



NOVEMBER 15, 2024

WEEKLY REPORT

TO: MAYOR MITCHELL AND COUNCIL MEMBERS
FROM: CITY MANAGER BRYAN LANGLEY

KYLE COMMUNICATIONS DEPARTMENT
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I. COUNCIL SCHEDULE

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St., unless otherwise noted. All meetings conducted in the council chambers will be available via live stream on Kyle10.

TUESDAY, NOVEMBER 19, 2024

CANVASSING OF NOVEMBER ELECTION RESULTS AT 4:45 P.M.

TIRZ #4 AT 5 P.M.

TIRZ #2 AT 5:15 P.M.

COUNCIL SPECIAL MEETING AT 6 P.M.

COUNCIL REGULAR MEETING AT 7 P.M.

II. PARKS & RECREATION DEPARTMENT UPDATES

Staff Contact: David Lopez

Centralized Park Rules Signs

As the city is moving towards a sustainable and integrated parks system, it is important to have design standards that help shape the identity of Kyle parks. To help accomplish this and create quality experiences for patrons, centralized rules signs provide guidelines for the safe enjoyment of parks and reduce sign pollution.

Parks and Recreation team members have worked with iZone Imaging to design custom high-pressure laminate (CHPL) rules signs that are of commercial grade and visually appealing. The signs consolidate the top ten rules with ordinances in Spanish and English with visual icons. Additionally, the signs feature park hours and Parks contact information. Staff plan to order signs in November to be delivered and installed this winter.

Centralized park rules signs help us to reach our strategic goal to establish and uphold unparalleled beautification and maintenance standards citywide.



Beautification Division Electricians: October Report

The Parks and Recreation Beautification Division's Electricians have had a busy October assisting with projects citywide. By completing the projects in-house, the city has realized significant cost savings versus outsourcing the projects. Below is an overview of electrical work that has been completed by Parks and Recreation Electricians during October.

Location	City Cost	Outsourced Cost	Detail
Public Works Trailer	\$2,000	~\$10,000	Added new disconnect and underground conduit hookup to the trailer.
Public Works Building	\$150	~\$2,500	Completed work in the ice machine, replacing and installing 60' of new conduit, a new breaker, and plug with wire.
FM 150 (Christmas corridor lighting)	\$15,000	~\$120,000	Pulled 7,000' of new wire to 56 streetlights to light the FM 150 street poles for the holidays. Installed 35 new plugs, new contractors, and repaired damaged existing wire from fiber installation boring.
Streetlight Conversion	\$2,000	~\$18,000	Rebuilt 12 lights on Burleson, 8 lights on Philomena, and 4 lights on Seton Parkway.
City Hall	\$300	~\$2,000	Completed work on the AC unit including installing disconnect and wiring a new handling unit.

Tree Planting

The Parks and Recreation Conservation Division planted approximately 200 native seedlings at Waterleaf Park. A mixture of Roughleaf Dogwood, Texas Redbud, Mexican Plum, and Mexican Buckeye was planted using a pilot "restoration" approach which entails young saplings being placed in the ground between rain and just before dormancy. Parks and Recreation is not installing irrigation on these saplings planted in the natural area at Waterleaf Park. Staff will GPS the locations and follow seedling progress to determine how successful this technique is as they seek ways to restore forest biodiversity without requiring the cost of irrigation and hand-watering time.



Veterans Day Parade & Market Days

On Saturday, November 9, 2024, the community came together to celebrate and honor the nation's veterans in the 3rd Annual Veterans Day Parade.

The day was a vibrant display of pride, remembrance, and community spirit. The festivities kicked off with the sounds of the National Anthem, performed by Council Member Michael Tobias, who also played a key role in leading the parade. Fox 7 covered the event, helping bring the community's outpouring of support to a broader audience, and the crowd gathered eagerly, lined along the parade route to witness the procession.

This year's parade was graced by 18 local organizations that came together to honor the veterans who have served the country with courage and dedication. A highlight of the parade was Grand Marshal Carl Trim, a World War II and Korean War veteran.

As the parade wound its way through the heart of Kyle, the crowd cheered, waving flags and showing their appreciation for the brave men and women who have served.

Kyle Market Days was also in full swing, with over 60 local vendors offering a variety of goods, food, and crafts. Visitors were able to see live performances by local artists Stories of the Teeth and Jesse Straton.



Adult Kickball League

After an exciting start to the fall kickball season, the Kyle Parks and Recreation Department is ready to keep the action rolling. The first round of playoffs on Friday, November 1 set the stage for a thrilling postseason, with four teams emerging victorious. ShutEmUp, Ballbarians, Texas Based, and Ballin's A Habit all claimed their spots in the next round.

Now, as the regular season winds down, it's time for the second round of the playoffs. On Friday, November 15, the intensity will ramp up even further. Starting at 7 PM, fans will be treated to 3 exciting matchups, leading to the ultimate showdown at 9 PM, when the Championship Round will crown the season's champions.

The matchups for the evening are set to be a fierce battle of skill and strategy. ShutEmUp will face off against the Ballbarians in what promises to be an action-packed game, with both teams eager to keep their playoff dreams alive. Texas Based will go head-to-head with Ballin's A Habit in a contest that could go down to the wire, as both teams have shown their ability to come through when it counts.

It's the penultimate round of the 7-week regular fall season, and the stakes couldn't be higher. The atmosphere will be electric, with spectators lining the sidelines to cheer on their favorite teams, enjoy some food from local vendors, and soak in the excitement.

Family Skate Night

Family Skate Night was a fun-filled event with 4 adults and 6 children in attendance. The evening was made even more exciting by the lively music provided by DJ Roland, who was on the 1's and 2's, keeping the crowd energized with a great mix of tunes. In addition to the fantastic music, DJ Roland also provided an impressive light show that added to the festive atmosphere, making it a memorable experience for everyone. Families enjoyed skating together, laughing, and dancing, creating lasting memories on the rink. The combination of upbeat music, vibrant lights, and good company made Family Skate Night a resounding success for all ages!

Holiday Light Displays Across the City

Holiday light decorating is taking place throughout the city including Mary Kyle Hartson City Square Park, Lake Kyle Park, and new this year, La Verde Park. La Verde Park will be the location of the first annual Grinch on the Green and will be decorated in everything "green." Additionally, the light poles in the city corridor of E. FM 150 will be wrapped with garland, as well as the light poles on Center Street. Wreaths will be placed outside City Hall.

Historic City Hall, also known as KRUG, will have lights on the roof and curtain lights on the side of the building, as well as the return of the Gingerbread House display. Other display features at Mary Kyle Hartson Park include the ribbon tree, KYLE letters, illuminated light display on the largest Oak Tree, and the castle, to name a few. Lake Kyle Park will feature a light trail including the traditional Christmas Tree, light arches, and double-cone tree.

Decoration is taking place now and is expected to be complete by Thanksgiving. All lights will turn on December 1 and will turn on nightly through the month of December. We look forward to welcoming you all to this year's holiday light display!

December Fun: Save The Dates!

Mark your calendars for December! Kyle Parks and Recreation will be hosting a series of exciting events throughout the month. Stay tuned for more details!

Winter Events Include:

- [December 1 – Santa's Arrival](#)
- [All December - 25 Days of Christmas](#)
- [December 7 - Grinch on the Green](#)
- [December 10-12- Santa Rides in Kyle](#)
- [December 13- Christmas Movie in the Park](#)
- [December 20- Winter Wonderland All Abilities Dance](#)
- [January 1- Polar Bear Splash](#)

III. INFRASTRUCTURE PROJECT UPDATES

Staff Contact: Mike Murphy

FM 1626 Ground Storage Tank & Pump Station:

- GST contractor continues to stress wire winding the tank.
- Archer Western will be onsite at Well Site #4 the first week of December. Project sign has been ordered for this site.
- Archer Western and Preload work schedules 7:00 am - 11:30 pm, Monday-Friday with 2 shifts and on Saturdays from 7:00 am – 3:30 pm. The schedule may shift due to equipment repairs and availability of material.
- Cost for Phase 2 of the project has been submitted and is currently under review.



Plum Creek Retail Roads:

- Project is 35% complete.
- Work slowed down this week with more than two inches of rain.
- Storm drain trenching on Cromwell continued later in the week.
- Materials needed for the Performing Art Center wastewater conflict lined up for upcoming work.

La Verde Park Parking Lot:

- Irrigation line installation and soil placement are in progress.
- The drip tube installation is ongoing.
- Sidewalk and ADA ramp installations have been completed.
- The PEC transformer has been poured, and the cabinet is set and being installed.
- Light poles are expected to be delivered by the end of this week, with installation scheduled for next week.

IV. CITY COUNCIL REQUESTS

Council requests from the dais will be documented in the Friday Report until they are completed.

Item No.	Date of Request	Request	Status
1	2/6/24	Prepare a policy for warming and cooling centers; develop action plan for emergency shelters; and provide data on potential use of such facilities	Assigned to Chief Barnett; presentation complete; resolution adopting a policy to come back November 19, 2024
2	3/16/24	Development of Downtown	Council first discussed this during the FY 23 Visioning Workshop in June 2023; it was brought back for discussion during FY 24 Visioning Workshop in February 2024; at the March 16, 2024 meeting, the City Council decided to postpone this discussion
3	4/16/24	Develop a schedule and process for a new Charter Review Commission at the end of the calendar year	Assigned to Jesse Elizondo; December 2024
4	5/7/24	Issue RFP for Wireless Telecommunication Facilities on City-owned properties and within the area	Assigned to Melissa McCollum; a contract will be brought forward for Council consideration November 19, 2024
5	5/7/24	Quarterly ARWA Updates	Ongoing
6	7/2/24	Work with the County in addition to property owner(s) to expand TIRZ #4 to fund the South Goforth Road project	Completed public hearings; Final Project Plan will be brought back once approved by County; November 19, 2024
7	7/16/24	Bring back a plan for regular community education sessions on variety of issues of importance to our community	Assigned to Rachel Sonnier; Road Bond Open Houses: Windy Hill Road Project at Pflueger Elementary School on August 29, 2024; Kohlers Crossing Project on October 3, 2024 at Kyle Public Safety Center; Bebee Road Project on November 13, 2024 at Gemstone Palace; and Lehman and Bunton Creek Road Project on November 14, 2024 at Lehman High School; staff will present additional options December 2024
8	8/20/24	Develop a Customer Assistance Program for residential utility accounts	Assigned to Julie Beggs; Council delayed consideration of this item in October; November 19, 2024

Item No.	Date of Request	Request	Status
9	8/20/24	Work on a selected location from the 4 options presented to secure a site and solicit bids for the relocation of the historic oak tree on Stagecoach Road	Assigned to Amber Schmeits; December 3, 2024
10	8/20/24	Engage consultant to review Uber program and make recommendations for improvements	Assigned to Rosie Truelove; January, 2025
11	9/3/24	\$15,000 for Hays County Food Bank FY 24-25	Assigned to Leslie Scott; November 19, 2024
12	9/3/24	Create an emergency lockbox program for seniors and others at risk in the community	Assigned to Chief Barnett; presentation complete; resolution adopting a policy to come back November 19, 2024
13	9/17/24	Bickerstaff to create a plan to redraw and balance the three single-member districts; Staff to bring back an amendment to the contract for potential future services under the Charter	Assigned to Aimee Alcorn-Reed; November 19, 2024
14	9/17/24	Issue an RFQ seeking a Consultant with a specific scope for a quality-of-life study for people with disabilities in Kyle	Assigned to Jesse Elizondo; January 2025
15	9/17/24	Develop a plan to enhance events at Heroes Memorial Park by collaborating with non-profit organizations in our community	Assigned to David Lopez; December 3, 2024
16	10/15/24	Bring back action on Skatepark	Assigned to David Lopez; January 2025
17	10/15/24	Bring back an update on the status of the Wordplace, Waterfront at Marketplace, and Woodmere developments	Assigned to Victoria Vargas; update to be provided in Friday Report in November 2024

V. ATTACHMENTS

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CHECK IT OUT!

HANDMADE GIFTS

SAT, NOV 16, 12:00-3:00
OPEN TO AGES 12 AND UP

WANT TO MAKE GIFTS BY HAND FOR YOUR LOVED ONES (OR YOURSELF)? COME ANY TIME DURING THIS EVENT AND MAKE THREE CUSTOMIZABLE GIFTS (SUGAR SCRUB, PARACORD OR BEADED BRACELET, WINTER WREATH) THAT CAN BE GIVEN TO ANYONE, AS SUPPLIES LAST.



INTERGENERATIONAL STORYTIME

MONDAY, NOVEMBER 18, 11:30 AM
FOR AGES 18 MONTHS TO 5 YEARS

ENJOY A NATIVE AMERICAN HERITAGE MONTH STORYTIME AND CRAFT ALONGSIDE RESIDENTS OF NEW HAVEN AND ORCHARD PARK'S ASSISTED LIVING.



TUNA CAN DRIVE

BENEFITING HAYS COUNTY FOOD BANK 

KYLE PUBLIC LIBRARY WENT FINE FREE!
FORGIVE PREVIOUS LATE FINES BY
DONATING CANNED TUNA!

OCT 1 - DEC 1, 2024

**1 POUCH/CAN OF TUNA =
\$2.00 FINES FORGIVEN**

- Accepting tuna only!
- Tuna must have 2025 expiration date or later
- Cannot be used for lost/damaged items



Visit the library circulation desk with your tuna to fight food insecurity and clear away fines.



2022 Bond Program

Title: Weekly Status Report

Updated on: 11/13/2024

Prepared By: Front Line Advisory Group



Project ID	Council District	Project Name	Project Status	Phase Percent Complete	Project Status Description	Contract Amount	\$ Paid to Date (Sent to COK for payment)	% of Contract Invoiced	Project Descriptions
CK22RO001D	6	Kohlers to Seton (IH 35)	Schematic Design	35%	Preliminary 50% geometric schematic approved on 9/30/2024.	\$2,158,287.27	\$319,249.54	14.8%	The project includes a 0.13-mile stretch from the IH 35 southbound frontage road to the northbound frontage road. Underneath IH 35, Kohlers features a total of five lanes: a two-way left turn lane at the center, and on each side, a mandatory turn lane, a mandatory straight lane, and an optional lane.
CK22RO002D	6	Kohlers to Seton (off-system) - PS&E	PS&E Design	60%	90% PS&E due 12/6/2024.	\$1,367,014.84	\$793,970.84	58.1%	The project features a 1.07-mile stretch from the IH 35 northbound frontage road to Seton Parkway, consisting of a 4-lane minor arterial and a 3-lane collector. The 4-lane section includes a median with periodic left turn spaces, and there is a two-lane roundabout at the intersection of Bebee and Kohlers.
CK22RO003D	6	Bebee Road (West) - PS&E	PS&E Design	60%	90% PS&E design due on 12/20/2024. Open House scheduled for 11/13/2024 at the Gemstone Palace at 5pm.	\$931,646.13	\$510,833.42	54.8%	The project includes the new construction and widening of a 1-mile stretch of 4-lane minor arterial road, extending from the IH 35 northbound frontage road to Dacy Lane. Key features include a two-lane roundabout at the intersection of Bebee and Kohlers, as well as acceleration and deceleration lanes at the intersection of the IH 35 frontage road and Bebee. This development aims to enhance traffic flow and safety for all road users.
CK22RO004D	6	Bebee Road (East) - PS&E	PS&E Design	45%	60% PS&E Submitted on 11/7/2024. Open House scheduled for 11/13/2024 at the Gemstone Palace at 5pm.	\$3,547,398.02	\$721,695.59	20.3%	This project involves constructing and widening a 1.8-mile section of 4-lane minor arterial road from Dacy Lane to east of Green Pastures Road. It includes the addition of three two-lane roundabouts located at Dacy Lane, Goforth Road South, and Goforth Road North, designed to improve traffic circulation and safety in the area.
3a	2,4	Old Stagecoach Road North (Six Creeks)	PS&E Design	0%	60% PS&E due 5/5/2025. NTP issued 10/16/2024. New expedited Baseline schedule submitted on 11/6/2024 and currently under review.	\$1,510,111.20	\$0.00	0.0%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Old Stagecoach Road from RM 150 to Center Street into 3- to 4-lane arterials. Additionally, two roundabouts are planned at Old Stagecoach Road with Six Creeks and at Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
3b	2,4	Old Stagecoach Road - PS&E	PS&E Design	5%	60% PS&E due 4/22/2025. ROW offers are being prepared. Baseline schedule approved.	\$2,047,287.05	\$0.00	0.0%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Old Stagecoach Road from RM 150 to Center Street into 3- to 4-lane arterials. Additionally, two roundabouts are planned at Old Stagecoach Road with Six Creeks and at Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
3c	2,4	Center Street (Off-System) PS&E	PS&E Design	5%	60% PS&E due 2/14/2025. ROW offers are being prepared. Baseline schedule approved.	\$1,799,557.05	\$0.00	0.0%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Center Street to Veterans Drive into 3- to 4-lane arterials. Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
CK22RO006D	2,4	Center Street (FM 150) (On-System)	PS&E Task Order Approval	100%	City Council decision to approve PS&E Task Order expected 11/19/2024.	\$488,657.77	\$463,450.47	94.8%	This project will upgrade Center Street from Veterans Drive to Main Street in downtown Kyle, expanding the roadway from 2 to 3 lanes to enhance traffic flow and accessibility.
4b	2,4	Jack C Hays Tr	PS&E Task Order Approval	100%	City Council decision to approve PS&E Task Order expected 11/19/2024.	\$450,567.75	\$412,727.36	91.6%	This project involves widening the intersection from Veterans Drive to north of Witte Road, adding two new lanes and a median to improve traffic management and safety.
CK22RO007D	6	Kyle Parkway/Lehman Road Extension	PS&E Design	50%	Revised 60% PS&E submittal due 11/16/2024. Open House scheduled for 11/14/2024 at Lehman High School at 5pm. All ROW appraisal is underway.	\$3,189,199.74	\$1,305,511.02	40.9%	This project involves extending Lehman Road northeast from Bunton Creek Road to Dacy Lane as a 4-lane minor arterial. Additionally, Kyle Parkway will be extended to this new segment of Lehman Road, also as a 4-lane minor arterial. The total new roadway will cover 1.3 miles. The plan includes four planned 2-lane roundabouts at the intersections of Kyle Parkway with Dacy Lane, Kyle Parkway with Lehman Road, Lehman Road with Bunton Creek Road, and Lehman Road with Dacy Lane.
CK22RO008D	6	Marketplace Avenue - Construction	Construction	0%	Groundbreaking ceremony held on 10/15/2024.	\$7,704,628.40	\$0.00	0.0%	This project includes the construction and widening of a 0.6-mile stretch of roadway into a 4-lane minor arterial from FM 1626 to Marketplace Avenue.
CK22RO009D	2,6	Bunton Creek Road - PS&E	PS&E Design	65%	90% PS&E due 1/8/2025. Open House scheduled for 11/14/2024 at Lehman High School at 5pm.	\$2,030,777.09	\$241,947.04	11.9%	This project involves reconstructing and widening a 1.2-mile section of existing roadway into a 4-lane minor arterial, extending from Lehman Road to Porter Cove.
CK22RO010D	6	Windy Hill Road - PS&E	PS&E Design	60%	90% PS&E due 12/06/2024.	\$830,345.20	\$353,931.68	42.6%	This project will reconstruct and widen a 0.6-mile section of existing roadway into a 4-lane minor arterial from Purple Martin Avenue to IH 35 Northbound Frontage Road.
						\$ 34,256,223.46	\$10,093,202.55	29.46%	