



OCTOBER 4, 2024

WEEKLY REPORT

TO: MAYOR MITCHELL AND COUNCIL MEMBERS
FROM: CITY MANAGER BRYAN LANGLEY

KYLE COMMUNICATIONS DEPARTMENT
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GET CONNECTED WITH THE CITY OF KYLE

Stay up to date on everything that is happening in the city! Sign up to receive the [weekly e-newsletter](#) and follow us on social media.



I. COUNCIL SCHEDULE

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St., unless otherwise noted. All meetings conducted in the council chambers will be available via live stream on Kyle10.

TUESDAY, OCTOBER 15, 2024

COUNCIL SPECIAL MEETING AT TBD

COUNCIL REGULAR MEETING AT 7 P.M.

TUESDAY, NOVEMBER 5, 2024

THERE WILL BE NO REGULARLY SCHEDULED COUNCIL MEETING ON TUESDAY, NOVEMBER 5 DUE TO ELECTION DAY

TUESDAY, NOVEMBER 19, 2024

COUNCIL SPECIAL MEETING AT TBD

COUNCIL REGULAR MEETING AT 7 P.M.

II. MARKETPLACE GROUNDBREAKING

Staff Contact: Rachel Sonnier

The City of Kyle is hosting a groundbreaking event to kick-off construction on the extension of Marketplace Avenue, the first of eight projects in the 2022 Kyle Road Bond program to begin construction. A ceremonial groundbreaking event will be held Tuesday, October 15 at 10 a.m. at the northern end of the project limits. Parking during the will be available on-site at 19121 Marketplace Avenue.

This 0.6 mile project will connect the northern and southern segments of Marketplace Avenue. The existing segment from FM 1626 to Old Bridge Trail will be widened to match the new section.

For more information about the project, go to KyleRoadBonds.com.

III. RECREATION PROGRAMMING UPDATES

Staff Contact: David Lopez

Parks, Recreation, and Open Space Master Plan Update

The City of Kyle is beginning the Parks, Recreation, and Open Space (PROS) Master Plan. This collaborative process invites all residents to envision, imagine, and plan the future of our parks, recreation activities, events, and trails.

The City of Kyle's Park Master Plan is a strategic blueprint designed to guide the development, management, and enhancement of Kyle's parks, recreational facilities, and open spaces over the next 10-20 years. This plan takes a comprehensive look at the current state of Kyle's parks, assessing existing facilities and identifying future needs based on community input, demographic trends, and environmental considerations unique to Kyle.

The internal process kicked off officially on August 20, 2024, and a timeline has been provided as we prepare to enter the community input phase in October. We look forward to working with the City Council, Parks Board, Trails Committee, stakeholders and entire community to produce the best plan to shape the future of parks and recreation in Kyle. To stay updated, visit TogetherWePlayKyle.com.

Inclusive and Adaptive Programs

This week, Kyle Parks and Recreation successfully hosted the second Social Squad of the season, welcoming 30 participants to this inclusive program designed for individuals with disabilities. Attendees enjoyed engaging recreational activities, including a painting session offered for the month of September. Join us November 13th from starting at 6pm. Registration is required.



Community Garden at Post Oak Is Now Open!



The Community Garden at Post Oak is now open to the public! The garden is open seven days a week, sunrise to sundown. The Parks and Recreation Department would like to thank several city departments that assisted in making the garden a reality including Public Works, Engineering, Planning, and the Parks' Beautification, Maintenance and Trails Divisions.

The garden features ADA picnic tables and garden plots that were made possible as Eagle Scout projects completed by Eagle Scouts Joelsaac Pinales, Zachary Gamble, and Mason Chandler. The garden features 35 Garden plots including 4 x 8 x 1 plots, 8 x 12 x1 plots, ADA accessible garden tables and plots, a greenhouse, a tool shed, a pergola, picnic tables, compost, mulch and soil bin, deer fencing, herb and flower gardens, and a restroom. The Community Garden at Post Oak is supported by a great group of community volunteers that serve on the Community Garden Committee. The project completion was made possible by generous support from the Burdine Johnson Foundation and the Austin Community Foundation.

Team Kyle Stack the Mac

The City of Kyle proudly participated in Hays County Food Bank's September Hunger Action Month Campaign by rallying together to collect Mac N Cheese! Throughout the month, our dedicated city departments came together to gather an impressive total of 929 boxes equaling a total 573lbs.

A huge thank you to all the city staff who generously donated—your support makes a difference in our community!



Park Clean Up



On Saturday, September 28, the Kyle Parks and Recreation Department's Recreation Division teamed up with Radical Church for a fantastic park clean-up with 20 enthusiastic volunteers.

We tackled both Gregg-Clarke Park and Steeplechase Park, pulling weeds, picking up trash, wiping down signs, and pruning bushes. A huge thank you to everyone who participated and contributed to keeping our parks beautiful!

IV. NATIONAL NIGHT OUT

Staff Contact: Jeff Barnett

Thank you to everyone that joined the Kyle police Department during National Night Out on October 1. It was wonderful to see familiar faces and meet new ones as we hopped around from one amazing block party to another.

We would like to extend a special thank you to our local neighborhoods, apartment complexes, and HOAs for partnering with us to create such an eventful and memorable evening. We welcome and look forward to any opportunity to connect with our community, talk about public safety, and answer your questions, and can't wait to do it again next year!



V. INFRASTRUCTURE PROJECT UPDATES

Staff Contact: Mike Murphy

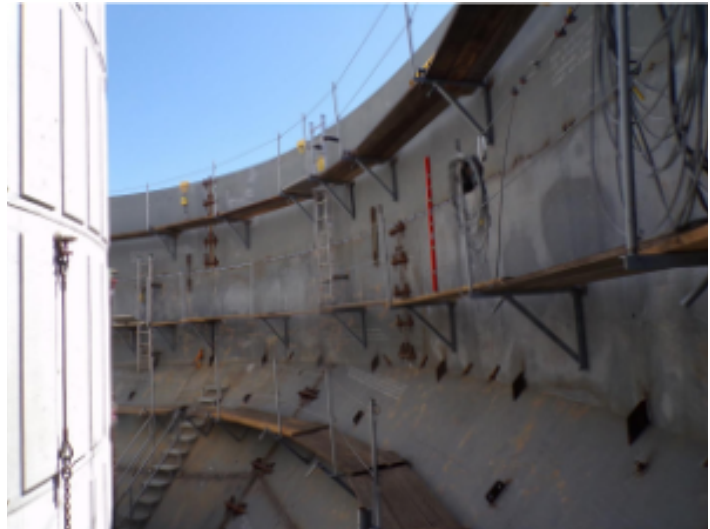
FM 1626 Ground Storage Tank & Pump Station:

- GST contractor will have tank panels placed around tank perimeter by end of week.
- Archer Western and Preload work schedules 7:00 am- 4:30 pm, Monday-Friday.
- Cost for Phase 2 of the project has been submitted and is currently under review.



Anthem (Hoover) 1 MG EST:

- Welded steel tank crew on site.
- Panels being lifted and welded with two more ring shells of side panel left.
- Tank at grade work scheduled from 8-28 thru 10-22.



Wastewater Lift Stations Under Construction:

- Waterstone
- Crosswinds 6B
- Freedom

**Plum Creek Retail Roads:**

- Waterline D installed midway on Heroes Memorial Dr.
- Wastewater line being installed on Heroes Memorial Dr.
- Duct bank work in progress on Cromwell Dr from Avenue A to the roundabout.
- Duct bank conduits installed along Heroes Memorial Dr.
- Trenches being backfilled in areas where conduits are placed

**La Verde Park Parking Lot:**

- Pay request Wise project progress is 35.80%.
- Curb and gutter, curb returns, and sidewalk on islands were installed.
- The final base course is being installed, except in the area of the PEC line.
- Grading work for sidewalk installation started.
- Started installation of PEC line, change order #1.
- PEC second inspection scheduled October 1.
- PEC trench backfill to begin October 2.
- Final base course ongoing through October 10.
- Sidewalk installation starts October 3 - 10.

VI. CITY COUNCIL REQUESTS

Council requests from the dais will be documented in the Friday Report until they are completed.

Item No.	Date of Request	Request	Status
1	2/6/24	Prepare a policy for warming and cooling centers; develop action plan for emergency shelters; and provide data on potential use of such facilities	Assigned to Chief Barnett – October 15, 2024
2	3/16/24	Development of Downtown	Council first discussed this during the FY 23 Visioning Workshop in June 2023; it was brought back for discussion during FY 24 Visioning Workshop in February 2024; at the March 16, 2024 meeting, the City Council decided to postpone this discussion
3	3/19/24	Contract with a State Lobbyist	Complete
4	4/16/24	Develop a schedule and process for a new Charter Review Commission at the end of the calendar year	Assigned to Jesse Elizondo; December 2024
5	5/7/24	Issue RFP for Wireless Telecommunication Facilities on City-owned properties and within the area	Assigned to Melissa McCollum; a contract will be brought forward for Council consideration October 15, 2024
6	5/7/24	Quarterly ARWA Updates	Ongoing
7	7/2/24	Work with the County in addition to property owner(s) to expand TIRZ #4 to fund the South Goforth Road project	Completed public hearings; Final Project Plan will be brought back once approved by County
8	7/16/24	Bring back a plan for regular community education sessions on variety of issues of importance to our community	Assigned to Rachel Sonnier; Road Bond Open Houses: Windy Hill Road Project at Pflueger Elementary School on August 29, 2024; Kohlers Crossing Project on October 3, 2024 at Kyle Public Safety Center; and Bebee Road Project on October 17, 2024 at Science Hall Elementary; staff will present additional options in late 2024
9	8/20/24	Bring back an amendment to the sign code to allow changeable electronic message boards for HOAs/neighborhoods	Complete

Item No.	Date of Request	Request	Status
10	8/20/24	Develop a Customer Assistance Program for residential utility accounts	Assigned to Julie Beggs; October 15, 2024
11	8/20/24	Create a pilot Rain Barrel rebate program to be included in the City of Kyle's Water Conservation program	Assigned to Mike Murphy; October 15, 2024
12	8/20/24	Bring forward options for a program that offers rebates for residents to convert existing landscaping to Texas native plants or drought tolerant plants and/or xeriscaping for owner occupied residential properties	Assigned to Mike Murphy; October 15, 2024
13	8/20/24	Work on a selected location from the 4 options presented to secure a site and solicit bids for the relocation of the historic oak tree on Stagecoach Road.	Assigned to Amber Schmeits; November 19, 2024
14	8/20/24	Engage consultant to review Uber program and make recommendations for improvements	Assigned to Rosie Truelove; January, 2025
15	9/3/24	\$15,000 for Hays County Food Bank FY 24-25	Assigned to Leslie Scott; November 19, 2024
16	9/3/24	Create an emergency lockbox program for seniors and others at risk in the community	Assigned to Chief Barnett; October 15, 2024
17	9/17/24	Bickerstaff to create a plan to redraw and balance the three single-member districts; Staff to bring back an amendment to the contract for potential future services under the Charter	Assigned to Aimee Alcorn-Reed; November 19, 2024
18	9/17/24	Issue an RFQ seeking a Consultant with a specific scope for a quality-of-life study for people with disabilities in Kyle	Assigned to Jesse Elizondo; December 2024
19	9/17/24	Create a Committee on Aging following the City's Board and Commission policy, establishing the committee be a 7-member panel, meet all requirements, and have one additional stipulation that the minimal age be 55	Assigned to Amber Schmeits; October 15, 2024

Item No.	Date of Request	Request	Status
20	9/17/24	Remove building permit fees associated with the construction of ADA ramps	Complete
21	9/17/24	Develop a plan to enhance events at Heroes Memorial Park by collaborating with non-profit organizations in our community	Assigned to David Lopez; Fall 2024
22	10/2/24	Bring back a resolution creating a task force regarding the design process for Lake Kensington Nature Park	Assigned to David Lopez; October 15, 2024

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KICKSTART TO SUCCESS SMALL BUSINESS SYMPOSIUM



Take your
next steps
toward small
business
success!

Do you own a business in Kyle or are you looking to start one?

We will help you get answers!

Join us for an afternoon of valuable information and resources.

Representatives from the following entities will be on hand to introduce their services and answer your questions:

- CITY OF KYLE PLANNING DEPARTMENT
- CITY OF KYLE BUILDING DEPARTMENT
- HAYS COUNTY HEALTH DEPARTMENT
- HAYS COUNTY DEVELOPMENT SERVICES
- TEXAS STATE SMALL BUSINESS DEVELOPMENT CENTER (SBDC)
- KYLE AREA CHAMBER OF COMMERCE
- GREATER SAN MARCOS PARTNERSHIP
- SCORE
- AND MORE!

Monday

10-07-2024

1 PM TO 3 PM

**KYLE CITY HALL
100 W. CENTER ST**

Hosted by :



CITY OF KYLE
**ECONOMIC
DEVELOPMENT**

More info: www.KyleED.com



2022 Bond Program

Title: Weekly Status Report
Updated on: 9/30/2024
Prepared By: Front Line Advisory Group



Project ID	Council District	Project Name	Project Status	Phase Percent Complete	Project Status Description	Contract Amount	\$ Paid to Date (sent to CoK for payment)	% of Contract Invoiced	Project Descriptions
CK22RO001D	6	Kohlers to Seton (IH 35)	Schematic Design	35%	Preliminary 50% geometric schematic approved on 9/30/2025.	\$2,158,287.27	\$319,249.54	14.8%	The project includes a 0.13-mile stretch from the IH 35 southbound frontage road to the northbound frontage road. Underneath IH 35, Kohlers features a total of five lanes: a two-way left turn lane at the center, and on each side, a mandatory turn lane, a mandatory straight lane, and an optional lane.
CK22RO002D	6	Kohlers to Seton (off-system) - PS&E	PS&E Design	60%	90% PS&E due 10/11/2024. Open House scheduled for 10/3/2024.	\$1,367,014.84	\$793,970.84	58.1%	The project features a 1.07-mile stretch from the IH 35 northbound frontage road to Seton Parkway, consisting of a 4-lane minor arterial and a 3-lane collector. The 4-lane section includes a median with periodic left turn spaces, and there is a two-lane roundabout at the intersection of Bebee and Kohlers.
CK22RO003D	6	Bebee Road (West) - PS&E	PS&E Design	60%	90% PS&E design due on 12/11/2024. Open House scheduled for 10/17/2024.	\$730,306.13	\$510,833.42	69.9%	The project includes the new construction and widening of a 1-mile stretch of 4-lane minor arterial road, extending from the IH 35 northbound frontage road to Dacy Lane. Key features include a two-lane roundabout at the intersection of Bebee and Kohlers, as well as acceleration and deceleration lanes at the intersection of the IH 35 frontage road and Bebee. This development aims to enhance traffic flow and safety for all road users.
CK22RO004D	6	Bebee Road (East) - PS&E	PS&E Design	40%	60% Submittal due 11/6/2024. Open House scheduled for 10/17/2024.	\$3,547,398.02	\$721,695.59	20.3%	This project involves constructing and widening a 1.8-mile section of 4-lane minor arterial road from Dacy Lane to east of Green Pastures Road. It includes the addition of three two-lane roundabouts located at Dacy Lane, Goforth Road South, and Goforth Road North, designed to improve traffic circulation and safety in the area.
	2,4	Old Stagecoach Road - PS&E	PS&E Design	0%	City Council approved Old Stagecoach Rd PS&E phase on 9/17/2024. 6 Creeks portion currently on Hold.	\$2,047,287.05	\$0.00	0.0%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Old Stagecoach Road from RM 150 to Center Street into 3- to 4-lane arterials. Additionally, two roundabouts are planned at Old Stagecoach Road with Six Creeks and at Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
	2,4	Center Street (Off-System) PS&E	PS&E Design	0%	City Council approved Center St (off) PS&E phase on 9/17/2024.	\$1,799,557.05	\$0.00	0.0%	This project involves reconstructing and widening a 2.2-mile section of roadway into a 4-lane minor arterial from FM 2770 to Veterans Drive. It includes upgrading Center Street to Veterans Drive into 3- to 4-lane arterials. Old Stagecoach Road with Center Street (off-system) to enhance traffic flow and safety.
CK22RO006D	2,4	Center Street (FM 150) (On-System)	PS&E Task Order Approval	100%	City Council decision to approve PS&E Task Order expected 10/15/2024.	\$488,657.77	\$463,450.47	94.8%	This project will upgrade Center Street from Veterans Drive to Main Street in downtown Kyle, expanding the roadway from 2 to 3 lanes to enhance traffic flow and accessibility.
4b	2,4	Jack C Hays Tr	PS&E Task Order Approval	100%	City Council decision to approve PS&E Task Order expected 10/15/2024.	\$450,567.75	\$393,316.16	87.3%	This project involves widening the intersection from Veterans Drive to north of Witte Road, adding two new lanes and a median to improve traffic management and safety.
CK22RO007D	6	Kyle Parkway/Lehman Road Extension	PS&E Design	50%	60% PS&E submitted on 9/10/2024; currently under review.	\$3,189,199.74	\$1,300,504.72	40.8%	This project involves extending Lehman Road northeast from Burnton Creek Road to Dacy Lane as a 4-lane minor arterial. Additionally, Kyle Parkway will be extended to this new segment of Lehman Road, also as a 4-lane minor arterial. The total new roadway will cover 1.3 miles. The plan includes four planned 2-lane roundabouts at the intersections of Kyle Parkway with Dacy Lane, Kyle Parkway with Lehman Road, Lehman Road with Burnton Creek Road, and Lehman Road with Dacy Lane.
CK22RO008D	6	Marketplace Avenue	Construction Bidding	95%	Notice to Proceed (NTP) for construction scheduled for 10/7/2024. Groundbreaking ceremony scheduled for 10/15/24.	\$1,076,878.74	\$899,791.12	83.6%	This project includes the construction and widening of a 0.6-mile stretch of roadway into a 4-lane minor arterial from FM 1626 to Marketplace Avenue.
CK22RO009D	2,6	Burnton Creek Road - PS&E	PS&E Design	45%	60% PS&E due 10/3/2024. New sidewalk portions added to the design.	\$2,030,777.09	\$241,947.04	11.9%	This project involves reconstructing and widening a 1.2-mile section of existing roadway into a 4-lane minor arterial, extending from Lehman Road to Porter Cove.
CK22RO010D	6	Windy Hill Road - PS&E	PS&E Design	60%	90% PS&E due 10/11/2024.	\$830,345.20	\$353,931.68	42.6%	This project will reconstruct and widen a 0.6-mile section of existing roadway into a 4-lane minor arterial from Purple Martin Avenue to IH 35 Northbound Frontage Road.
						\$ 24,840,143.86	\$10,000,728.57	40.26%	