



City Asset Naming Application

City Asset Guidelines

When a city asset is eligible for official naming or renaming, an individual or group may approach the City Secretary's Office to consider a request to name/rename the city asset. The City of Kyle's Naming and Renaming Policy for City Facilities, City asset Lands, and Public Roads provides detailed information pertaining to each type of naming opportunity. Submitting this application marks the official initial step for the City of Kyle City Council to consider a request to name/rename a city asset as described in the policy.

Please complete all questions below.

Return completed applications to City of Kyle, Public Safety Center or mail to: Kyle Public Safety Center, Attn: City Secretary's Office, 1700 Kohlers Crossing, Kyle, TX 78640.

1. Name, home/business address, phone number and email address of individual or organization requesting the renaming.

Name _____

Organization _____

Address _____ City _____ State _____

Zip Code _____ Phone Number _____

E-Mail _____

2. Current name of city asset (if applicable) and location of city asset to be named/renamed.

3. Proposed name of city asset. If the proposed name of the city asset includes a person's name, the person or authorized designee must provide authorization for the City to conduct a background check.

4. What is the purpose of naming or renaming the city asset: (1) exceptional individual; (2) historic value; or (3) monetary gift?

For non-monetary contributions, please respond to the questions below (add additional pages as needed).

5. Does the proposed city asset name include the name of a person who has either (1) been deceased at least 12 months or (2) not a member of any City Board or the Kyle City Council for the 24-month period preceding this request?

Circle: Yes No

6. If the proposed city asset name includes the name of a person, describe in detail how the individual contributed direct and significant service for the betterment of the City of Kyle. List all names of organizations served, dates, offices held, etc.

7. Identify all community and or related awards the individual received that support the person's good standing in the community.

8. Describe how the proposed name will have historical, cultural and social significance engendering a strong and positive image within the neighborhood, community, and city for generations to come.

9. Describe how the name will be particularly suitable for the city asset based on the location or history of the city asset, facility, or surrounding neighborhood.

10. Describe the potential impact of changing the current name of the city asset. Include how the proposed name will be received by individuals that have a history or long-term association with this city asset.

I understand that, if the name change is successful, the cost to replace all city asset name signs within 90 days will be borne by the group sponsoring this application and that I am signing as the responsible designee.

Submitted by:

Signature of Contact Person

Print:

Date