADED BRACELET, WINTER WREATH) THAT CAN BE GIVEN TO ANYONE, AS SUPPLIES LAST.





2022 Bond Program

Title: Weekly Status Report

Updated on: 10/31/2024

Prepared By: Front Line Advisory Group



Project ID	Council District	Project Name	Project Status	Phase Percent Complete	Project Status Description	Contract Amount	\$ Paid to Date (Sent to COK for payment)	% of Contract Invoiced	Project Descriptions
CK22RO001D	6	Kohlers to Seton (IH 35)	Schematic Design	35%	Preliminary 50% geometric schematic approved on 9/30/2024.	\$2,158,287.27	\$319,249.54	14.8%	The project includes a 0.13-mile stretch from the IH 35 southbound frontage road to the northbound frontage road. Underneath IH 35, Kohlers features a total of five lanes: a two-way left turn lane at the center, and on each side, a mandatory turn lane, a mandatory straight lane, and an optional lane.
CK22RO002D	6	Kohlers to Seton (off-system) - PS&E	PS&E Design	60%	90% PS&E due 11/15/2024.	\$1,367,014.84	\$793,970.84	58.1%	The project features a 1.07-mile stretch from the IH 35 northbound frontage road to Seton Parkway, consisting of a 4-lane minor arterial and a 3-lane collector. The 4-lane section includes a median with periodic left turn spaces, and there is a two-lane roundabout at the intersection of Bebee and Kohlers.
CK22RO003D	6	Bebee Road (West) - PS&E	PS&E Design	60%	90% PS&E design due on 12/20/2024. Open House scheduled for 11/13/2024 at the Gemstone Palace at 5pm.	\$931,646.13	\$510,833.42	54.8%	The project includes the new construction and widening of a 1-mile stretch of 4-lane minor arterial road, extending from the IH 35 northbound frontage road to Dacy Lane. Key features include a two-lane roundabout at the intersection of Bebee and Kohlers, as well as acceleration and deceleration lanes at the intersection of the IH 35 frontage road and Bebee. This development aims to enhance traffic flow and safety for all road users.
CK22RO004D	6	Bebee Road (East) - PS&E	PS&E Design	45%	60% Submittal due 11/6/2024. Open House scheduled for 11/13/2024 at the Gemstone Palace at 5pm.	\$3,547,398.02	\$721,695.59	20.3%	This project involves constructing and widening a 1.8-mile section of 4-lane minor arterial road from Dacy Lane to east of Green Pastures Road. It includes the addition of three two-lane roundabouts located at Dacy Lane, Goforth Road South, and Goforth Road North, designed to improve traffic circulation and safety in the area.
3a	2,4	Old Stagecoach Road North (Six Creeks)	PS&E Design	0%	30% PS&E due 2/24/2025. NTP issued 10/16/2024. Baseline schedule received 10/25/2024 and under review.	\$1,510,111.20	\$0.00	0.0%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Old Stagecoach Road from RM 150 to Center Street into 3- to 4-lane arterials. Additionally, two roundabouts are planned at Old Stagecoach Road with Six Creeks and at Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
3b	2,4	Old Stagecoach Road - PS&E	PS&E Design	0%	60% PS&E due 4/22/2025. ROW offers are being prepared. Baseline schedule under review.	\$2,047,287.05	\$0.00	0.0%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Old Stagecoach Road from RM 150 to Center Street into 3- to 4-lane arterials. Additionally, two roundabouts are planned at Old Stagecoach Road with Six Creeks and at Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
3c	2,4	Center Street (Off-System) PS&E	PS&E Design	0%	60% PS&E due 2/14/2025. ROW offers are being prepared. Baseline schedule under review.	\$1,799,557.05	\$0.00	0.0%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Center Street to Veterans Drive into 3- to 4-lane arterials. Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
CK22RO006D	2,4	Center Street (FM 150) (On-System)	PS&E Task Order Approval	100%	City Council decision to approve PS&E Task Order expected 11/19/2024.	\$488,657.77	\$463,450.47	94.8%	This project will upgrade Center Street from Veterans Drive to Main Street in downtown Kyle, expanding the roadway from 2 to 3 lanes to enhance traffic flow and accessibility.
4b	2,4	Jack C Hays Tr	PS&E Task Order Approval	100%	City Council decision to approve PS&E Task Order expected 11/19/2024.	\$450,567.75	\$412,727.36	91.6%	This project involves widening the intersection from Veterans Drive to north of Witte Road, adding two new lanes and a median to improve traffic management and safety.
CK22RO007D	6	Kyle Parkway/Lehman Road Extension	PS&E Design	50%	60% PS&E submitted on 9/09/2024; seeking a resubmittal by 11/16/2024. Open House scheduled for 11/14/2024. All ROW descriptions have been received.	\$3,189,199.74	\$1,305,511.02	40.9%	This project involves extending Lehman Road northeast from Bunton Creek Road to Dacy Lane as a 4-lane minor arterial. Additionally, Kyle Parkway will be extended to this new segment of Lehman Road, also as a 4-lane minor arterial. The total new roadway will cover 1.3 miles. The plan includes four planned 2-lane roundabouts at the intersections of Kyle Parkway with Dacy Lane, Kyle Parkway with Lehman Road, Lehman Road with Bunton Creek Road, and Lehman Road with Dacy Lane.
CK22RO008D	6	Marketplace Avenue - Construction	Construction	0%	Groundbreaking ceremony held on 10/15/2024.	\$7,704,628.40	\$0.00	0.0%	This project includes the construction and widening of a 0.6-mile stretch of roadway into a 4-lane minor arterial from FM 1626 to Marketplace Avenue.
CK22RO009D	2,6	Bunton Creek Road - PS&E	PS&E Design	60%	60% PS&E approved on 10/25/2024. Open House scheduled for 11/14/2024.	\$2,030,777.09	\$241,947.04	11.9%	This project involves reconstructing and widening a 1.2-mile section of existing roadway into a 4-lane minor arterial, extending from Lehman Road to Porter Cove.
CK22RO010D	6	Windy Hill Road - PS&E	PS&E Design	60%	90% PS&E due 12/06/2024.	\$830,345.20	\$353,931.68	42.6%	This project will reconstruct and widen a 0.6-mile section of existing roadway into a 4-lane minor arterial from Purple Martin Avenue to IH 35 Northbound Frontage Road.
						\$ 34,256,223.46	\$10,093,202.55	29.46%	